

TRADE MARKS ORDINANCE (Chapter 559)
NOTICE OF SPECIFICATION OF FORMS

Pursuant to section 74 of the Trade Marks Ordinance (Chapter 559), notice is hereby given that with effect from 4 April 2003, the forms specified below and attached to this notice shall be used in connection with the respective proceedings described below:-

<i>Form No.</i>	<i>Description of Proceedings</i>	<i>Fee No.</i>
T1 & T1S	Request for search of records under rule 72	24
	Request for preliminary advice on registrability under section 72 and rule 73	25
T2, T2A & T2S	Application for registration of a trade mark (including certification mark, collective mark and defensive mark) under section 38, 51(1)(d) or 60, and rule 6, 97(1) or 99	1, 30, 32
T3 & T3S	Request to divide application for registration under section 51(1)(a) and rule 27 or 97(4)	6, 31
T4	Request to merge applications for registration under section 51(1)(b) and rule 28	-
	Request to merge separate registrations under section 51(1)(c) and rule 53	-
T5	Request to change name, address or address for service under section 46(4)(a) or 57(5) and rule 24, 65 or 106	-
T5A	Request to amend application under section 46 and rules 7(5), 23, 24	2 (for application under rule 7(5) only)

<i>Form No.</i>	<i>Description of Proceedings</i>	<i>Fee No.</i>
T5B & T5S	Request to amend representation of trade mark under section 46 or 55 and rule 24 or 54	-
	Request to delete trade mark in series under rule 98	-
T6	Notice of opposition/objection under section 44, 46(5)(b), 55(3)(c), 57(7), 58(3)(c) or (d), section 10 of Schedule 3 or section 11 of Schedule 4 and rule 16, 26(2), 55, 61, 67(2) or 102(3)	4, 5, 17, 18, 20, 33
	Application for revocation, declaration of invalidity, variation of a trade mark registration, or rectification of an error or omission in the register under section 52, 53, 54, 57, 60(6), section 13 or 14 of Schedule 3 or section 15 or 16 of Schedule 4 and rule 36, 40, 46 or 48	11, 12, 13, 14, 15
	Application for intervention in proceedings for revocation, declaration of invalidity, variation or rectification under rule 51	16
T7	Counter-statement under rule 17, 37, 41 or 50(3)	-
T8	Request for renewal of a trade mark registration under section 50 and rule 32 or 33	7, 8, 9
	Request for restoration and renewal of a trade mark registration under section 50 and rule 35	10
T9	Surrender of registered trade mark under section 56 and rule 56	-

<i>Form No.</i>	<i>Description of Proceedings</i>	<i>Fee No.</i>
T10	Application or notice to register registrable transaction (other than a licence) under section 29 or 31(3) and rule 62	19
	Request to amend or remove registered particulars of security interest under section 29(6) or 31(3) and rule 64	-
T11	Application or notice to register a licence under sections 29 or 31(3) and rule 62	19
	Request to amend or remove registered particulars of a licence under sections 29(5) or 31(3) and rule 64	-
T12	Notice of attendance at hearing under section 70 and rule 74(5)	26
	Request for statement of reasons under rule 91(2)	28
T13	Request for extension of time under rule 13(3), 13(6), 16(4), 17(3), 94, 121(2) or 121(3)	3, 29
T14	Request for a copy/certified copy under section 69 or 79 and rule 70	21, 22, 23
T15	Conversion of old law application for registration under section 11 of Schedule 5 and rule 122	34



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T1

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)
Request for search of records

-

Request for preliminary advice on registrability

Note : You are advised to read the Notes before you fill in this form.

1. Details of person making the request

Name (If the name of the applicant is not in Roman letters, please include a transliteration in Roman letters)

Address

2. This request relates to (Please tick the appropriate box(es))

☐ Search of records

☐ Preliminary advice on registrability

3. Trade Mark ^{Note 1}

Place a representation of the trade mark in the box. Another representation of the trade mark should be included in Form T1S for scanning.

If colour(s) is/are claimed as a trade mark or as element(s) of a trade mark, the representation of the trade mark must be in the colour(s) for which the claim is made.

If the request relates to a series of marks, indicate in the following box the number of marks (not more than 4) in the series.

For Official Use Only		
Device mark classification		
Major	Heading	Sub-heading

7. Payment of fee *Note 3**Request for search of records***HK\$ 200***Request for preliminary advice***HK\$ 200**

Total amount of fee payable

HK\$**8. Signature:**

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

9. Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

10. State the number of sheets attached to this form

Trade mark image scanning sheet *Note 1*

Please check that you have also included an **IDENTICAL** representation of your trade mark in Box 3 of your application Form T1.

Trade Mark:

A large, empty rectangular box with a thin black border, intended for the user to scan and upload their trade mark image. It occupies the majority of the lower half of the page.

Notes on Trade Mark Forms T1 and T1S

- Note 1** Please place a clear representation of the mark in Box 3 and include an identical representation of the mark on the image scanning sheet (Form T1S). Representation of the mark on Form T1S can be enlarged to show sufficient details of the mark.
- Note 2** If colour(s) or shape is/are claimed as a trade mark or as an element of the trade mark or if the trade mark consists wholly or in part of a sound or a smell, please provide a description of the mark and a statement of that fact.
- Note 3** The same fee of HK\$200 applies to a request for search of records, or a request for preliminary advice. HK\$400 will be payable if you make a request for both search of records and preliminary advice on registrability. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



香港特別行政區政府
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Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T2

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Application for registration of a trade mark

(including certification mark, collective mark or defensive mark)

Important note :

Please read the Notes and fill in the application form carefully. Please note that only minimal changes to the application are allowed after you have filed the application. Your attention is drawn to section 46 of the Trade Marks Ordinance and rule 24 of the Trade Marks Rules.

1. Details of applicant making request under section 38(2)(a) of the Ordinance for registration of a trade mark

Name (If the name of the applicant is not in Roman letters, please include a transliteration in Roman letters)

Owner Code
(if you know it)

Address

2. Trade Mark Note 1

Place a representation of your trade mark in the box. Another representation of the trade mark should be included in Form T2S for scanning.

If you claim colour(s) as a trade mark or as element(s) of a trade mark, the representation of your trade mark must be in the colour(s) for which the claim is made. Complete also Box 7 and attach Form T2A.

If the application is for a series of marks, indicate in the following box the number of marks (not more than 4) in the series.

