

TRADE MARKS ORDINANCE (Chapter 559)

NOTICE OF SPECIFICATION OF FORMS

Pursuant to section 74 of the Trade Marks Ordinance (Chapter 559), notice is hereby given that with effect from 7 May 2004, the forms specified below and attached to this notice shall be used in connection with the respective proceedings described below:-

<i>Form no.</i>	<i>Description of Proceedings</i>	<i>Fee no.</i>
T1 & T1S	Request for search of records under rule 72	24
	Request for preliminary advice on registrability under section 72 and rule 73	25
T2, T2A & T2S	Application for registration of a trade mark (including certification mark, collective mark and defensive mark) under section 38, 51(1)(d) or 60, and rule 6, 97(1) or 99	1, 30, 32
T3 & T3S	Request to divide application for registration under section 51(1)(a) and rule 27 or 97(4)	6, 31
T4	Request to merge applications for registration under section 51(1)(b) and rule 28	-
	Request to merge separate registrations under section 51(1)(c) and rule 53	-
T5	Request to change name, address, address for service or agent's address under section 46(4)(a) or 57(5) and rule 24, 65, 103 or 106	-
T5A	Request to amend application under section 46 and rules 7(5), 23, 24	2 (for application under rule 7(5) only)
T5B & T5S	Request to amend representation of trade mark under section 46 or 55 and rule 24 or 54	-
	Request to delete trade mark in series under rule 98	-

<i>Form no.</i>	<i>Description of Proceedings</i>	<i>Fee no.</i>
T6	Notice of opposition/objection under section 44, 46(5)(b), 55(3)(c), 57(7), 58(3)(c) or (d), section 10 of Schedule 3 or section 11 of Schedule 4 and rule 16, 26(2), 55, 61, 67(2) or 102(3)	4, 5, 17, 18, 20, 33
	Application for revocation, declaration of invalidity, variation of a trade mark registration, or rectification of an error or omission in the register under section 52, 53, 54, 57, 60(6), section 13 or 14 of Schedule 3 or section 15 or 16 of Schedule 4 and rule 36, 40, 46 or 48	11, 12, 13, 14, 15
	Application for intervention in proceedings for revocation, declaration of invalidity, variation or rectification under rule 51	16
T7	Counter-statement under rule 17, 37, 41 or 50(3)	-
T8	Request for renewal of a trade mark registration under section 50 and rule 32 or 33	7, 8, 9
	Request for restoration and renewal of a trade mark registration under section 50 and rule 35	10
T9	Surrender of registered trade mark under section 56 and rule 56	-
T10	Application or notice to register registrable transaction (other than a licence) under section 29 or 31(3) and rule 62	19
	Request to amend or remove registered particulars of security interest under section 29(6) or 31(3) and rule 64	-
T11	Application or notice to register a licence under section 29 or 31(3) and rule 62	19
	Request to amend or remove registered particulars of a licence under section 29(5) or 31(3) and rule 64	-

<i>Form no.</i>	<i>Description of Proceedings</i>	<i>Fee no.</i>
T12	Notice of attendance at hearing under section 70 and rule 74(5)	26
	Request for statement of reasons under rule 91(2)	28
T13	Request for extension of time under rule 13(3), 13(6), 16(4), 17(3), 94, 121(2) or 121(3)	3, 29
T14	Request for copy/certified copy under section 69 or 79 and rule 70	21, 22, 23

This notice shall, on 7 May 2004, supersede the Notice of Specification of Forms published in the Hong Kong Intellectual Property Journal on 4 April 2003.

