



Trade Mark Form T12

Notice of attendance at hearing

Request for statement of reasons

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of Personal data:

- a. The provision of your personal data is voluntary. However, the Trade Marks Registry may be unable to handle your application, filing request or notice if you do not provide sufficient information.
- b. The Trade Marks Registry will use any personal data provided in this form and any document(s) filed in relation to it for processing your application, request or notice, as well as for the purposes of collection set out at www.ipd.gov.hk/eng/home.htm. **Any of the information provided may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- c. The Trade Marks Registry may redact unsolicited personal data included with this form or any document(s) filed in relation to it before making them available for public inspection. Please **DO NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted.**
- d. Subject to the requirements of the Trade Marks Ordinance, Cap. 559, any person has the right to request access to and correct his/her personal data held in the trade mark records maintained by the Trade Marks Registry, pursuant to sections 18 and 22 of the Personal Data (Privacy) Ordinance, Cap. 486.
- e. For further details, please see the Personal Information Collection Statement at www.ipd.gov.hk/eng/home.htm.

3. Use of Other Information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out at www.ipd.gov.hk/eng/home.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

01 Application no. Registration no.

02 Name of party filing this notice/request

Note 1 Any party who intends to appear at the hearing should file this notice of attendance at hearing within 14 days after the Registrar of Trade Marks has fixed the date, time and place of the hearing. Failure to do so may be treated as not intending to appear at the hearing.

Note 2 Any party may file a request for statement of reasons for the decision made by the Registrar of Trade Marks in the proceedings within one month after the date of the notice of decision. You must serve a copy of the request to each of the other parties to the proceedings when you file the request.

03 Please indicate whether this form relates to

Notice of attendance at hearing (Note 1)

If you mark this box, please complete Part 04.

Request for statement of reasons (Note 2)

If you mark this box, please complete Part 05.

04 Attendance at hearing only

This notice relates to

Extension of time hearing

For application for registration

For opposition

For other proceedings

Other hearing

For application for registration

For opposition

For other proceedings

Confirmation of attendance at hearing

I, being the applicant for registration owner of registered mark opponent

others (please specify)

agent for

will attend the hearing before the Registrar of Trade Marks at

Time (Hours)

on

Date

(DD-MM-YYYY)

05 Statement of reasons only

Date of Registrar's decision

(DD-MM-YYYY)

Copy of this request for statement of reasons served on each of the other parties to the proceedings

on

(DD-MM-YYYY)

Note 3 You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box or "care of" address is not acceptable. The address for service you provide shall be treated as in substitution of any address for service previously filed. If you are a newly appointed agent, you have to notify the Registrar of Trade Marks of the address in Hong Kong, China where you reside or carry on your business activities by filing Form T5 or in writing.

06 Signature

I/We confirm that I/we have read and understood the "Important notes" on page 1.

Signature

Name and Official
Capacity of SignatoryDate
(DD-MM-YYYY)**07 Address for service in Hong Kong, China (Note 3)**

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address