For Official Use Only		
Device mark classification		
Major	Heading	Sub-heading

3. Non-Roman letters and non-Chinese characters

If the trade mark consists of or contains a word, letter or character that is neither in Roman letters nor in Chinese characters, provide the transliteration and/or translation of the word, letter or character in the space below.

Non-Roman letters or non-Chinese characters

Language

Transliteration

Translation

4. Convention priority details *Note 2*

If you claim priority, provide particulars of the claim:

Priority date(s) claimed
(DD/MM/YYYY)

Country

Application Number(s)
(if known)

5. Goods and/or services covered by this application *Note 3*

List the classes in consecutive numerical order and list alongside each class the goods or services appropriate to that class.

Total number of class(es)

Class No(s):	Specification of goods and/or services:

6. Use of trade mark

Please confirm by ticking the box below:

☐

The trade mark is being used by the applicant or with his consent in relation to the goods or services indicated in Box 5, or the applicant honestly intends to use the trade mark, or allows it to be used, in relation to those goods or services.

7. Note : If you are applying for a certification, collective or defensive mark, or a sound or smell mark, or if you claim a 3-dimensional shape or colour(s) as a trade mark/element(s) of a trade mark, or if you wish to include a disclaimer, limitation or condition, please also complete Form T2A.

Is Form T2A attached?

☐

Yes

8. Payment of application fee Note 4*Application fee (including certification and collective marks):*

Amount of application fee

HK\$ 1,300 + HK\$ (650 x

☐

) (Number of additional class(es), i.e. total number of class(es) in Box 5 minus 1)

Total amount of fee payable

HK\$

Application fee for defensive mark only:

Amount of application fee

HK\$ 1,500 + HK\$ (750 x

☐

) (Number of additional class(es), i.e. total number of class(es) in Box 5 minus 1)

Total amount of fee payable

HK\$

9. Signature:

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

10. Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

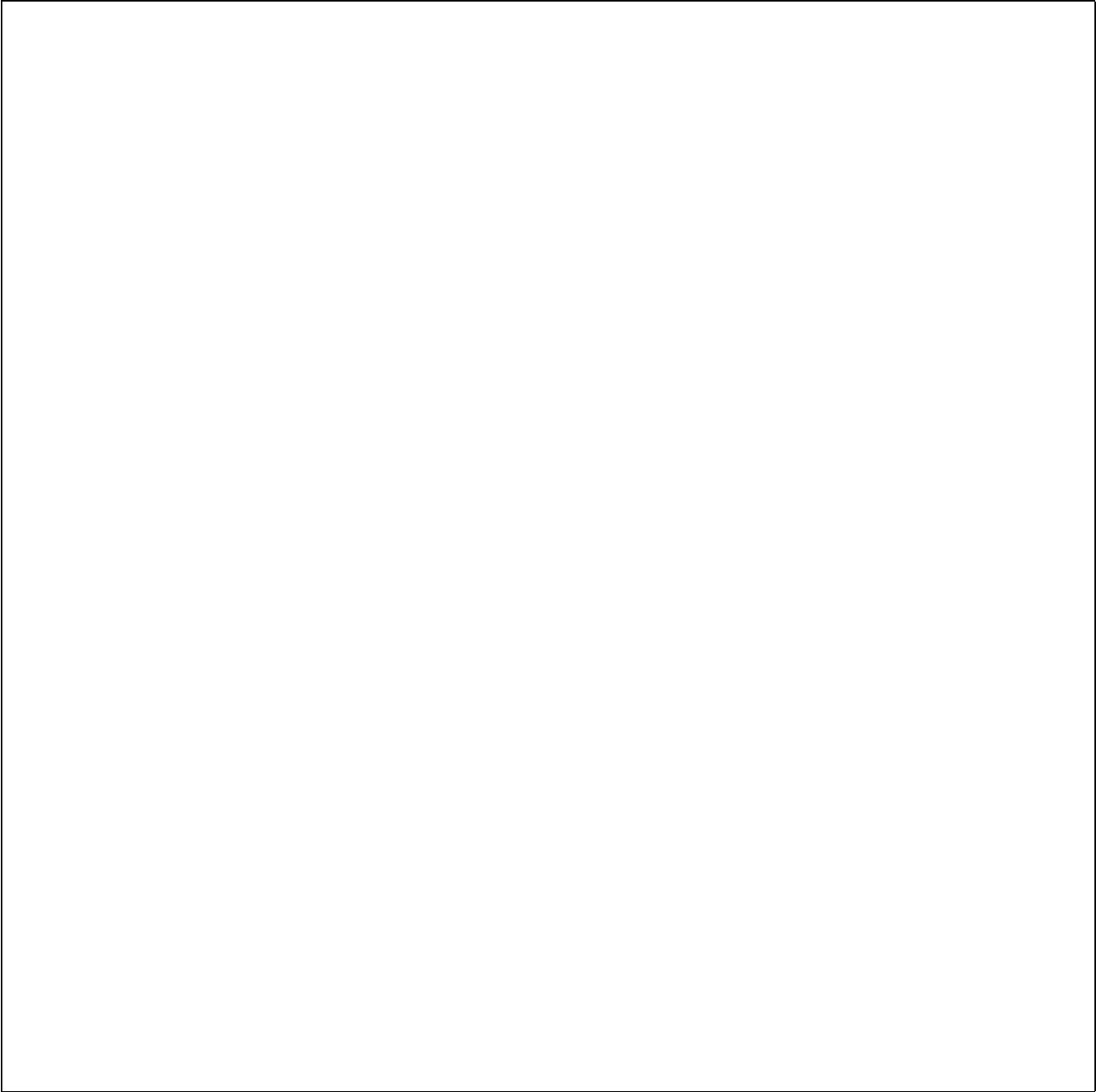
E-mail Address

11. State the number of sheets attached to this form

Trade mark image scanning sheet *Note 1*

Please check that you have also included an **IDENTICAL** representation of your trade mark in Box 2 of your application Form T2.

Trade Mark:

A large, empty rectangular box with a thin black border, intended for scanning the trade mark image. It occupies the majority of the lower half of the page.