7 May 2004

Stephen SELBY *Registrar of Trade Marks*



Trade Mark Form T1

Request for search of records

Request for preliminary advice on registrability

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. Please provide a name and contact address in Hong Kong, China for correspondence.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- e. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

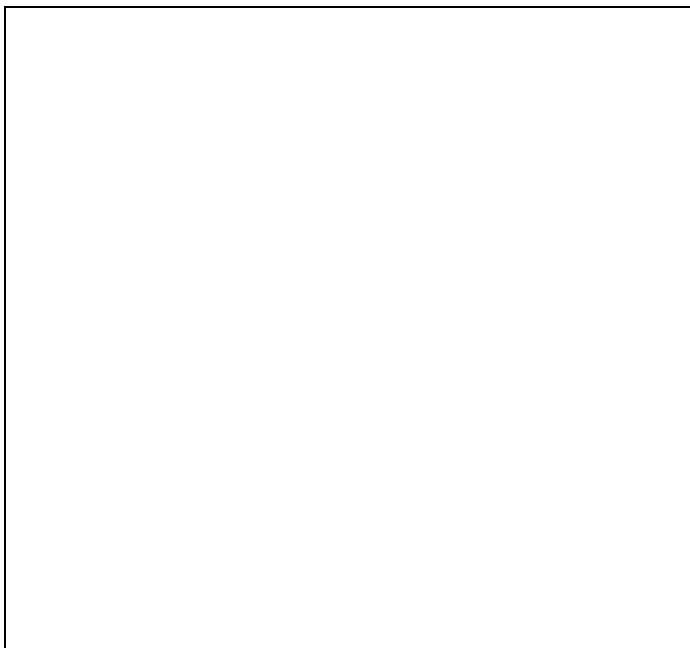
01 Details of person making the request

Name (If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)

Address

02 This request relates to (Please mark the appropriate box(es))

- Search of records
 Preliminary advice on registrability

03 Trade Mark


Place a representation of your trade mark in the box. Another identical representation of the trade mark should be included in Form T1S for scanning.

If colour(s) is/are claimed as a trade mark or as element(s) of a trade mark, the representation of the trade mark must be in the colour(s) for which the claim is made.

Series Marks

If the request relates to a series of marks, indicate in the following box the number of marks in the series (not more than 4).

04 3-Dimensional shape, colour, sound, smell (if applicable)

Please indicate by marking the appropriate box(es) the nature of the mark:

3-Dimensional shape

Colour

Sound

Smell

If colour(s) or a 3-dimensional shape is/are claimed as a trade mark or as an element of the trade mark or if the trade mark consists wholly or in part of a sound or a smell, please provide a statement of that fact, and a description of the mark:

05 Non-Roman letters and non-Chinese characters

If the trade mark consists of or contains a word, letter or character that is neither in Roman letters nor in Chinese characters, please provide the transliteration and/or translation of the word, letter or character in the space below.

Non-Roman letters or non-Chinese characters

Language

Transliteration

Translation

Note 1 Goods and services are classified in accordance with the Nice Classification (8th edition). This can be viewed at www.info.gov.hk/ipd. A copy is also available at the counter of the Trade Marks Registry.

06 Goods and/or services covered by this request (Note 1)

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class.

Class no(s):	Specification of goods and/or services:

Note 2 The same fee of HK\$200 applies to a request for Registry's search of records, or a request for preliminary advice and HK\$400 for both. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

07 Payment of fee (Note 2)

Request for search of records HK\$ 200

Request for preliminary advice HK\$ 200

Total amount of fee payable HK\$

08 Signature

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

09 Contact name and address for person filing this request

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

10 State the number of additional sheet(s) attached to this form

Trade mark image scanning sheet

Please ensure that you have also included an **IDENTICAL** representation of your trade mark in Part 03 of your Form T1.

Trade Mark:

For official use only						
Device mark classification						
Category	Division	Section		Category	Division	Section



For Official Use

Trade Mark Form T2

Application for registration of a trade mark (including certification mark, collective mark and defensive mark)

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important note

Please note that only minimal changes to the application are allowed after you have filed the application. Your attention is drawn to section 46 of the Trade Marks Ordinance, rules 23 - 24 of the Trade Marks Rules and *How to apply to register a trade mark* which can be viewed at www.info.gov.hk/ipd.

