

## REGISTERED DESIGNS ORDINANCE (Chapter 522)

### NOTICE OF SPECIFICATION OF FORMS

Pursuant to section 84 of the Registered Designs Ordinance (Chapter 522) and section 2(2)(a) of the Registered Designs Rules, notice is hereby given that the forms specified below and attached to this notice shall, with effect from 7 May 2004, be used in connection with the respective proceedings described below:-

<i>Form no.</i>	<i>Description of Proceedings</i>	<i>Fee no.</i>
D1	Application for registration of a design under sections 12, 13 of the Ordinance and sections 6, 16 of the Rules	1, 2, 3, 4
D2	Request to amend an application for registration of a design under section 21 of the Ordinance and section 19 of the Rules  Request to correct an error in the register under section 67 of the Ordinance and section 51 of the Rules  Request to correct an error of translation or transcription or of any clerical error or mistake in filed documents under section 76 of the Ordinance and section 62 of the Rules	5, 6, 7
D3	Notice requesting reinstatement of an application for registration of a design under section 20 of the Ordinance and section 18 of the Rules	8
D4	Application for extension of time under section 73 of the Rules	27
D5	Application to register particulars of transactions affecting rights in registered designs under section 20 of the Rules  Notice of transactions affecting rights in applications under section 33 or 34 of the Rules  Application to cancel claim to be mortgagee or licensee under section 34 of the Ordinance and section 35 of the Rules	20, 21
D6	Application to the Registrar to revoke registration under section 44 of the Ordinance and section 37 of the Rules	22

<i>Form no.</i>	<i>Description of Proceedings</i>	<i>Fee no.</i>
D7	Filing of order, declaration or certificate of the court for revocation of registration or rectification of the register under sections 44, 45, 46, 66 of the Ordinance and section 48 of the Rules	—
D8	Notice to surrender registration under section 30 of the Ordinance and section 32 of the Rules	—
D9	Notice of opposition or counter-statement under section 38, 39, 51 or 62 of the Rules	23
D10	<p>Application for a certified copy of an entry in the register or a certified extract from the register under section 69 of the Ordinance and section 54 of the Rules</p> <p>Application for a certified copy of a document kept by the Registry, not otherwise charged</p> <p>Application for a certificate for the purposes of section 65(2) of the Ordinance and section 54 of the Rules</p> <p>Application for a copy of an entry in the register or an extract from the register under section 69 of the Ordinance and section 54 of the Rules</p> <p>Application for a copy of a document kept by the Registry, not otherwise charged</p> <p>Request for information or permission to inspect documents under section 70 of the Ordinance and section 55 of the Rules</p> <p>Application for inspection of the register under section 68 of the Ordinance and section 52 of the Rules</p>	10, 11, 12, 13, 24
D11	Application for renewal of the period of registration under sections 28, 92 of the Ordinance and sections 29, 75 of the Rules	14, 15, 16, 17, 18, 19
D12	<p>Request for alteration of name, address, address for service or agent's address under sections 64, 65, 66, 67 of the Rules</p> <p>Request for correction of address, address for service or agent's address under section 66 of the Rules</p>	—

This notice shall, on 7 May 2004, supersede the Notice of Specification of Forms issued on 10 May 2002 (G.N. 2780 of 2002).

7 May 2004

Stephen SELBY *Registrar of Designs*

## Designs Form D1

## Application for registration of designs

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

## General notes

- Either Chinese or English can be used as the language of proceedings. Please complete this form in English unless otherwise stated.
- This form must be signed and dated.
- If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- Please enquire through the following means:
  - E-mail: enquiry@ipd.gov.hk
  - Internet homepage address: www.info.gov.hk/ipd

## Submission of application / request

In person or by mail with the appropriate fee to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

## Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

## 01 Your reference

**Note 1** You may use this form for more than one design in the same class of articles or for the same set of articles.

**Note 2** The term "set of articles" is defined in section 2 of the Registered Designs Ordinance as two or more articles of the **same general character** that are **ordinarily on sale together or intended to be used together**, to each of which the **same design**, or the same design with modifications or variations not sufficient to alter the character or substantially to affect the identity thereof, is applied, for example, a tea set. The Registered Designs Ordinance can be viewed at [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd).