Notes on Trade Mark Forms T2 and T2S

- Note 1** Please place a clear representation of the mark in Box 2 and include an identical representation of the mark on the image scanning sheet (Form T2S). Representation of the mark on Form T2S can be enlarged to show sufficient details of the mark.
- Note 2** If the applicant has duly filed an application for registration of this trade mark in respect of the same goods or services in a Paris Convention country or WTO member within 6 months prior to the date of filing of this application, right of priority can be claimed. A claim of multiple priority dates in respect of different goods and/or services are acceptable.
- Note 3** Goods and services are classified in accordance with the Nice Classification (8th edition). This can be viewed at:

<http://www.wipo.int/classifications/en>

A copy is also available at the counter of the Trade Marks Registry.

- Note 4** The application fee for any marks other than defensive marks is HK\$1,300 plus additional class fees of HK\$650 per class. The application fee for defensive mark is HK\$1,500 plus additional class fees of HK\$750 per class. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

General notes

- a. This form is available in both of the official languages, Chinese and English. Please complete this form in English which will become the official language of proceedings in all proceedings before the Registrar pursuant to section 76 of the Trade Marks Ordinance.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes

relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.

Attachment to Form T2 with additional requirements

Use this page ONLY if you are applying for a certification, collective or defensive mark, or a sound or smell mark, or if you claim a 3-dimensional shape or colour(s) as a trade mark/element(s) of a trade mark, or if you wish to include a disclaimer, limitation or condition.

12. Certification, collective ^{Note 1} or defensive mark ^{Note 2} (if applicable)

Please indicate by ticking the appropriate box the type of mark you are applying for:

☐

Certification mark

☐

Collective mark

☐

Defensive mark

13. Shape, colour, sound, smell (if applicable) ^{Note 3}

Please indicate by ticking the appropriate box(es) the nature of your mark:

☐

Shape

☐

Colour

☐

Sound

☐

Smell

Please provide a description of the mark and (as the case may be) a statement claiming the shape, or colour(s) as the trade mark or as element(s) of the trade mark :

14. Disclaimer, limitation or condition (if applicable) ^{Note 4}

Notes on Trade Mark Form T2A

- Note 1** If this application is for a certification mark or for a collective mark, you must file regulations within 9 months from the date when you file this application. Attention is drawn to paragraphs 6 and 7 of Schedule 4 to the Trade Marks Ordinance and rule 101 of the Trade Marks Rules, and paragraphs 5 and 6 of Schedule 3 to the Trade Marks Ordinance and rule 100 of the Trade Marks Rules respectively.
- Note 2** If this application is for a defensive mark, you must file statutory declaration or affidavit within 9 months from the date when you file this application. Attention is drawn to section 60 of the Trade Marks Ordinance and rule 99 of the Trade Marks Rules.
- Note 3** If colour(s) or 3-dimensional shape is/are claimed as a trade mark or as an element of a trade mark, or if the trade mark consists wholly or in part of a sound or a smell, please provide a statement of that fact, and a description of the mark.
- Note 4** If you want to disclaim the right to the exclusive use of any part of your mark or to limit your use of the mark, please give details.

General notes

- a. This form is available in both Chinese and English. If Form T2 is completed in English, please complete this form also in English, which is the official language of proceedings used.
- b. This form should be completed or printed in black ink.
- c. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.



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Intellectual Property Department
The Government of the Hong Kong
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Trade Mark Form T3

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Request to divide application for registration

Note : You are advised to read the Notes before you fill in this form.

1. Application No. to be divided ^{Note 1}

2. Name of applicant for registration

Owner Code
(if you know it)

3. Indicate if this request is to divide the specification of goods/services ^{Note 2} or to divide a series of marks. (Please tick one box only)

☐

Specification of goods/services

☐

Series of marks (If you tick this box, please complete Boxes 4, 7(b) to 9 and Form(s) T3S only)

4. Indicate the number of divisional applications in this request. ^{Note 3}

5. Goods and/or services covered by each divisional application

List the classes in consecutive numerical order and list alongside each class the goods or services appropriate to that class.

Divisional Application 1:
Class No(s):

Specification of goods and/or services:

<p>Divisional Application 1: Class No(s):</p>	<p>Specification of goods and/or services:</p>
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Divisional Application 2: Class No(s):	Specification of goods and/or services:
Divisional Application 3: Class No(s):	Specification of goods and/or services:

6. If you claimed priority in your original application for registration (Form T2), please indicate the convention priority details in respect of each divisional application.

	Priority date(s) claimed (DD/MM/YYYY)	Country	Application Number(s) (if known)
Divisional Application 1:			
Divisional Application 2:			
Divisional Application 3:			

7. Payment of fee *Note 4*(a) *Division of specification of goods/services only:*Division fee **HK\$ 650**(b) *Division of series of marks only:*Division fee **HK\$ 650**

Additional application fee

HK\$ (1,300 + HK\$ (650 x**)) x***(Total number of
class(es) in Box 1
of T3S minus 1)**(Number of additional
applications created, i.e.
number of divisional
applications indicated
in Box 4 minus 1)*

Total amount of fee payable

HK\$**8. Signature:**

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

9. Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

10. State the number of sheets attached to this form

Notes on Trade Mark Forms T3 and T3S

[This form is used for division of a specification of goods or services of a trade mark application, or division of an application for a series of marks.]

- Note 1** Application may be made at any time before registration of a trade mark. A registered trade mark cannot be divided.
- Note 2** You cannot divide both a specification of goods or services and a series of marks on the same form. If you divide the specification of goods or services, please complete Boxes 4 to 10 on Form T3 as appropriate. For division of specification of goods/services, you may divide the classes and specification in a multi-class application or the specification in a single-class application.
- Note 3** Please state the proposed number of applications upon division. For example, the original application consists of Classes 9, 16, 35, 41 and 42 and the application is to be divided into three applications, one with Classes 9, 16 and 41, one with Class 35 and the other with 42. The number of divisional applications will be 3.
- Note 4** The division fee is HK\$650. Please note that additional application fee needs to be paid in respect of request for division of series. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- Note 5** Each divisional application relating to division of series of marks should be accompanied by one Form T3S. For example, the original application consists of marks A, B, C and D in a series and the application is to be divided into two applications, one with marks A, B and C and the other with D alone. You are required to file two Forms T3S, one containing marks A, B and C and the other contains mark D.
- Note 6** Please number the applications upon division. Taking the example of Note 5, you should name the first set of mark (marks A, B and C) as divisional application "1" and second set (mark D) "2" by filing two Forms T3S.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.

Trade mark image scanning sheet ^{Note 5}
Division of series of marks

Please include the representation of the mark in each divisional application (*Use separate Form T3S for each divisional application*).

