



Trade Mark Form T5

Request to change name, address, address for service or agent's address

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of Personal data:

- a. The provision of your personal data is voluntary. However, the Trade Marks Registry may be unable to handle your application, filing request or notice if you do not provide sufficient information.
- b. The Trade Marks Registry will use any personal data provided in this form and any document(s) filed in relation to it for processing your application, request or notice, as well as for the purposes of collection set out at www.ipd.gov.hk/eng/home.htm. **Any of the information provided may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- c. The Trade Marks Registry may redact unsolicited personal data included with this form or any document(s) filed in relation to it before making them available for public inspection. Please **DO NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted.**
- d. Subject to the requirements of the Trade Marks Ordinance, Cap. 559, any person has the right to request access to and correct his/her personal data held in the trade mark records maintained by the Trade Marks Registry, pursuant to sections 18 and 22 of the Personal Data (Privacy) Ordinance, Cap. 486.
- e. For further details, please see the Personal Information Collection Statement at www.ipd.gov.hk/eng/home.htm.

3. Use of Other Information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out at www.ipd.gov.hk/eng/home.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Note 1 This form can be filed in respect of multiple applications and/or registrations relating to the change of the same details by the same applicant for registration, owner of registered mark, licensee or person having an interest in the mark.

01 Application no(s). affected by this change (Note 1)

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Registration no(s). affected by this change (Note 1)

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02 Name at present on the register applying for change:

- | | |
|---|--|
| <input type="checkbox"/> applicant for registration | <input type="checkbox"/> owner of registered mark |
| <input type="checkbox"/> licensee | <input type="checkbox"/> person having an interest in the mark |

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Note 2 If you are an agent, you must provide details of an address in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

03 Details of change(s)

(a) **Change of name in Part 02 to:**

(If the new name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)

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- Please mark the box to confirm that the party named in Part 03(a) remains the same legal entity before and after the change of name.**

(b) **Change of address to:**

Address

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(c) **Change of address for service to:**

Name

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Address

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(d) **Change of agent's address to (Note 2):**

Address

Note 3 You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box or "care of" address is not acceptable.

04 Signature

I/We confirm that I/we have read and understood the "Important notes" on page 1.

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

05 Address for service in Hong Kong, China (Note 3)

Important Note

The address for service provided here would substitute the current address for service of the applicant / owner of all the marks listed in Part 01. All future correspondence and notices on all matters relating to these marks would be sent to this address for service.

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

06 State the number of additional sheet(s) attached to this form