## 02 Number of designs included in this application (Note 1)



Please indicate by marking the box if the articles form a set (Note 2)

**Note 3** Please provide your residential or business address.

### 03 Details of applicant

Name (If the name of the applicant is not in Roman letters or in Chinese, please include a transliteration in Roman letters)

Address (Note 3)

**Note 4** The International Classification for Industrial Designs ("the Locarno Classification") published by the World Intellectual Property Organization is adopted for classifying design articles. For details of the Locarno Classification, please refer to the website at [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd).

### 04 Locarno Classification (Note 4)

Class	Sub-Class

**Note 5** The statement identifying the article(s) must be made in English and Chinese. It should be no more than 50 words for each language in English and Chinese.

### 05 Article

State in English and Chinese the article(s) or set of articles to which the design applies (Note 5)

English	Chinese

**Note 6** A statement of the features (pattern, ornament, shape or configuration) of the design for which novelty is claimed ("statement of novelty") in **both English and Chinese** should be included in the application. A statement of novelty is not required for textile articles or wallpaper. The statement of novelty can be expressed in the following way:

" The features of the design for which novelty is claimed are the (\*pattern, ornament, shape or configuration) of the article as shown in the representations.

表述所顯示的物品的(\*式樣、裝飾、形狀或構形)是聲稱具有新穎性的外觀設計特色。"

(\*delete as appropriate)

<b>06 Statement of novelty (Note 6)</b>				
English		Chinese		
<b>07 Applicant's rights to the design(s)</b> If the applicant is not the designer, explain the applicant's rights in relation to the design(s).				
<b>08 Number of articles in the set if the articles form a set (See Note 2)</b>				
<b>09 (a) Details of confidential disclosure</b> If the design(s) has / have been previously disclosed and section 9(1) of the Registered Designs Ordinance applies, please indicate by marking the appropriate box(es). The Registered Designs Ordinance can be viewed at <a href="http://www.info.gov.hk/ipd">www.info.gov.hk/ipd</a> .				
section 9(1)(a)	section 9(1)(b)	section 9(1)(c)	section 9(1)(d)	State the circumstances of the disclosure and the relevant dates (DD-MM-YYYY)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>(b) Details of non-prejudicial disclosure</b> Disclosure at an official international exhibition under section 9(2) of the Registered Designs Ordinance which can be viewed at <a href="http://www.info.gov.hk/ipd">www.info.gov.hk/ipd</a> .				
Name and place of exhibition :		Opening date of exhibition : (DD-MM-YYYY)		Date of first disclosure : (if not on the opening date of the exhibition) (DD-MM-YYYY)

**Note 7** Where priority is claimed, you are required to file a copy of a certificate issued by the competent authority of the relevant Paris Convention country or WTO member verifying:

- the country, territory or area of filing
- the filing date and number
- the representation of the design
- the articles covered by the previous application

If any copy of certificate or other document relating to the Convention application is in a language other than English or Chinese, you need to file a translation into English which states the name of the translator and his official capacity (if any).

<b>10 Priority application details (Note 7)</b> State the Paris Convention country or WTO member, the filing date and filing number of any previous application from which priority is claimed under section 16 of the Registered Designs Ordinance which can be viewed at <a href="http://www.info.gov.hk/ipd">www.info.gov.hk/ipd</a> .		
Country/Territory/Area :	Filing date : (DD-MM-YYYY)	Filing no. :
<b>11 Applicant's priority rights</b> If the previous application indicated in Part 10 was not made in the name(s) given at Part 03, state the instrument (for example, deed of assignment) which gives the applicant the right to claim priority including appropriate name(s) and date(s).		
Name of instrument :	Date of instrument : (DD-MM-YYYY)	Names of parties :
<b>12 Associated design(s)</b> State the application/registration number(s) and filing date(s) of any previous design application(s) or registration(s) for association under section 11 of the Registered Designs Ordinance which can be viewed at <a href="http://www.info.gov.hk/ipd">www.info.gov.hk/ipd</a> .		
Application/Registration no. :	Filing date : (DD-MM-YYYY)	
<b>13 Division of applications</b> State the number and filing date of any earlier application whose filing date is claimed under section 22 of the Registered Designs Ordinance which can be viewed at <a href="http://www.info.gov.hk/ipd">www.info.gov.hk/ipd</a> .		
Application no. :	Filing date : (DD-MM-YYYY)	