1. Application No. to be divided

Divisional Application: ^{Note 6}

Trade Mark:

Total number of class(es) applied for in the original application for registration (Form T2)

2. If you claimed priority in your original application for registration (Form T2), please indicate the convention priority details in respect of each divisional application.

Priority date(s) claimed
(DD/MM/YYYY)

Country

Application Number(s)
(if known)

Notes on Trade Mark Forms T3 and T3S

[This form is used for division of a specification of goods or services of a trade mark application, or division of an application for a series of marks.]

Note 1 Application may be made at any time before registration of a trade mark. A registered trade mark cannot be divided.

Note 2 You cannot divide both a specification of goods or services and a series of marks on the same form. If you divide the specification of goods or services, please complete Boxes 4 to 10 on Form T3 as appropriate. For division of specification of goods/services, you may divide the classes and specification in a multi-class application or the specification in a single-class application.

Note 3 Please state the proposed number of applications upon division. For example, the original application consists of Classes 9, 16, 35, 41 and 42 and the application is to be divided into three applications, one with Classes 9, 16 and 41, one with Class 35 and the other with 42. The number of divisional applications will be 3.

Note 4 The division fee is HK\$650. Please note that additional application fee needs to be paid in respect of request for division of series. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

Note 5 Each divisional application relating to division of series of marks should be accompanied by one Form T3S. For example, the original application consists of marks A, B, C and D in a series and the application is to be divided into two applications, one with marks A, B and C and the other with D alone. You are required to file two Forms T3S, one containing marks A, B and C and the other contains mark D.

Note 6 Please number the applications upon division. Taking the example of Note 5, you should name the first set of mark (marks A, B and C) as divisional application "1" and second set (mark D) "2" by filing two Forms T3S.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

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Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T4

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Request to merge applications for registration

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Request to merge separate registrations

Note : You are advised to read the Notes before you fill in this form.

1. Application No(s). to be merged *Note 1*

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Registration No(s). to be merged *Note 2*

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2. Name of ☐ applicant for registration ☐ owner of registered mark

Owner Code
(if you know it)

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3. Details of the merged specification *Note 3*

List the classes in consecutive numerical order and list alongside each class the goods or services appropriate to that class.

Class No(s).:	Specification of goods and/or services:

4. Signature:

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Signature	Name and Official Capacity of Signatory	Date (DD/MM/YYYY)
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If this form is filed by an agent, please provide the Agent Code if you know it

5. Address for service in Hong Kong

Your Reference		Telephone No.	
Facsimile No.		E-mail Address	

6. State the number of sheets attached to this form

Notes on Trade Mark Form T4

Note 1 Applications can be merged at any time before they have been published in the Hong Kong Intellectual Property Journal if they:

- are in respect of the same trade mark;
- claim the same protection under the Trade Marks Ordinance;
- bear the same filing date; and
- are, at the time of the request, in the name of the same person.

Applications cannot be merged with registrations.

Note 2 Registrations can be merged if they:

- are in respect of the same trade mark; and
- provide the same protection under the Trade Marks Ordinance.

Registered marks can be merged even if the registration dates are different and the new merged registration will be given the latest of those dates of registration.

Registrations cannot be merged with applications.

Note 3 The merged specification should not be wider than the combined specifications of the original applications/registrations. The Registry will consider the acceptability of the merged specification.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

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Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T5

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Request to change name, address or address for service

Note : You are advised to read the Notes before you fill in this form.

1. Application No(s). affected by this change ^{Note 1}

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Registration No(s). affected by this change ^{Note 1}

--	--	--	--

2. Name of ☐ applicant for registration ☐ owner of registered mark ☐ licensee ☐ person having an interest in the mark at present on the register applying for change

Owner Code
(if you know it)

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3. Details of change(s)

(a) ☐ Change of name in Box 2 to:

--

Please confirm that the above (Box 2 and 3(a)) remains the same legal entity before and after the change of name by
ticking this box ☐

(b) ☐ Change of address to:

--

(c) ☐ Change of address for service to:

--

4. Signature

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

5. Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

6. State the number of sheets attached to this form

Notes on Trade Mark Form T5

Note 1 This form can be filed in respect of multiple applications and/or registrations relating to the change of the same details by the same applicant for registration, owner of registered mark, licensee or person having an interest in the mark.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



香港特別行政區政府
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Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T5A

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Request to amend application

Note : You are advised to read the Notes before you fill in this form.

1. Application No. *Note 1*

2. Name of applicant for registration

Owner Code
(if you know it)

3. Details of the items to be amended

(a) Class number(s) and/or specification of goods and/or services:

List the classes in consecutive numerical order and list alongside each class the goods or services appropriate to that class.

Class No(s):	Specification of goods and/or services:

If the amendment involves correcting the class number(s) for any goods or services covered by the original application and the correct class no(s). were not covered by the original application, please indicate the following and complete Box 4:

Total number of class(es) added: *Note 2*

Class No(s). added: *Note 2*

(b) Addition of the following disclaimer, limitation or condition

(c) Withdrawal of a claim to a right to priority

(d) Amendment for the purpose of correcting errors of wording or of copying or obvious mistakes

4. Payment of fee ^{Note 3}

Amount of fee for class(es) added

HK\$ 650 x

(Number of class(es) added in Box 3(a))

Total amount of fee payable

HK\$

5. Signature

Signature

Name and Official
Capacity of Signatory

Date
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

6. Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

7. State the number of sheets attached to this form

Notes on Trade Mark Form T5A

- Note 1** A separate form should be used for each application affected. However, a single form can be filed for multiple requests in respect of the same application (e.g. requests for amendment of specification and withdrawal of a claim to right of priority).
- Note 2** For instance, if the original application relates to a class 9 specification covering “computers, computer software, computerized toys, printers, computer manuals”, the applicant may correct the class numbers by adding classes 16 (for computer manuals) and 28 (for computerized toys). The resulting classes are 9, 16 and 28. The total number of “class(es) added” and “class no(s). added” will be “2” and “16, 28” respectively.
- Note 3** Please note that additional class fee of HK\$650 per class needs to be paid for any class(es) added to the application. No fee is required for other amendment requests filed on this form. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



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Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T5B

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Request to amend representation of trade mark

-

Request to delete trade mark in series

Note : You are advised to read the Notes before you fill in this form.