General notes

- a. Either Chinese or English can be used as the language of proceedings. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

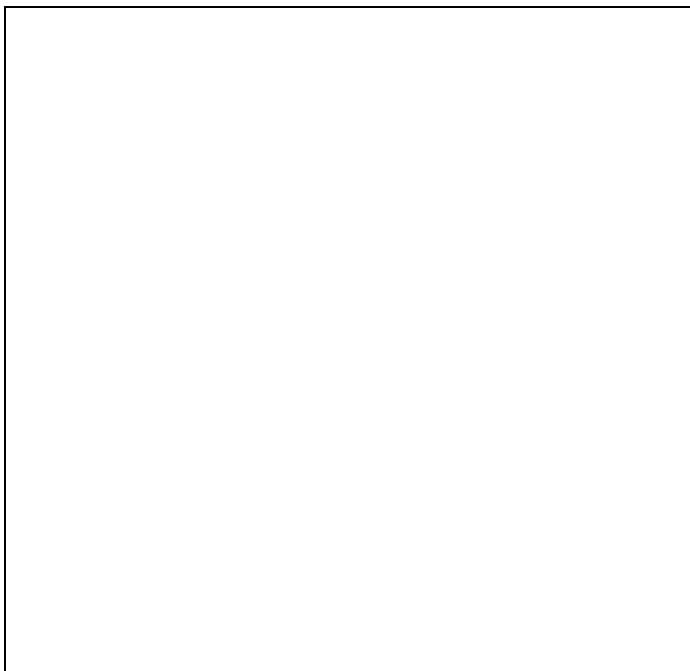
Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

01 Details of applicant making request under section 38(2)(a) of the Trade Marks Ordinance for registration of a trade mark

Name (If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)

Address

02 Trade Mark


Place a representation of your trade mark in the box. Another identical representation of the trade mark should be included in Form T2S for scanning.

If you claim colour(s) as a trade mark or as element(s) of a trade mark, the representation of your trade mark must be in the colour(s) for which the claim is made. Complete also Part 07 and attach Form T2A.

Series Marks

If the request relates to a series of marks, indicate in the following box the number of marks in the series (not more than 4).

03 Non-Roman letters and non-Chinese characters

If the trade mark consists of or contains a word, letter or character that is neither in Roman letters nor in Chinese characters, please provide the transliteration and/or translation of the word, letter or character in the space below.

Non-Roman letters or non-Chinese characters

Language

Transliteration

Translation

Note 1

If the applicant has duly filed an application for registration of this trade mark in respect of the same goods or services in a Paris Convention country or WTO member within 6 months prior to the date of filing of this application, right of priority can be claimed. A claim of multiple priority dates in respect of different goods and/or services is acceptable.

04 Convention priority details (Note 1)

If you claim priority, please provide particulars of the claim:

Priority date(s) claimed
(DD-MM-YYYY)

Country/Territory/Area

Application number(s)
(if known)

Note 2 Goods and services are classified in accordance with the Nice Classification (8th edition). This can be viewed at www.info.gov.hk/ipd. A copy is also available at the counter of the Trade Marks Registry.

05 Goods and/or services covered by this application (Note 2)

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class.

Class no(s):	Specification of goods and/or services:

Total number of class(es)

06 Use of trade mark

Please confirm by marking the box below:

The trade mark is being used by the applicant or with his consent in relation to the goods or services indicated in Part 05, or the applicant honestly intends to use the trade mark, or allows it to be used, in relation to those goods or services.

07 Note : If you are applying for a certification, collective or defensive mark (see Notes 6 and 7 in Form T2A), or a sound or smell mark, or if you claim a 3-dimensional shape or colour(s) as a trade mark/element(s) of a trade mark, or if you wish to include a disclaimer, limitation or condition, please also complete Form T2A.

