

INTELLECTUAL PROPERTY  
DEPARTMENT

For Official Use

Form C7  
Version 2007

Copyright Ordinance  
(Chapter 528)

Date of receipt

**STATEMENT OF PARTICULARS IN SUPPORT OF AN APPLICATION  
FOR RENEWAL OF REGISTRATION BY AN UNINCORPORATED BODY**

Please answer the following questions —

(If there is insufficient space provided for your answer, please continue on a separate sheet of paper, specifying the question number to which your answer relates, and add your signature to each additional sheet. Information given in any additional sheet shall form part of this statement.)

(Your attention is drawn to the “Important Notes” at the end of this form. You are advised to read these carefully before completing this form.)

The following questions are directed at each and every member/partner of the applicant and should be completed by each member/partner on his/her own behalf. Please use a separate form for each member/partner.

1. Certificate of Registration No.
  
2. (a) Have you been convicted, whether in HKSAR or elsewhere, of any offence other than a traffic offence? *Please tick appropriate box.*

Yes

No

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Throughout this form,

- An unincorporated body includes a partnership.
- A reference to HKSAR shall include a reference to Hong Kong.

(b) If the answer to (a) is 'Yes', state the following particulars —

Full name of the defendant in English	
Full name of the defendant in Chinese characters (if applicable) and code	
Aliases (if any)	
Hong Kong Identity Card number/ Passport number	
The offence	
Penalty (if any) imposed	
Date of conviction	
Place of conviction	
Name of the court which tried the offence	

3. (a) Are there any unsatisfied judgment(s) or court order(s) against you in HKSAR or elsewhere requiring the payment of damages or a sum of money? *Please tick appropriate box.*

Yes  No

(b) If the answer to (a) is 'Yes', please state —

- (i) the parties to the action
- (ii) the date of the judgment or court order
- (iii) the name of the court giving the judgment or making the order

- (iv) the amount and full details of all sums outstanding under the judgment or court order

4. (a) Are there any unsatisfied judgment(s) or court order(s) in HKSAR or elsewhere requiring the payment of damages or a sum of money in relation to any trade or business conducted by you? *Please tick appropriate box.*

Yes  No

(b) If the answer to (a) is 'Yes', please state —

- (i) the parties to the action
- (ii) the date of the judgment or court order
- (iii) the name of the court giving the judgment or making the order
- (iv) the amount and full details of all sums outstanding under the judgment or court order

5. (a) Have you ever been adjudicated bankrupt in HKSAR or elsewhere? *Please tick appropriate box.*

Yes  No

(b) If the answer to (a) is 'Yes', state particulars of —

- (i) the date of the adjudication

(ii) the place of bankruptcy

(iii) the name of the court which made the adjudication of bankruptcy

(c) If you have been discharged as a bankrupt, state —

(i) the date of discharge

(ii) the conditions of discharge

6. (a) Has a bankruptcy petition, in HKSAR or elsewhere, been served on you which did not result in an adjudication of bankruptcy? *Please tick appropriate box.*

Yes

No

(b) If the answer to (a) is 'Yes', state particulars of the petition, including the date of service of the petition, the place where the petition was presented and the court in which the petition was presented.

7. (a) Have you, in HKSAR or elsewhere, been a party to a scheme of arrangement or entered into any form of composition with your creditors? *Please tick appropriate box.*

Yes

No

(b) If the answer to (a) is 'Yes', state particulars of the arrangement or composition.

8. (a) Has any company or other body corporate of which you have been a director, in HKSAR or elsewhere, been wound up, otherwise than by means of a members' voluntary winding up? *Please tick appropriate box.*

Yes  No

(b) If the answer to (a) is 'Yes', state —

(i) the name of the company or body corporate

(ii) the mode of winding up

(iii) the reasons for winding up

9. (a) Has any firm of which you have been a partner, in HKSAR or elsewhere, been dissolved, otherwise than voluntarily with the consent of all the partners? *Please tick appropriate box.*

Yes  No

(b) If the answer to (a) is 'Yes', state —

(i) the name of the firm

(ii) the mode of dissolution

(iii) the reasons for dissolution

I declare that all the information given by me in this application is true and correct to the best of my knowledge and belief.

I confirm that I have read and understood the “Important Notes” at the end of this form.

Member/Partner\*

Signed

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Name

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Date:

\* Please delete where inapplicable.

## **Important Notes**

### **A. General notes:**

1. This statement and those of other member(s)/partner(s), duly completed and signed, should be submitted to the Registrar of Copyright Licensing Bodies in support of the Application for Renewal of Registration by the applicant.
2. The Registrar of Copyright Licensing Bodies may require documentary evidence in support of any information given in this statement.

### **B. Use of personal data:**

1. The provision of your personal data is voluntary. However, the Copyright Licensing Bodies Registry may be unable to handle the Application for Renewal of Registration by the applicant if you do not provide sufficient information.
2. The Copyright Licensing Bodies Registry will use any personal data provided in this form and any document(s) filed in relation to it for processing the Application for Renewal of Registration by the applicant and for administration of sections 146 to 152 of the Copyright Ordinance, Cap. 528 and the Registration of Copyright Licensing Bodies Regulation, Cap. 528A.
3. Please **DO NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted.**
4. Subject to the requirements of sections 146 to 152 of the Copyright Ordinance, Cap. 528, any person has the right to request access to and correct his/her personal data held in the records maintained by the Copyright Licensing Bodies Registry, pursuant to sections 18 and 22 of the Personal Data (Privacy) Ordinance, Cap. 486.
5. For further details, please see the Personal Information Collection Statement at [www.ipd.gov.hk/eng/home.htm](http://www.ipd.gov.hk/eng/home.htm).