1. ☐ Application No. ^{Note 1} ☐ Registration No. ^{Note 2}

2. Name of ☐ applicant for registration ☐ owner of registered mark

Owner Code
(if you know it)

3. Please include a new representation of the mark in Form T5S.

4. Signature

Signature

Name and Official
Capacity of Signatory

Date
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

5. Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

Trade mark image scanning sheet

1. ☐ Application No. ☐ Registration No.

2. Please include a new representation of the mark in the box below:

Please state the number of marks in the series, if applicable *Note 3*

Notes on Trade Mark Forms T5B and T5S

Note 1 Representation of a registered trade mark can be added to the trade mark of an application for registration subject to the following conditions:

- At the time this request is made, the registered trade mark is registered in the name of the applicant;
- The goods or services for which the registered trade mark is registered are identical or similar to the goods or services covered by this application; and
- The date of registration of the registered trade mark is earlier than the date of application for registration of the trade mark in question.

You can also use this form to delete a trade mark from a series of marks.

Note 2 Where a registered trade mark contains or consists of the owner's name or address, that name or address can be altered if such alteration does not substantially affect the identity of the trade mark in question.

You can also use this form to delete a trade mark in a registered series of marks.

Note 3 If this request relates to deletion of a mark from a series of marks, please indicate the number of marks in the amended series.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



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Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T6

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Notice of opposition/objection

-
Application for revocation, declaration of invalidity, variation of a trade mark registration, or rectification of an error or omission in the register
-

Application for intervention in proceedings for revocation, declaration of invalidity, variation or rectification

Note : You are advised to read the Notes before you fill in this form.

1. ☐ Application No. ☐ Registration No. *Note 1*

Name of ☐ applicant for registration ☐ owner of registered mark

Does this notice/application relate to all classes?

☐

Yes

☐

No (*Please indicate the class number(s) in the space below*)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2. This notice/application relates to (*Please tick one box only*)

(a) ☐ Opposition *Note 2*

(b) ☐ Objection. *Note 3* Please specify the relevant rule no.

(c) ☐ Revocation on grounds of non-use

(d) ☐ Revocation on grounds other than non-use

(e) ☐ Declaration of Invalidity

(f) ☐ Variation ☐ By owner ☐ By person other than the owner

(g) ☐ Rectification ☐ By owner ☐ By person other than the owner

(h) ☐ Intervention in proceedings. Please identify the proceedings:

3. Name of ☐ opponent ☐ objector applicant for ☐ revocation ☐ invalidation ☐ variation
☐ rectification ☐ applicant for intervention ^{Note 4}

Owner Code
(if you know it)

Address

4. Statement of grounds of ☐ opposition ☐ objection ☐ revocation ☐ invalidation ☐ variation ☐ rectification
☐ Statement of applicant for intervention's nature of interest

Note : If this application relates to revocation on grounds of non-use under rule 36 of the Trade Marks Rules or variation or rectification under rule 48 of the Trade Marks Rules, it must be accompanied by evidence as well.

5. Copy of this ☐ notice of opposition ☐ notice of objection ☐ application served on
the party named in Box 1 ^{Note 5}

on

(DD/MM/YYYY)

6. Payment of fee for filing this notice/application ^{Note 6}

Amount of fee payable

HK\$ 800

7. Signature:

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

8. Address for service in Hong Kong**Your Reference****Telephone No.****Facsimile No.****E-mail Address****9. State the number of sheets attached to this form**

Notes on Trade Mark Form T6

- Note 1** Separate forms have to be filed if the notice/application relates to more than one trade mark application or registration.
- Note 2** Notice of opposition must be filed within the 3-month period beginning on the date of publication in the Hong Kong Intellectual Property Journal.
- Note 3** Any person claiming to be affected by a proposed amendment to an application for registration of a trade mark (rule 26(2) of the Trade Marks Rules) or a proposed alteration of a registered trade mark (rule 55(1) of the Trade Marks Rules) may, within 3 months after the date of publication in the Hong Kong Intellectual Property Journal, file a notice of objection. Under rule 95(1) of the Trade Marks Rules, the time limit as stated is not extendible.
- Note 4** If the name of the opponent/objector/applicant is not in Roman letters, a transliteration of the name in Roman letters must be provided.
- Note 5** The opponent/objector/applicant shall, at the same time as he files the notice/application, serve a copy of it to the applicant for registration/owner of registered mark.
- Note 6** The fee for filing notice / application is HK\$800. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

General Information

- a. This form is available in both of the official languages, Chinese and English. Please complete this form in English.
- b. This form should be printed or completed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided by means of this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



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Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T7

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)
Counter-statement

Note : You are advised to read the Notes before you fill in this form.

1. ☐ Application No. ☐ Registration No. *Note 1*

2. Name of ☐ applicant for registration ☐ owner of registered mark ☐ intervenor filing this form **Owner Code**
(if you know it)

3. Name of ☐ opponent ☐ applicant for ☐ revocation ☐ invalidation ☐ variation ☐ rectification

4. On a separate sheet of paper attached, please provide the following information: *Note 2*

(a) The grounds on which you rely in support of your application / registration;

(b) The facts alleged in the notice of opposition / application for revocation / declaration of invalidity / variation / rectification that you

(i) admit,

(ii) deny (with reasons, and if you intend to put forward an alternative version of events, that version) and

(iii) are unable to admit or deny.

5. For counter-statement filed under rule 37(2) of the Trade Marks Rules, the item ticked below is attached: *Note 3*

☐

evidence of the use made of the trade mark; or

☐

statement giving reasons for non-use

For counter-statement filed under rule 50(4) of the Trade Marks Rules, the item ticked below is attached: *Note 4*

☐

evidence in support; or

☐

statement of no intention to file evidence

6. Copy of this counter-statement (and evidence or statement, if applicable) served on the party named in Box 3 *Note 5*

on

(DD/MM/YYYY)

7. Signature:

<input type="text"/>	<input type="text"/>	<input type="text"/>
Signature	Name and Official Capacity of Signatory	Date (DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

8. Address for service in Hong Kong

Your Reference	<input type="text"/>	Telephone No.	<input type="text"/>
Facsimile No.	<input type="text"/>	E-mail Address	<input type="text"/>

9. State the number of sheets attached to this form

Notes on Trade Mark Form T7

[This form is used to defend an application or registration against a third party who has filed an opposition (rule 16 of the Trade Marks Rules) or an application to revoke (rules 36 & 40 of the Trade Marks Rules), invalidate (rule 46 of the Trade Marks Rules), vary or rectify (rule 50 of the Trade Marks Rules) a trade mark registration.]