Is Form T2A attached? If yes, please mark the box

Note 3 The application fee for any marks other than defensive marks is HK\$1,300 plus a fee of HK\$650 per additional class. The application fee for defensive mark is HK\$1,500 plus a fee of HK\$750 per additional class. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

08 Payment of application fee (Note 3)

Application fee (including certification and collective marks):

Amount of application fee **HK\$ 1,300 + HK\$ (650** x) *(Number of additional class(es), i.e. total number of class(es) in Part 05 minus 1)*

Total amount of fee payable **HK\$**

Application fee for defensive mark only:

Amount of application fee **HK\$ 1,500 + HK\$ (750** x) *(Number of additional class(es), i.e. total number of class(es) in Part 05 minus 1)*

Total amount of fee payable **HK\$**

Note 4 An address for service in Hong Kong, China must be supplied.

09 Signature

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Signature

Name and Official Capacity of Signatory

Date (DD-MM-YYYY)

10 Address for service in Hong Kong, China (Note 4)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

Note 5 If you are an agent, an address in Hong Kong, China where you reside or carry on your business activities must be supplied.

11 Agent's address (Note 5)

12 State the number of additional sheet(s) attached to this form

Trade mark image scanning sheet

Please ensure that you have also included an **IDENTICAL** representation of your trade mark in Part 02 of your Form T2.

Trade Mark:

For official use only						
Device mark classification						
Category	Division	Section		Category	Division	Section

Attachment to Form T2 with additional requirements

Use this page ONLY if you are applying for a certification, collective or defensive mark, or a sound or smell mark, or if you claim a 3-dimensional shape or colour(s) as a trade mark/element(s) of a trade mark, or if you wish to include a disclaimer, limitation or condition.

General notes

- a. If Form T2 is completed in English, please complete this form also in English, which is the language of proceedings used.
- b. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.

Note 6 If this application is for a certification mark or for a collective mark, you must file regulations within 9 months from the date when you file this application. Attention is drawn to paragraphs 6 and 7 of Schedule 4 to the Trade Marks Ordinance and rule 101 of the Trade Marks Rules, and paragraphs 5 and 6 of Schedule 3 to the Trade Marks Ordinance and rule 100 of the Trade Marks Rules respectively. The Trade Marks Ordinance and the Trade Marks Rules can be viewed at www.info.gov.hk/ipd.

Note 7 If this application is for a defensive mark, you must file statutory declaration or affidavit within 9 months from the date when you file this application. Attention is drawn to section 60 of the Trade Marks Ordinance and rule 99 of the Trade Marks Rules which can be viewed at www.info.gov.hk/ipd.

13 Certification, collective (Note 6) or defensive mark (Note 7) (if applicable)

Please indicate by marking the appropriate box the type of mark you are applying for:

Certification mark

Collective mark

Defensive mark

14 3-Dimensional shape, colour, sound, smell (if applicable)

Please indicate by marking the appropriate box(es) the nature of your mark:

3-Dimensional shape

Colour

Sound

Smell

If colour(s) or 3-dimensional shape is/are claimed as a trade mark or as an element of a trade mark, or if the trade mark consists wholly or in part of a sound or a smell, please provide a statement of that fact, and a description of the mark:

Note 8 If you want to disclaim the right to the exclusive use of any part of your mark or to limit your use of the mark, please give details.

15 Disclaimer, limitation or condition (if applicable) (*Note 8*)



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T3

Request to divide application for registration

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. This form
 - is used for division of a specification of goods or services of a trade mark application, or division of an application for a series of marks.
 - must be signed and dated.
- b. Please complete this form in English unless otherwise stated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 Application to divide may be made at any time before registration of a trade mark. A registered trade mark cannot be divided.

01 Application no. to be divided (Note 1)

02 Name of applicant for registration

Note 2 You cannot divide both a specification of goods or services and a series of marks on the same form. If you divide the specification of goods or services, please complete Parts 04 to 10 as appropriate. For division of specification of goods/services, you may divide the classes and specification in a multi-class application or the specification in a single-class application.

