



香港特別行政區政府
知識產權署

IPD e-services update

October, 2003



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Agenda

- Benefits of e-filing
- What can be e-filed
- Rollout
- Requirements for e-filing
- Support we can provide
- Q&A



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Benefits of e-filing

- **Flexibility**
 - Extended business hours
 - 7 x 24 services (except system maintenance hours)
 - Accessing the service from your office/home
 - Less pressure to handle time sensitive instructions from clients
- **Speed**
 - No more postal delay
 - Instant acknowledgement on receive of forms/correspondences



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Benefits of e-filing (cont.)

- Data Accuracy
 - No more re-typing error
- Security
 - Less people handle/access the file/information
 - Good-bye missing files



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Benefits of e-filing (cont.)

- Stable Management
 - Electronic mail box
 - Your electronic filing cabinet in IPD
 - BPR brought in by e-mode
 - Better MIS
 - Legal time limit reminder



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What can be e-filed

- Trade Mark
 - e-filing
 - T1, T2, T3, T4, T5, T8, T9, T10, T11, T13
 - Correspondence
 - Paper filing
 - T6, T7, T12, T14
 - Evidence
- Patent and design documents in Q1 2004



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Rollout

IPD testing
(system +
forms)



Prototyping



Launch 

Filers training and setup



T5 e-filing



Correspondences e-filing



Other forms e-filing

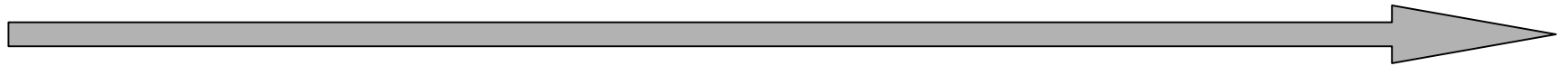


2003

Nov

Dec

2004





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Requirements for e-filing

	E-file using 3 rd party XML tools	E-file using IPD template
Access IPD e-services		
Internet browser	<ul style="list-style-type: none">• MS Internet Explorer 5.5 or above, or• Netscape Navigator 7.1 or above, or• Mozilla 1.4 or above	
Access token	<ul style="list-style-type: none">• Electronic certificate issued by an ETO recognised CA• User account and password registered with IPD	



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Requirements for e-filing (cont.)

	E-file using 3 rd party XML tools	E-file using IPD template
Create form in XML format		
Operating Systems	N/A	Windows 2000 or above
Word processing software	N/A	MS Word 2000 or above
Convert attachments/correspondences into Arcobat (.pdf) format	Adobe Arcobat	Adobe Arcobat
View Trade mark image	N/A	Tools come with MS Windows
XML generation tool	N/A	Templates download from IPD



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Requirements for e-filing (cont.)

	E-file using 3 rd party XML tools	E-file using IPD template
Generate Digital Signature		
Electronic certificate	Electronic certificate issued by an ETO recognised CA	
XML signing tool	Internet browser page (.html) download from IPD	
Upload		
Internet browser	As stated in the Access IPD e-services session	
Submission		
Payment	DAS account(s)	



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Support we can provide

- Prototyping for early adopters
- Advise on
 - Design
 - Implementation
 - Setup

Don't wait till it is in production!!!



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Q & A



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Touring

Paperless office operation

- Touring through the Trademarks, Patent & Design Registries.