- Note 1** Separate forms have to be filed if the counter-statement relates to more than one trade mark application or registration.
- Note 2** This form must be accompanied by details of the grounds for counter-statement to be set out on a separate sheet of paper. It must be filed within three months after the date of receipt of the notice of opposition or of the application for revocation on grounds other than non-use or declaration of invalidity, or within six months after the date of receipt of the application for revocation on grounds of non-use, variation or rectification.
- Note 3** For application for revocation on grounds of non-use, under rule 37(2) of the Trade Marks Rules, the counter-statement must be accompanied by **either** evidence of the use made of the trade mark **or** a statement giving reasons for non-use.
- Note 4** For application for variation or rectification, under rule 50(4) of the Trade Marks Rules, the counter statement must be accompanied by **either** evidence in support of the counter-statement **or** a statement of no intention to file evidence.
- Note 5** The applicant for registration/owner of registered mark/intervenor shall, at the same time as he files the counter-statement, serve a copy of it (with copy of evidence/statement, if applicable) to the opponent/applicant for revocation, invalidation, variation or rectification.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be printed or completed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided by means of this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T8

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Request for renewal of a trade mark registration

-

Request for restoration and renewal of a trade mark registration

Note : Please read the Notes before you fill in the form. If your request relates only to some of the classes in your registration, please also complete Form T9 to surrender those classes that you do not want to renew.

1. Registration No. Note 1

Total number of classes covered by this request

2. Name of owner of registered mark

Owner Code
(if you know it)

3. Date of expiry of registration

(DD/MM/YYYY)

4. Renewal only: Note 2, 3 & 5

Payment of renewal fee (and late renewal fee, if applicable)

Amount of renewal fee

HK\$ 3,000 + HK\$ (1,500 x

) (Number of additional class(es), i.e. total number of class(es) in Box 1 minus 1)

Amount of late renewal fee
(for late renewal filed within 6 months after the date of expiry of registration)

(HK\$ 500)

Total amount payable

HK\$

5. Restoration and renewal: Note 4 & 5

Payment of restoration and renewal fee

Amount of restoration and renewal fee
(for restoration and renewal filed within 6 months after the date of removal of the mark from the register)

HK\$ 4,000 + HK\$ (1,500 x

) (Number of additional class(es), i.e. total number of class(es) in Box 1 minus 1)

Total amount payable

HK\$

6. Signature:

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

7. Contact address for person filing this request**Your Reference****Telephone No.****Facsimile No.****E-mail Address**

Notes on Trade Mark Form T8

- Note 1** This form is used for renewing or for restoring and renewing a trade mark registration. You must send a separate form for renewal of each registered trade mark.
- Note 2** The renewal fee (HK\$3,000 for the first class and HK\$1,500 for each additional class, if any) must be paid *before* the expiry of the registration.
- Note 3** An additional late renewal fee of HK\$500 is payable if renewal is requested within 6 months after the date of expiry of registration. Under rule 95(1) of the Trade Marks Rules, this time limit is not extendible.
- Note 4** Your mark will be removed from the register if we do not receive your request for renewal within 6 months after the date of expiry of registration. If you wish to restore and renew your mark, you have to pay the fee (HK\$4,000 for the first class and HK\$1,500 for each additional class, if any) within 6 months after the date of removal of registration. Under rule 95(1) of the Trade Marks Rules, this time limit is not extendible.
- Note 5** Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

General Information

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. This form must be signed and dated.
- d. Please provide a contact address in Hong Kong for correspondence.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.

**香港特別行政區政府
知識產權署**
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Surrender of registered mark

Note : You are advised to read the Notes before you fill in this form.

--

Owner Code
(if you know it)

--

3. Indicate the goods and/or services to be surrendered

11

All the goods and/or services for which the trade mark is registered are surrendered.

11

Some of the goods and/or services for which the trade mark is registered are surrendered. Details of these goods and/or services are given below.

List the classes in consecutive numerical order and list alongside each class the goods or services appropriate to that class.

Class No(s).:	List of goods and/or services to be surrendered:

4. If there are any persons having a registered interest or any other right in the trade mark, please provide details in the space below. (If the space provided is insufficient, please continue on separate sheets.)

Details of person(s) having a registered interest in the registration:

Name(s):

Address(es):

5. Certification (Please tick one box only)

☐

I certify that there are no parties having a registered interest or any other right in the trade mark.

☐

I certify that those with a registered interest or any other right in the trade mark (as indicated in Box 4 and any additional sheets) have been sent notice of the owner's intention to surrender the registration at least three months prior to this form being filed, or are not affected or, if affected, they consent to the surrender.

6. Signature:

Signature

Name and Official
Capacity of Signatory

Date
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

7. Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

8. State the number of sheets attached to this form

Notes on Trade Mark Form T9

[This form is used for surrender of all or some of the goods and/or services. For the latter request, please list the goods and/or services to be surrendered.]

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

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Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T10

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Application or notice to register registrable transaction (other than a licence)

Request to amend or remove registered particulars of security interest

Note : You are advised to read the Notes before you fill in this form.

1. Application No(s). Note 1

--	--	--	--

Registration No(s). Note 1

--	--	--	--

2. Name of ☐ applicant for registration/owner of registered mark ☐ grantor of security interest

Owner Code
(if you know it)

--

--

3. Assignment/transfer, assent or court order:

(a) Details of the new owner

Owner Code
(if you know it)

--

--

Address

--

(b) Date of ☐ assignment/transfer ☐ assent ☐ court order

	(DD/MM/YYYY)
--	--------------

(c) If the change of ownership is in respect of any right in or under the registration(s) or application(s), please provide a description of the right transferred.

--

4. Security interest:**(a) Details of grantee
Name****Owner Code**
(if you know it)**Address**

**(b) In the case of a grant of any security interest, please indicate the nature of the interest (whether fixed or floating), the extent of the security, and the right in or under the trade mark or application that is secured.
In the case of a request to amend or remove any registered particulars relating to a security interest, please provide details of the amendment or removal.**

Note : Supporting documents are NOT required in the following cases:

- (a) Assignment – this form is signed by or on behalf of both the assignor and the assignee.
- (b) Assent – this form is signed by or on behalf of both the personal representative making the assent and the beneficiary.
- (c) Grant of security interest – this form is signed by or on behalf of the grantor of the security interest.
- (d) Amendment of registered particulars of security interest – this form is signed by or on behalf of both the grantor and the grantee of the security interest.
- (e) Removal of registered particulars of security interest – this form is signed by or on behalf of the grantee of the security interest.