Note 3 Please state the proposed number of applications upon division. For example, the original application consists of Classes 9, 16, 35, 41 and 42 and the application is to be divided into three applications, one with Classes 9, 16 and 41, one with Class 35 and the other with 42. The number of divisional applications will be 3.

03 Indicate if this request is to divide the specification of goods/services (Note 2) or to divide a series of marks.
(Please mark one box only)

Specification of goods/services

Series of marks *(If you mark this box, please complete Parts 04, 07(b) to 09 and Form T3S)*

04 Indicate the number of divisional applications in this request. (Note 3)

05 Goods and/or services covered by each divisional application
 List the class number(s) in consecutive numerical order and the goods or services appropriate to that class.

Divisional application 1: Class no(s):	Specification of goods and/or services:
Divisional application 2: Class no(s):	Specification of goods and/or services:
Divisional application 3: Class no(s):	Specification of goods and/or services:

06 If you claimed priority in your original application for registration (Form T2), please indicate the convention priority details in respect of each divisional application.

	Priority date(s) claimed (DD-MM-YYYY)	Country/Territory/Area	Application number(s) (if known)
Divisional application 1:			
Divisional application 2:			
Divisional application 3:			

Note 4 The division fee is HK\$650. Additional application fee needs to be paid in respect of request for division of a series. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

07 Payment of fee (Note 4)

(a) *Division of specification of goods/services only:*

HK\$ 650

Division fee

(b) *Division of a series of marks only:*

Division fee

HK\$ 650

Additional application fee

HK\$ (1,300 + HK\$ (650 x)) x

(Total number of class(es) in Part 11 of T3S minus 1)

(Number of additional applications created, i.e. number of divisional applications indicated in Part 04 minus 1)

Total amount of fee payable

HK\$

Note 5 An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Trade Marks of the address in Hong Kong, China where you reside or carry on your business activities by filing Form T5 or in writing.

08 Signature

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

09 Address for service in Hong Kong, China (Note 5)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

10 State the number of additional sheet(s) attached to this form

Trade mark image scanning sheet *(Note 6)*

Division of a series of marks

Please include the representation of the mark in each divisional application (*Use separate Form T3S for each divisional application*).

Note 6 Each divisional application relating to division of a series of marks should be accompanied by one Form T3S. For example, the original application consists of marks A, B, C and D in a series and the application is to be divided into two applications, one with marks A, B and C and the other with D alone. You are required to file two Forms T3S, one containing marks A, B and C and the other containing mark D.

Note 7 Please number the applications upon division. Taking the example of Note 6, you should name the first set of mark (marks A, B and C) as divisional application "1" and second set (mark D) "2" by filing two Forms T3S.

11 Application no. to be divided

Divisional application: *(Note 7)*

Trade Mark:

Total number of class(es) applied for in the original application for registration (Form T2)

12 If you claimed priority in your original application for registration (Form T2), please indicate the convention priority details in respect of each divisional application.

Priority date(s) claimed
(DD-MM-YYYY)

Country/Territory/Area

Application number(s)
(if known)



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T4

Request to merge applications for registration

Request to merge separate registrations

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 Applications can be merged at any time before publication if they:

- are in respect of the same trade mark;
- claim the same protection under the Trade Marks Ordinance;
- bear the same filing date; and
- are, at the time of the request, in the name of the same person.

Applications cannot be merged with registrations.

The specification(s) of the application(s) specified in Part 01 will be merged. If you wish to exclude some of your goods/services, please effect the change by filing Form T5A prior to this request.

Note 2 Registrations can be merged if they:

- are in respect of the same trade mark;
- provide the same protection under the Trade Marks Ordinance; and
- are in the name of the same owner.

Registered marks can be merged even if the registration dates are different and the new merged registration will be given the latest of those dates of registration.

Registrations cannot be merged with applications.

The specification(s) of the registration(s) specified in Part 01 will be merged. If you wish to surrender some of your goods/services, please effect the change by filing Form T9 prior to this request.

