



Patents Form P9

Maintaining application for standard patent

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please provide a name and contact address in Hong Kong, China for correspondence.
- e. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of Personal data:

- a. The provision of your personal data is voluntary. However, the Patents Registry may be unable to handle your application, filing request or notice if you do not provide sufficient information.
- b. The Patents Registry will use any personal data provided in this form and any document(s) filed in relation to it for processing your application, request or notice, as well as for the purposes of collection set out at www.ipd.gov.hk/eng/home.htm. **Any of the information provided may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- c. The Patents Registry may redact unsolicited personal data included with this form or any document(s) filed in relation to it before making them available for public inspection. Please **DO NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted.**
- d. Subject to the requirements of the Patents Ordinance, Cap. 514, any person has the right to request access to and correct his/her personal data held in the patent records maintained by the Patents Registry, pursuant to sections 18 and 22 of the Personal Data (Privacy) Ordinance, Cap. 486.
- e. For further details, please see the Personal Information Collection Statement at www.ipd.gov.hk/eng/home.htm.

3. Use of Other Information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out at www.ipd.gov.hk/eng/home.htm. **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

01 Your reference	
Note 1 This form is for one patent application.	
02 Application no. (Note 1)	
03 Full name of the applicant(s)	
Name	
Name in Chinese (if applicable)	
<p>04 Statements in support</p> <p>As at the specified date:</p> <p><i>(enter a date on which the following statements are valid. The date entered should not be earlier than 1 month before the date of making the application.)</i></p> <p>(a) the designated patent application has not been withdrawn or abandoned in the designated patent office</p> <p>(b) the designated patent application has not been finally refused in the designated patent office</p> <p>(c) the designated patent has not been granted</p> <p>or</p> <p>the designated patent has been granted. The patent was granted on a date within 6 months before the date of the maintenance application</p> <p>Date of grant of the designated patent</p> <p><i>(section 33(5), Patents Ordinance, which can be viewed at www.ipd.gov.hk)</i></p>	<p style="text-align: center;"><u> </u> (DD-MM-YYYY)</p> <p>Please mark the appropriate box(es)</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p style="text-align: center;"><u> </u> (DD-MM-YYYY)</p>

Note 2 You should pay the maintenance fee before the expiry date (but not earlier than three months before the expiry date). You can still apply to maintain the patent application within six months after the expiry date but you have to pay the prescribed additional fee.

05 Payment of maintenance fee <i>(and additional fee for late payment)</i> (a) Due date of maintenance fee <i>(DD-MM-YYYY)</i> (b) If you are paying late, how many months late? (c) Are you paying an additional fee? <i>(Note 2)</i>	
	<i>Please mark the appropriate box</i> <input type="checkbox"/> Yes <input type="checkbox"/> No

06 Overdue payment notice will be sent to the address for service recorded on the register. If you wish the notice to be sent to an address in Hong Kong, China other than the address for service, please mark "Yes" and give details of the address. <i>(sections 28(2) and (3), Patents (General) Rules, which can be viewed at www.ipd.gov.hk)</i> Name Address	<input type="checkbox"/> Yes <input type="checkbox"/> No

07 Contact name and address for person filing this application Name Address Telephone no. Facsimile no. E-mail address	

08 Signature

I/We confirm that I/we have read and understood the “Important notes” on page 1.

Signature

Name and Official Capacity of Signatory

Date (DD-MM-YYYY)

09 State the number of additional sheet(s) attached to this form