**Note 8** An address for service in Hong Kong, China must be supplied.

<b>14 Address for service in Hong Kong, China (Note 8)</b>  Name  Address   Telephone no.  Facsimile no.  E-mail address	

**Note 9** If you are an agent, an address in Hong Kong, China where you reside or carry on your business activities must be supplied.

**15 Agent's address (Note 9)**

**Note 10** Designs forms may be signed by the applicant or his agent.

**Note 11** The representation may be either a drawing or a photograph and shall be of a size of not more than 210 mm by 297 mm. If the representation is a photograph, please affix it on A4 paper.

**Note 12** If the design relates to a set of articles, the representations should show the design as applied to each article in the set.

**Note 13** Please indicate the page no. on top right corner of the representations as 1, 2, 3 accordingly. For multiple applications relating to two or more designs, please also number the representations M001, M002, M003... for the first, second, third... designs respectively and sort them into separate sets, one for each design.

**16 Declaration (Note 10)**

*Please mark the boxes to make declaration*

I/We apply to register the design(s) shown in the **representation(s) put on the A4 sheet(s) attached to this form (Notes 11 to 13).**

I/We declare that the applicant(s) claim(s) to be the owner(s) of the design(s) in relation to the article(s) or set of articles specified above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Official Capacity of Signatory

\_\_\_\_\_  
Date  
(DD-MM-YYYY)

**17 State the number of additional sheet(s) attached to this form**





## Designs Form D2

### Request for amendment of application

(other than alteration of name, address, address for service or agent's address)

### Correction of error in the register or in filed documents

(other than correction of address, address for service or agent's address)

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

#### General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd)

#### Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

#### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

<b>01 Your reference</b>	
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**Note 1** You may use this form for more than one application or registration if the same correction is requested.

<b>02 Application / Registration No(s).</b> <i>(Note 1)</i>	
<b>03 This is a request for:</b>	<input type="checkbox"/> amendment of application  <input type="checkbox"/> correction of error  <i>Please mark the appropriate box</i>

**04 Name(s) of applicant(s) / registered owner(s) as currently appear(s) in the application or on the register**

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**05 Details to be amended or corrected**

English

Chinese *(if applicable)*

**Note 2** An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Designs of the address in Hong Kong, China where you reside or carry on your business activities by filing Form D12 or in writing.

**06 Address for service in Hong Kong, China** *(Note 2)*

Name

Address

Telephone no.

Facsimile no.

E-mail address

**07 Signature**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Official Capacity of Signatory

\_\_\_\_\_  
Date (DD-MM-YYYY)

**08 State the number of additional sheet(s) attached to this form**



## Designs Form D3

### Request for reinstatement of application

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

#### General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd)

#### Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

#### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

<b>01 Your reference</b>	
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<b>Note 1</b> This form is for one design.
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<b>02 Application no. (Note 1)</b>	
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<b>03 Name(s) of applicant(s)</b>	





## Designs Form D4

# Application for extension of time

Registered Designs Rules (Cap. 522A)

### General notes

- Please complete this form in English unless otherwise stated.
- This form must be signed and dated.
- If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- Please enquire through the following means:
  - E-mail: enquiry@ipd.gov.hk
  - Internet homepage address: www.info.gov.hk/ipd

### Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

<b>01 Your reference</b>	
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<b>Note 1</b> This form is for one design.
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<b>02 Application / Registration no. (Note 1)</b>	
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<b>03 Please indicate whether this request relates to an application, opposition or other proceedings</b>	<p><i>Please mark the appropriate box</i></p> <p><input type="checkbox"/> Application for registration of designs</p> <p><input type="checkbox"/> Opposition</p> <p><input type="checkbox"/> Other proceedings</p>
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<b>04 This is an application for extension of time to file the following documents / to take the following action(s):</b>	

<p><b>05 State the length of extension required</b></p>	
<p><b>06 Reason for non-compliance with time limit</b></p>	

**07 Name(s) of person(s) making this request**

**Note 2** An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Designs of the address in Hong Kong, China where you reside or carry on your business activities by filing Form D12 or in writing.