Supporting documents submitted will be open to public inspection on-line.

5. Payment of fee for an application/notice to register particulars of a registrable transaction (Note : no fee for amendment or removal of registered particulars of security interest)

Amount of fee payable **HK\$ 800** *Note 2*

6. Signature of ☐ applicant for registration/owner of registered mark ☐ personal representative making the assent
☐ grantor of security interest ☐ agent for applicant for registration/owner of registered mark
☐ agent for personal representative making the assent ☐ agent for grantor of security interest

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this box is signed by an agent, please provide the Agent Code if you know it

7. Signature of the ☐ new owner ☐ grantee of security interest ☐ agent for new owner ☐ agent for grantee of security interest

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this box is signed by an agent, please provide the Agent Code if you know it

Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

8. If this form is NOT filed by the parties named in Box 3(a) or Box 4(a) or their agents, please specify the name of the person filing this form and provide his address for service in Hong Kong.

Name

Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

9. State the number of sheets attached to this form

Notes on Trade Mark Form T10

Note 1 You can use this form for a registrable transaction relating to one or more than one trade mark application or registration. However, you need to file a separate form for each registrable transaction.

Note 2 The fee for an application/notice to register particulars of a registrable transaction is HK\$800. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



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Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T11

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Application or notice to register a licence

-

Request to amend or remove registered particulars of a licence

Note : You are advised to read the Notes before you fill in this form.

1. Application No(s). Note 1

--	--	--	--

Registration No(s). Note 1

--	--	--	--

2. Name of ☐ applicant for registration/owner of registered mark ☐ grantor of the sub-licence

Owner Code
(if you know it)

--

--

3. Details of ☐ licensee ☐ sub-licensee

Owner Code
(if you know it)

--

--

Address

--

4. Please indicate whether this request is for

Registration ☐ *If you tick this box, please complete Box 5 and Box 7*

Removal ☐ *If you tick this box, please complete Box 8.*

Amendment ☐ *If you tick this box, please give details of amendment in the space below and complete Box 7 and Box 8.*

Details of amendment :

--

5. Particulars of the licence / sub-licence**a) Duration of the licence**

Date licence starts

(DD/MM/YYYY)

Date licence ends

(where licence is for fixed period)

(DD/MM/YYYY)

b) Is the licence exclusive?☐

Yes

☐

No

c) Is the licence for all goods or services?☐

Yes

☐

No

If "No", state the specific goods and/or services covered by the licence.

Class No(s):**Specification of goods and/or services:****d) Other limitations to which the licence is subject****Note : Supporting documents are NOT required if:**

(a) request for registration of a licence is signed by or for the grantor of the licence;

(b) request for removal of a licence is signed by or for grantee of the licence;

(c) request for amendment of a licence is signed by or for both the grantor and grantee of the licence.

Supporting documents submitted will be open to public inspection on-line.

6. Payment of fee for an application/notice to register particulars of a licence (Note: No fee for the removal or amendment of registered particulars of a licence)

Amount of fee payable

HK\$ 800 *Note 2***7. Signature of** ☐ applicant for registration/owner of registered mark ☐ grantor of the sub-licence
☐ agent for applicant for registration/owner of registered mark ☐ agent for grantor of the sub-licence

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this form is signed by an agent, please provide the Agent Code if you know it

Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

8. Signature of the ☐ **licensee** ☐ **sub-licensee** ☐ **agent for licensee** ☐ **agent for sub-licensee**

Signature

Name and Official
Capacity of Signatory
Date
(DD/MM/YY)

If this form is signed by an agent, please provide the Agent Code if you know it

Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

9. This form is filed by

- ☐ applicant for registration/owner of registered mark/grantor of sub-licence
 ☐ licensee/sub-licensee
☐ agent for applicant for registration/owner of registered mark/grantor of sub-licence
 ☐ agent for licensee/sub-licensee

If this form is filed by others, please specify the name and provide the address for service in Hong Kong.

Name

Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No

E-mail Address

10. State the number of sheets attached to this form

Notes on Trade Mark Form T11

Note 1 You can use this form for a licence relating to one or more than one trade mark application or registration. However, you need to file a separate form for each licence.

Note 2 The fee for an application/notice to register particulars of a licence is HK\$800. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided by means of this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T12

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Notice of attendance at hearing

-

Request for statement of reasons

Note : You are advised to read the Notes before you fill in this form.

1. ☐ Application No. ☐ Registration No.

2. Name of party filing this notice/request

Owner Code
(if you know it)

3. Please indicate whether this form relates to

Notice of attendance at hearing^{Note 1}

☐

If you tick this box, please complete Box 4.

Request for statement of reasons^{Note 2}

☐

If you tick this box, please complete Box 5.

4. Attendance at hearing only :

This notice relates to

☐ Extension of time hearing

(☐ For application for registration

☐ For opposition

☐ For other proceedings)

☐ Other hearing

(☐ For application for registration

☐ For opposition

☐ For other proceedings)

Confirmation of attendance at hearing

I, being the ☐ applicant for registration ☐ owner of registered mark ☐ opponent

☐ others (please specify

)

☐ agent for

will attend the hearing before the Registrar at

Time (Hours)

on

Date

(DD/MM/YYYY)

5. Statement of reasons only .^{Note 2}

Date of Registrar's decision

(DD/MM/YYYY)

Copy of this request for statement of reasons served on each other party to the proceedings

on

(DD/MM/YYYY)

6. Payment of fee^{Note 3}*Notice of attendance at hearing
(other than hearing for extension
of time which is free)***HK\$ 1,700***Request for statement of reasons***HK\$ 1,500****7. Signature:**

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

8. Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

Notes on Trade Mark Form T12

- Note 1** Any party who intends to appear at the hearing should file this notice of attendance at hearing within 14 days after the Registrar has fixed the date, time and place of the hearing. Failure to do so may be treated as not intending to appear at the hearing.
- Note 2** Any party may file a request for statement of reasons for the decision made by the Registrar in the proceedings within one month after the date of the notice of decision. You must serve a copy of the request to each other party to the proceedings when you file the request.
- Note 3** The fee for notice of attendance at hearing and request for statement of reasons is \$1,700 and \$1,500 respectively. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T13

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Request for extension of time

Note : You are advised to read the Notes before you fill in this form.