01 Application no(s). to be merged (Note 1)

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Registration no(s). to be merged (Note 2)

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02 Name of **applicant for registration** **owner of registered mark**

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Note 3 An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Trade Marks of the address in Hong Kong, China where you reside or carry on your business activities by filing Form T5 or in writing.

03 Signature

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Signature

Name and Official
Capacity of SignatoryDate
(DD-MM-YYYY)**04 Address for service in Hong Kong, China (Note 3)****Name**

--

Address

--

Your reference

--

Telephone no.

--

Facsimile no.

--

E-mail address

--

05 State the number of additional sheet(s) attached to this form

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香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T5

Request to change name, address, address for service or agent's address

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- Please complete this form in English unless otherwise stated.
- This form must be signed and dated.
- If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

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Note 1 This form can be filed in respect of multiple applications and/or registrations relating to the change of the same details by the same applicant for registration, owner of registered mark, licensee or person having an interest in the mark.

01 Application no(s). affected by this change (Note 1)

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Registration no(s). affected by this change (Note 1)

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02 Name at present on the register applying for change:

- | | |
|---|--|
| <input type="checkbox"/> applicant for registration | <input type="checkbox"/> owner of registered mark |
| <input type="checkbox"/> licensee | <input type="checkbox"/> person having an interest in the mark |

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Note 2 If you are a newly appointed agent, an address in Hong Kong, China where you reside or carry on your business activities must be supplied.

03 Details of change(s)

(a) **Change of name in Part 02 to:**

(If the new name of the applicant or owner is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)

Please mark the box to confirm that the change proposed in Part 03(a) remains the same legal entity before and after the change of name.

(b) **Change of address to:**

Address

(c) **Change of address for service to:**

Name

Address

(d) **Change of agent's address to (Note 2):**

Address

Note 3 An address for service in Hong Kong, China must be supplied.

04 Signature

Signature

Name and Official
Capacity of SignatoryDate
(DD-MM-YYYY)**05 Address for service in Hong Kong, China (Note 3)****Name****Address**

Your reference

Telephone no.

Facsimile no.

E-mail address

06 State the number of additional sheet(s) attached to this form



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T5A

Request to amend application

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

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Use of personal data

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Note 1 A separate form should be used for each application affected. However, a single form can be filed for multiple requests in respect of the same application (e.g. requests for amendment of specification and withdrawal of a claim to right of priority).

01 Application no. (Note 1)

02 Name of applicant for registration

Note 2 For instance, if the original application relates to a class 9 specification covering “computers, computer software, computerized toys, printers, computer manuals”, the applicant may correct the class numbers by adding classes 16 (for computer manuals) and 28 (for computerized toys). The resulting classes are 9, 16 and 28. The total number of “class(es) added” and “class no(s). added” will be “2” and “16 and 28” respectively.

03 Details of the items to be amended

(a) Class number(s) and/or specification of goods and/or services

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class.

Class no(s):	Specification of goods and/or services:

If the amendment involves correcting the class number(s) for any goods or services covered by the original application and the correct class number(s) were not covered by the original application, please indicate the following and complete Part 04:

Total number of class(es) added: (*Note 2*)

Class no(s). added: (*Note 2*)

(b) Addition of the following disclaimer, limitation or condition

(c) Withdrawal of a claim to a right to priority

(d) Amendment for the purpose of correcting errors of wording or of copying or obvious mistakes

Note 3 Please note that additional class fee of HK\$650 per class is required for any class(es) added to the application. No fee is required for other amendment requests filed on this form. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

04 Payment of fee (Note 3)

Amount of fee for class(es) added	HK\$ 650	x	<input style="width: 40px; height: 25px;" type="text"/>	<i>(Number of class(es) added in Part 03(a))</i>
 Total amount of fee payable	HK\$	<input style="width: 120px; height: 35px;" type="text"/>		

Note 4 An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Trade Marks of the address in Hong Kong, China where you reside or carry on your business activities by filing Form T5 or in writing.