<p><b>08 Address for service in Hong Kong, China (Note 2)</b></p> <p>Name</p> <p>Address</p> <p>Telephone no.</p> <p>Facsimile no.</p> <p>E-mail address</p>	

**09 Declaration (for inter-partes proceedings)**

*Please mark the box to make declaration if applicable*

I/We declare that I/we have given notice of this request to every other person who is a party to these proceedings.

**10 Signature**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Official Capacity of Signatory

\_\_\_\_\_  
Date (DD-MM-YYYY)

**11 State the number of additional sheet(s) attached to this form**



## Designs Form D5

# Application to register particulars of transactions affecting rights in registered designs Notice of transactions affecting rights in applications Application to cancel claim to be mortgagee or licensee

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

### General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd)

### Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

<b>01 Your reference</b>	
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<b>Note 1</b> You may use this form for more than one application or registration for the same transaction, instrument or event.
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<b>02 Application / Registration no(s).</b> (Note 1)	
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<b>03 Name(s) of the applicant(s) or registered owner(s) as currently appear(s) in the application or on the register</b>	

<b>04 Name(s) and address(es) of the person(s) other than the applicant or registered owner making this application</b>
Name
Address

<b>05 Please indicate whether this request is for:</b>	<input type="checkbox"/> (i) application to register particulars of transactions affecting rights in registered designs or (ii) notice of transactions affecting rights in applications <b>(please complete Parts 6 and 7)</b>
	<input type="checkbox"/> application to cancel claim to be mortgagee or licensee <b>(please complete Part 8)</b>
	<i>Please mark the appropriate box</i>
<b>06 Nature and date of the transaction, instrument or event under which rights are acquired or affecting the rights in the registered design(s) or the application(s) for registration</b>	Nature
	Date (DD-MM-YYYY)

<b>07 Details of all the parties acquiring the rights</b> <i>(If the name of the person acquiring the rights is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)</i>
Name
Address

<b>08 Explain the nature of the interest to be cancelled</b>	
<b>09 Specify the supporting documents filed with this form, if any</b>	



**Note 2** An address for service in Hong Kong, China must be supplied.

<b>10 Address for service in Hong Kong, China (Note 2)</b>  Name  Address   Telephone no.  Facsimile no.  E-mail address	

**Note 3** If you are an agent, an address in Hong Kong, China where you reside or carry on your business activities must be supplied.

<b>11 Agent's address (Note 3)</b>	
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**12 If there is a change in ownership and the new applicant/registered owner has an address for service in Hong Kong, China different from Part 10 above, please provide his address for service and, if applicable, the agent's address in the space below:**

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**Note 4** Where this form is not signed by or on behalf of the assignor, the mortgagor or the grantor of the licence/security as the case may be, the application or notice shall be accompanied by documentary evidence establishing the transaction, instrument or event (section 33(3), Registered Designs Rules). The Registered Designs Rules can be viewed at [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd).

**13 Signature**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Official Capacity of Signatory  
(e.g. agent of the assignor) (Note 4)

\_\_\_\_\_  
Date (DD-MM-YYYY)

**14 State the number of additional sheet(s) attached to this form**

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## Designs Form D6

### Application to the Registrar to revoke registration

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

#### General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd)

#### Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

#### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

<b>01 Your reference</b>	
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<b>Note 1</b> This form is for one registration.
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<b>02 Registration no. (Note 1)</b>	
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<b>03 Name(s) of registered owner(s) as currently appear(s) on the register</b>
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<b>04 Details of the person(s) making this reference (section 37, Registered Designs Rules, which can be viewed at <a href="http://www.info.gov.hk/ipd">www.info.gov.hk/ipd</a>)</b>
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Name(s)
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Address
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**Note 2** An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Designs of the address in Hong Kong, China where you reside or carry on your business activities by filing Form D12 or in writing.