1. ☐ Application No. ☐ Registration No.^{Note 1}

2. Name of party filing this request

Owner Code
(if you know it)

3. Please indicate whether this request relates to an application, opposition or other proceedings.

☐ application for registration

☐ opposition

☐ other proceedings

4. Period of extension of time requested

(a) A period of months until is requested

(DD/MM/YYYY)

(b) Reason for extension of time requested^{Note 2}

(c) Opposition/other proceedings only:

☐ For filing evidence/document/information under rule in the opposition proceedings relating to the above-numbered application

☐ For filing evidence/document/information under rule in the proceedings relating to the above-numbered application/registration

☐ Notice of this request has been given to every party to these proceedings.^{Note 3}

5. Payment of extension fee^{Note 4}

Amount of fee payable HK\$ 200

6. Signature:

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)

If this form is filed by an agent, please provide the Agent Code if you know it

7. Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

8. State the number of sheets attached to this form

Notes on Trade Mark Form T13

[This form is used for extending certain time limits during the application for registration process as well as in opposition or proceedings to revoke, invalidate, vary or rectify registration (rules 13(3) and (6), 16(4), 17(3), 94, 121(2) and 121(3) of the Trade Marks Rules).]

Please note that some time limits are non-extendible (see rule 95 of the Trade Marks Rules).

- Note 1** You must send a separate form if the request relates to more than one trade mark application or registration.
- Note 2** Any request for an extension of time should be supported by full reasons for the request, and in sufficient details to enable the Registrar to consider the request.
- Note 3** Please tick this box if you have given notice of this request to every party to these proceedings (see rule 94(2) of the Trade Marks Rules).
- Note 4** The fee for an extension of time is \$200. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



香港特別行政區政府
知識產權處
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T14

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)
Request for copy/certified copy

1. Documents requested

(a) ☐ Copy of an entry in the register ^{Note 1}

Application No(s).	No. of copies	No. of certified copies	Registration No(s)	No. of copies	No. of certified copies

(b) ☐ Copy of an extract from the register ^{Note 1}

Application No(s). / Registration No(s).	Specify the extract(s) requested	No. of copies	No. of certified copies

(c) ☐ Copy of an application for registration ^{Note 1}

Application No(s).	No. of copies	No. of certified copies

(d) ☐ Certificate under section 79(2) of the Ordinance ^{Note 2}

Application No(s). / Registration No(s).	Specify the details of this request	No. of certificates

2. Details of contact person^{Note 3}

Name:

Address:

Telephone No.:

E-mail Address:

4. Signature:

Signature

Name and Official
Capacity of SignatoryDate
(DD/MM/YYYY)**5. State the number of sheets attached to this form****FOR OFFICIAL USE ONLY****Payment of fee***Entry in the register:*

Copying fee	HK\$ 6	x	<input type="text"/>	(Total number of pages)	=	<input type="text"/>
Certifying fee	HK\$ 150	x	<input type="text"/>	(Number of certified copies requested)	=	<input type="text"/>

Extract from the register:

Copying fee	HK\$ 6	x	<input type="text"/>	(Total number of pages)	=	<input type="text"/>
Certifying fee	HK\$ 150	x	<input type="text"/>	(Number of certified copies requested)	=	<input type="text"/>

Application for registration:

Copying fee	HK\$ 6	x	<input type="text"/>	(Total number of pages)	=	<input type="text"/>
Certifying fee	HK\$ 150	x	<input type="text"/>	(Number of certified copies requested)	=	<input type="text"/>

Certificate under section 79(2)	HK\$ 200	x	<input type="text"/>	(Number of certificates requested)	=	<input type="text"/>
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Total amount of fee payable

HK\$

Copies ready on**Collected by****on**

Notes on Trade Mark Form T14

- Note 1** The fee for a certified copy of an entry in the register, a certified extract from the register or a certified copy of an application for registration of a trade mark is \$150. The fee for an uncertified copy of an entry in the register, an uncertified extract from the register or an uncertified copy of an application for registration of a trade mark is \$6 for each page or portion of a page. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- Note 2** If you need a certificate under section 79(2) of the Trade Marks Ordinance (which provides that a certificate is prima facie evidence of the matters certified), you have to give details of your request in the space provided. The fee is \$200. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- Note 3** Please provide the details of the contact person in Hong Kong for collection of the documents.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English.
- b. This form should be completed or printed in black ink.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on a separate sheet. Number each additional sheet and state the number of extra sheets you have attached to the form.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T15

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559 sub. leg.)

Conversion of old law application for registration

Note : You are advised to read the Notes before you fill in this form.

1. Details of application made under the repealed Trade Marks Ordinance (Cap. 43)

Application No.

Trade Mark

Class

Name of applicant for registration

2. I give notice to the Registrar claiming to have the registrability of the mark determined in accordance with the provisions of the Trade Marks Ordinance (Cap. 559).^{Note 1}

I acknowledge that this notice is irrevocable and has the effect that the application for registration is to be treated as if made on the commencement date of the Trade Marks Ordinance (Cap. 559).

Signature:

Signature

Name and Official
Capacity of Signatory

Date
(DD/MM/YYYY)

3. Payment of conversion fee^{Note 2}

Amount of fee payable HK\$ 900

4. Address for service in Hong Kong

Your Reference

Telephone No.

Facsimile No.

E-mail Address

Notes on Trade Mark Form T15

Note 1 An applicant can claim to have the registrability of their mark be determined with the Trade Marks Ordinance (Cap. 559) if the application is pending on the commencement date of the said Ordinance and it has not been advertised under section 14 of the repealed Trade Marks Ordinance (Cap. 43). This request can only be made no later than six months after the commencement date. Any priority date more than 6 months before the commencement date will not apply to the converted application.

Note 2 The fee for conversion is HK\$900. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

General notes

- a. This form is available in both Chinese and English. Please complete this form in English which will become the official language of proceedings in all proceedings before the Registrar pursuant to section 76 of the Trade Marks Ordinance (Cap. 559).
- b. This form should be completed or printed in black ink.
- c. An address for service in Hong Kong must be supplied.
- d. This form must be signed and dated.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance. The personal data required by this form is necessary for processing your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and the subsidiary legislation by contacting the Registrar of Trade Marks.