05 Signature

<input style="width: 100%; height: 45px;" type="text"/>	<input style="width: 100%; height: 45px;" type="text"/>	<input style="width: 100%; height: 45px;" type="text"/>
Signature	Name and Official Capacity of Signatory	Date (DD-MM-YYYY)

06 Address for service in Hong Kong, China (Note 4)

Name

Address

Your reference	<input style="width: 100%; height: 25px;" type="text"/>	Telephone no.	<input style="width: 100%; height: 25px;" type="text"/>
Facsimile no.	<input style="width: 100%; height: 25px;" type="text"/>	E-mail address	<input style="width: 100%; height: 25px;" type="text"/>

07 State the number of additional sheet(s) attached to this form



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T5B

Request to amend representation of trade mark

Request to delete trade mark in series

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 If you wish to amend the representation of a mark which is the subject of an application for registration, please note the requirements of section 46 of the Trade Marks Ordinance and rules 24 to 26 of the Trade Marks Rules which can be viewed at www.info.gov.hk/ipd.

Note 2 Representation of a registered trade mark can be added to the trade mark of an application for registration subject to the following conditions:

- At the time this request is made, the registered trade mark is registered in the name of the applicant;
- The goods or services for which the registered trade mark is registered are identical or similar to the goods or services covered by this application; and
- The date of registration of the registered trade mark is earlier than the date of application for registration of the trade mark in question.

You can also use this form to delete a trade mark from a series of marks.

Note 3 Where a registered trade mark contains or consists of the owner's name or address, that name or address can be altered if such alteration does not substantially affect the identity of the trade mark in question.

You can also use this form to delete a trade mark from a registered series of marks.

01 Application no. (Notes 1 & 2) Registration no. (Note 3)

02 Name of applicant for registration owner of registered mark

03 Please include a new representation of the mark in Form T5S.

Note 4 An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Trade Marks of the address in Hong Kong, China where you reside or carry on your business activities by filing Form T5 or in writing.

04 Signature

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

05 Address for service in Hong Kong, China (Note 4)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

Trade mark image scanning sheet

Note 5 If this request relates to deletion of a mark from a series of marks, please indicate the number of marks in the amended series.

06 Application no. Registration no.

07 Please include a new representation of the mark in the box below

Please state the number of marks in the series, if applicable (*Note 5*)

For official use only

Device mark classification

Category	Division	Section		Category	Division	Section

Note 2 Notice of opposition must be filed within the 3-month period beginning on the date of publication in the Hong Kong Intellectual Property Journal.

Note 3 Any person claiming to be affected by a proposed amendment to an application for registration of a trade mark (rule 26(2) of the Trade Marks Rules) or a proposed alteration of a registered trade mark (rule 55(1) of the Trade Marks Rules) may, within 3 months after the date of publication in the Hong Kong Intellectual Property Journal, file a notice of objection. Under rule 95(1) of the Trade Marks Rules, the time limit as stated is not extendible. The Trade Marks Rules can be viewed at www.info.gov.hk/ipd.

Note 4 See rules 48 and 49 of the Trade Marks Rules.

Note 5 See rules 48 and 50 of the Trade Marks Rules.

02 This notice/application relates to *(Please mark one box only)*

- (a) Opposition *(Note 2)*
- (b) Objection. *(Note 3)* Please specify the relevant rule no.
- (c) Revocation on grounds of non-use
- (d) Revocation on grounds other than non-use
- (e) Declaration of Invalidity
- (f) Variation By owner *(Note 4)* By person other than the owner *(Note 5)*
- (g) Rectification By owner *(Note 4)* By person other than the owner *(Note 5)*
- (h) Intervention in proceedings. Please identify the proceedings:

Note 6 If the name of the opponent/objector/applicant is not in Roman letters or in Chinese, a transliteration of the name in Roman letters must be provided.