<b>05 Address for service in Hong Kong, China (Note 2)</b>  Name  Address   Telephone no.  Facsimile no.  E-mail address	

**06** I confirm that a statement setting out fully the reference sought and the facts upon which I rely is filed with this form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Official Capacity of Signatory

\_\_\_\_\_  
Date (DD-MM-YYYY)

**07 State the number of additional sheet(s) attached to this form**



## Designs Form D7

# Filing of order, declaration or certificate of the court for revocation of registration or rectification of the register

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

### General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd)

### Submission of application/request

In person or by mail to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

<b>01 Your reference</b>	
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<b>Note 1</b> This form is for one registration.
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<b>02 Registration no. of the design to which the order, declaration or certificate relates (Note 1)</b>	
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<b>03 Name(s) of registered owner(s) as currently appear(s) on the register</b>	

<b>04 Date of the court order, declaration or certificate (DD-MM-YYYY)</b>	
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**Note 2** A certified copy of the court order, declaration or certificate must be attached to this form.

<p><b>05 The court order, declaration or certificate is for:</b></p> <p>A certified copy of the court order, declaration or certificate is attached (<i>Note 2</i>)</p>	<p><input type="checkbox"/> revocation of registration</p> <p><input type="checkbox"/> rectification of register</p> <p><input type="checkbox"/></p> <p><i>Please mark the appropriate box</i></p>
<p><b>06 Give details of the rectification or alteration of the register</b></p>	

**Note 3** An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Designs of the address in Hong Kong, China where you reside or carry on your business activities by filing Form D12 or in writing.

<p><b>07 Address for service in Hong Kong, China</b> (<i>Note 3</i>)</p> <p>Name</p> <p>Address</p> <p>Telephone no.</p> <p>Facsimile no.</p> <p>E-mail address</p>	<p></p> <p></p> <p></p> <p></p> <p></p>
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<p><b>08 Signature</b></p>		
<p>_____</p> <p>Signature</p>	<p>_____</p> <p>Name and Official Capacity of Signatory</p>	<p>_____</p> <p>Date (<i>DD-MM-YYYY</i>)</p>

**09 State the number of additional sheet(s) attached to this form**



## Designs Form D8

### Notice to surrender registration

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

#### General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd)

#### Submission of application/request

In person or by mail to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

#### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

<b>01 Your reference</b>	
<b>02 Registration no.</b>	

<b>Note 1</b> Only the registered owner of a design may surrender the registration.
---

<b>03 Name(s) of registered owner(s) as currently appear(s) on the register (Note 1)</b>

<b>Note 2</b> The registration may be surrendered in respect of: <ul style="list-style-type: none"> <li>• all of the articles for which the design is registered; or</li> <li>• articles stated in Part 04 below.</li> </ul>
--

<b>04 State the articles in respect of which the design is surrendered (Note 2)</b> <i>(write "all" if all articles in the registration are surrendered)</i>	
---	--

<b>05 Name and address of each person having a registered interest in the design</b>	
Name	
Address	

**Note 3** An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Designs of the address in Hong Kong, China where you reside or carry on your business activities by filing Form D12 or in writing.

<b>06 Address for service in Hong Kong, China (Note 3)</b>  Name  Address   Telephone no.  Facsimile no.  E-mail address	

**07** I certify that the person(s) named in Part 05

has/have been sent not less than 3 months' notice of my intention to surrender the registration  
 is/are not affected by the surrender  
 consent(s) to the surrender

*Please mark the appropriate box(es)*

**08 Signature**

\_\_\_\_\_

Signature    Name and Official Capacity of Signatory    Date (DD-MM-YYYY)

**09 State the number of additional sheet(s) attached to this form**



## Designs Form D9

### Notice of opposition or counter-statement

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

#### General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd)

#### Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

#### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

<b>01 Your reference</b>	
<b>Note 1</b> This form is for one application or registration.	
<b>02 Application / Registration no. to which this opposition / counter-statement relates (Note 1)</b>	
<b>03 Specify if this is a notice of opposition or counter-statement</b>	<p><i>Please mark the appropriate box</i></p> <p><input type="checkbox"/> Notice of opposition</p> <p><input type="checkbox"/> Counter-statement</p>



