



For Official Use

## Trade Mark Form T1

## Request for search of records

## Request for preliminary advice on registrability

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

## Important notes

## 1. General notes:

- a. This form is available in Chinese and English. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. Please provide a name and contact address in Hong Kong, China for correspondence.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)

## 2. Use of Personal data:

- a. The provision of your personal data is voluntary. However, the Trade Marks Registry may be unable to handle your application, filing request or notice if you do not provide sufficient information.
- b. The Trade Marks Registry will use any personal data provided in this form and any document(s) filed in relation to it for processing your application, request or notice, as well as for the purposes of collection set out at [www.ipd.gov.hk/eng/home.htm](http://www.ipd.gov.hk/eng/home.htm). **Any of the information provided may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- c. The Trade Marks Registry may redact unsolicited personal data included with this form or any document(s) filed in relation to it before making them available for public inspection. Please **DO NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted.**
- d. Subject to the requirements of the Trade Marks Ordinance, Cap. 559, any person has the right to request access to and correct his/her personal data held in the trade mark records maintained by the Trade Marks Registry, pursuant to sections 18 and 22 of the Personal Data (Privacy) Ordinance, Cap. 486.
- e. For further details, please see the Personal Information Collection Statement at [www.ipd.gov.hk/eng/home.htm](http://www.ipd.gov.hk/eng/home.htm).

## 3. Use of Other Information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out at [www.ipd.gov.hk/eng/home.htm](http://www.ipd.gov.hk/eng/home.htm). **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

## 4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

**01 Details of person making the request**

**Name** *(If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)*

**Address**

**02 This request relates to** *(Please mark the appropriate box(es))*

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**03 Trade Mark**

Place a representation of your trade mark in the box.

If colour(s) is/are claimed as a trade mark or as element(s) of a trade mark, the representation of the trade mark must be in the colour(s) for which the claim is made.

**Series Marks**

If the request relates to a series of marks, please indicate in the following box the number of marks in the series (not more than 4).

**04 3-Dimensional shape, colour, sound, smell (if applicable)**

Please indicate by marking the appropriate box(es) the nature of the mark:

3-Dimensional shape

Colour

Sound

Smell

If colour(s) or a 3-dimensional shape is/are claimed as a trade mark or as an element of the trade mark or if the trade mark consists wholly or in part of a sound or a smell, please provide a statement of that fact, and a description of the mark:

**05 Non-Roman letters and non-Chinese characters**

If the trade mark consists of or contains a word, letter or character that is neither in Roman letters nor in Chinese characters, please provide the transliteration and/or translation of the word, letter or character in the space below.

Non-Roman letters or non-Chinese characters

Language

Transliteration

Translation

**Note 1** Goods and services are classified in accordance with the Nice Classification. This can be viewed at <http://ipsearch.ipd.gov.hk/>. A copy is also available at the counter of the Trade Marks Registry.

**06 Goods and/or services covered by this request (Note 1)**

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class.

Class no(s):	Specification of goods and/or services:

**07 Signature**

I/We confirm that I/we have read and understood the "Important notes" on page 1.

Signature

Name and Official  
Capacity of Signatory

Date  
(DD-MM-YYYY)

**08 Contact name and address for person filing this request**

**Name**

**Address**

Your reference

Telephone no.

Facsimile no.

E-mail address

**09 State the number of additional sheet(s) attached to this form**