



Designs Form D11

Application for renewal of a registered design

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please provide a name and contact address in Hong Kong, China for correspondence
- e. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of Personal data:

- a. The provision of your personal data is voluntary. However, the Designs Registry may be unable to handle your application, filing request or notice if you do not provide sufficient information.
- b. The Designs Registry will use any personal data provided in this form and any document(s) filed in relation to it for processing your application, request or notice, as well as for the purposes of collection set out at www.ipd.gov.hk/eng/home.htm. **Any of the information provided may be made available for public inspection, in full or in part, pursuant to section 70 of the Registered Designs Ordinance, Cap. 522 and section 55 of the Registered Designs Rules, Cap 522A. Such information may be accessed through the Internet.**
- c. The Designs Registry may redact unsolicited personal data included with this form or any document(s) filed in relation to it before making them available for public inspection. Please **DO NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted.**
- d. Subject to the requirements of the Registered Designs Ordinance, Cap. 522, any person has the right to request access to and correct his/her personal data held in the design records maintained by the Designs Registry, pursuant to sections 18 and 22 of the Personal Data (Privacy) Ordinance, Cap. 486.
- e. For further details, please see the Personal Information Collection Statement at www.ipd.gov.hk/eng/home.htm.

3. Use of Other Information:

- a. The Designs Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out at www.ipd.gov.hk/eng/home.htm. **They may be made available for public inspection, in full or in part, pursuant to section 70 of the Registered Designs Ordinance, Cap. 522 and section 55 of the Registered Designs Rules, Cap 522A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

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| 01 Your reference | |
| <p>Note 1 This form is for renewal of one registration.</p> | |
| 02 Registration no. (<i>Note 1</i>) | |
| <p>03 Registration no(s). of any earlier design(s) with which this design is associated under section 11 of the Registered Designs Ordinance. The Registered Designs Ordinance can be viewed at www.ipd.gov.hk.</p> | |
| <p>04 Name(s) of registered owner(s) as currently appear(s) on the register</p> | |
| <p>Note 2 Please pay the renewal fee before the end of the current period of registration but not earlier than 3 months immediately preceding the end date. You can still renew during the six months immediately following the end date but you have to pay the prescribed additional fee.</p> <p>You may check the end date of the current period of registration by using on-line search (http://www.ipd.gov.hk).</p> | |
| <p>05 This is an application for renewal of registration:</p> <p>Are you paying an additional fee? (<i>Note 2</i>)</p> <p>End date of the current period of registration (<i>DD-MM-YYYY</i>)</p> | <p><i>Please mark the appropriate box</i></p> <p><input type="checkbox"/> 1st 5-year extension</p> <p><input type="checkbox"/> 2nd 5-year extension</p> <p><input type="checkbox"/> 3rd 5-year extension</p> <p><input type="checkbox"/> 4th 5-year extension</p> <hr/> <p><i>Please mark the appropriate box</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> |

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| 06 Name and contact address for person filing this application Name Address Telephone no. Facsimile no. E-mail address | |
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07 Signature

I/We confirm that I/we have read and understood the “Important notes” on page 1.

Signature Name and Official Capacity of Signatory Date
 (DD-MM-YYYY)

08 State the number of additional sheet(s) attached to this form