<b>04 Name(s) of applicant(s) / registered owner(s) of the design to which this opposition or counter-statement relates</b>

<b>05 The opposition / counter-statement is filed by:</b>	<input type="checkbox"/> applicant <input type="checkbox"/> registered owner <input type="checkbox"/> other <i>Please mark the appropriate box</i>
---	---

If "other" is marked, give the following details:

Name(s)

--

Address

--

<b>06 Notice of opposition / counter-statement is filed under:</b>	Registered Designs Rules <input type="checkbox"/> section 38 <input type="checkbox"/> section 39 <input type="checkbox"/> section 51 <input type="checkbox"/> section 62 <i>Please mark the appropriate box</i> <i>(The Registered Designs Rules can be viewed at <a href="http://www.info.gov.hk/ipd">www.info.gov.hk/ipd</a>)</i>
--	--

<b>07 Indicate the document(s) filed with this form</b>	<i>Please mark the appropriate box</i>
(a) Opposition under Registered Designs Rules <i>(Please mark the appropriate box)</i> <input type="checkbox"/> section 39 <input type="checkbox"/> section 51 <input type="checkbox"/> section 62	<input type="checkbox"/> Details of grounds on which the opponent objects <input type="checkbox"/> Details of facts, if any, on which the opponent relies
(b) Counter-statement under Registered Designs Rules <i>(Please mark the appropriate box)</i> <input type="checkbox"/> section 39 <input type="checkbox"/> section 51 <input type="checkbox"/> section 62 <i>(The Registered Designs Rules can be viewed at <a href="http://www.info.gov.hk/ipd">www.info.gov.hk/ipd</a>)</i>	<input type="checkbox"/> Details of grounds on which the person filing this counter-statement relies to support his request <input type="checkbox"/> Details of the facts, if any, alleged in the notice of opposition which the person filing this counter-statement admits

**Note 2** An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Designs of the address in Hong Kong, China where you reside or carry on your business activities by filing Form D12 or in writing.

<b>08 Address for service in Hong Kong, China (Note 2)</b>  Name  Address   Telephone no.  Facsimile no.  E-mail address	

**09 Signature**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Official Capacity of Signatory

\_\_\_\_\_  
Date (DD-MM-YYYY)

**10 State the number of additional sheet(s) attached to this form**



## Designs Form D10

### Application for certified copies or extracts

### Application for copies or extracts

### Request for information

### Request for inspection of document or register

### Request for certificate signed by the Registrar of Designs

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

#### General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. You need to use a separate form for more than four documents.
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd)

#### Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

#### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

#### Please mark the appropriate box

- Application for certified copies or extracts
- Application for copies or extracts
- Request for information
- Request for inspection of document or register
- Request for certificate signed by the Registrar of Designs (*section 65(2), Registered Designs Ordinance, which can be viewed at [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd)*)

Application no.	Registration no.	Details of the document/information requested	For Official Use	
			No. of pages	Total no. of pages
				Fee payable
				HK\$
				Prepared by
Name and address to which the document/information should be sent:			Remarks	
			Copies ready on	
			Collected by/on	

**Details of the person(s) making the request:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Official Capacity of Signatory

\_\_\_\_\_  
Date (DD-MM-YYYY)

\_\_\_\_\_  
Reference no. (if any)

\_\_\_\_\_  
Telephone no.

**State the number of additional sheet(s) attached to this form**



## Designs Form D11

# Application for renewal of a registered design

Registered Designs Ordinance (Cap. 522)

Registered Designs Rules (Cap. 522A)

### General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please provide a name and contact address in Hong Kong, China for correspondence
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.info.gov.hk/ipd](http://www.info.gov.hk/ipd)

### Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

<b>01 Your reference</b>	
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<b>Note 1</b> This form is for renewal of one registration.
---

<b>02 Registration no. (Note 1)</b>	
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<b>03 Registration no(s). of any earlier design(s) with which this design is associated under section 11 of the Registered Designs Ordinance. The Registered Designs Ordinance can be viewed at <a href="http://www.info.gov.hk/ipd">www.info.gov.hk/ipd</a>.</b>	
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<b>04 Name(s) of registered owner(s) as currently appear(s) on the register</b>	
---	--

**Note 2** Please pay the renewal fee before the end of the current period of registration but not earlier than 3 months immediately preceding the end date. You can still renew during the six months immediately following the end date but you have to pay the prescribed additional fee.

You may check the end date of the current period of registration by using on-line search (<http://www.info.gov.hk/ipd>).

<p><b>05 This is an application for renewal of registration:</b></p> <p><b>Are you paying an additional fee?</b> (Note 2)</p> <p><b>End date of the current period of registration</b> (DD-MM-YYYY)</p>	<p><i>Please mark the appropriate box</i></p> <p><input type="checkbox"/> 1st 5-year extension</p> <p><input type="checkbox"/> 2nd 5-year extension</p> <p><input type="checkbox"/> 3rd 5-year extension</p> <p><input type="checkbox"/> 4th 5-year extension</p> <hr/> <p><i>Please mark the appropriate box</i></p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>
<p><b>06 Name and contact address for person filing this application</b></p> <p>Name</p> <p>Address</p> <p>Telephone no.</p> <p>Facsimile no.</p> <p>E-mail address</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p><b>07 Signature</b></p> <p>_____      _____      _____</p> <p>Signature      Name and Official Capacity of Signatory      Date (DD-MM-YYYY)</p>	
<p><b>08 State the number of additional sheet(s) attached to this form</b></p> <p><input type="text"/></p>	



## Designs Form D12

### Request for alteration of name, address, address for service or agent's address

### Request for correction of address, address for service or agent's address

Registered Designs Rules (Cap. 522A)

#### General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
  - E-mail: enquiry@ipd.gov.hk
  - Internet homepage address: www.info.gov.hk/ipd

#### Submission of application/request

In person or by mail to the Registrar of Designs, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

#### Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Registered Designs Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Registered Designs Ordinance and its subsidiary legislation by contacting the Registrar of Designs.

<b>01 Your reference</b>	
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<b>Note 1</b> You may use this form for more than one application or registration if the alteration is the same.
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<b>02 Application / Registration no(s).</b> <i>(Note 1)</i>	
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<b>03 Name(s) of applicant(s) / registered owner(s) as currently appear(s) in the application or on the register</b>	

<p><b>04 This is a request for:</b></p>	<p><input type="checkbox"/> alteration of name and/or address (please complete parts 05-08)</p> <p><input type="checkbox"/> correction of address (please complete parts 05-08)</p> <p><input type="checkbox"/> alteration of address for service and/or agent's address (please complete part 07 and/or 08)</p> <p><input type="checkbox"/> correction of address for service and/or agent's address (please complete part 07 and/or 08)</p> <p>Please mark the appropriate box(es)</p>
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<p><b>05 Name / address to be altered or corrected</b></p> <p>Name</p> <p>Address</p>	
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<p><b>06 New name New or corrected address</b> (If the new name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)</p> <p>Name</p> <p>Address</p>	
---	--

<p><b>Note 2</b> An address for service in Hong Kong, China must be supplied.</p>
---

<p><b>07 Address for service in Hong Kong, China (Note 2)</b></p> <p>Name</p> <p>Address</p> <p>Telephone no.</p> <p>Facsimile no.</p> <p>E-mail address</p>	
--	--



**Note 3** If you are an agent, an address in Hong Kong, China where you reside or carry on your business activities must be supplied.

**08 Agent's address (Note 3)**

**09 Declaration**

*Please mark the box to make declaration if applicable*

- I/We declare that there has been no change in the ownership of the design(s) or identity of the owner of the design(s).

**10 Signature**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Official Capacity of Signatory

\_\_\_\_\_  
Date (DD-MM-YYYY)

**11 State the number of additional sheet(s) attached to this form**