03 Name of opponent objector
 applicant for revocation invalidation variation rectification
 applicant for intervention (Note 6)

Address

04 Statement of grounds of opposition objection revocation invalidation variation
 rectification
 Statement of nature of interest by applicant for intervention

Note : If this application relates to revocation on grounds of non-use under rule 36 of the Trade Marks Rules or variation or rectification under rule 48 of the Trade Marks Rules, it must be accompanied by evidence. The Trade Marks Rules can be viewed at www.info.gov.hk/ipd.

Note 7 The opponent/objector/applicant shall, at the same time as he files the notice/application, serve a copy of it to the applicant for registration/owner of registered mark at its address for service.

05 Copy of this notice of opposition notice of objection application

served on the party named in Part 01 at its address for service (Note 7) on

(DD-MM-YYYY)

Note 8 The fee for filing notice / application is HK\$800. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

06 Payment of fee for filing this notice/application (Note 8)

Amount of fee payable HK\$ 800

Note 9 An address for service in Hong Kong, China must be supplied.

Note 10 If you are a newly appointed agent, an address in Hong Kong, China where you reside or carries on your business activities must be supplied.

07 Signature

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

08 Address for service in Hong Kong, China (Note 9)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

09 Agent's address (Note 10)

10 State the number of additional sheet(s) attached to this form



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T7

Counter-statement

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. This form
 - is used to defend an application or registration against a third party who has filed an opposition (rule 16 of the Trade Marks Rules) or an application to revoke (rules 36 and 40 of the Trade Marks Rules), invalidate (rule 46 of the Trade Marks Rules), vary or rectify (rule 50 of the Trade Marks Rules) a trade mark registration. The Trade Marks Rules can be viewed at www.info.gov.hk/ipd.
 - must be signed and dated.
- b. Please complete this form in English unless otherwise stated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 Separate forms have to be filed if the counter-statement relates to more than one trade mark application or registration.

01 Application no. Registration no. (Note 1)

02 Name of applicant for registration owner of registered mark intervenor filing this form

03 Name of **opponent**
applicant for **revocation** **invalidation** **variation** **rectification**

Note 2 This form must be accompanied by details of the grounds for counter-statement to be set out on additional sheet(s) of paper. It must be filed within three months after the date of receipt of the notice of opposition or of the application for revocation on grounds other than non-use or declaration of invalidity, or within six months after the date of receipt of the application for revocation on grounds of non-use, variation or rectification.

04 Please provide the following information on additional sheet(s): *(Note 2)*

- (a) **The grounds on which you rely in support of your application / registration;**
- (b) **The facts alleged in the notice of opposition / application for revocation / declaration of invalidity / variation / rectification that you**
- i) **admit,**
 - ii) **deny, with reasons, (and if you intend to put forward an alternative version of events, that version) and**
 - iii) **are unable to admit or deny.**

Note 3 For application for revocation on grounds of non-use, under rule 37(2) of the Trade Marks Rules, the counter-statement must be accompanied by **either** evidence of the use made of the trade mark **or** a statement giving reasons for non-use. The Trade Marks Rules can be viewed at www.info.gov.hk/ipd.

Note 4 For application for variation or rectification, under rule 50(4) of the Trade Marks Rules, the counter statement must be accompanied by **either** evidence in support of the counter-statement **or** a statement of no intention to file evidence.

05 For counter-statement filed under rule 37(2) of the Trade Marks Rules, the item marked below is attached:
(Note 3)

evidence of the use made of the trade mark; or

statement giving reasons for non-use

For counter-statement filed under rule 50(4) of the Trade Marks Rules, the item ticked below is attached: *(Note 4)*

evidence in support; or

statement of no intention to file evidence

Note 5 The applicant for registration/owner of registered mark/intervenor shall, at the same time as he files the counter-statement, serve a copy of it (with copy of evidence/statement, if applicable) to the address of service of the opponent/applicant for revocation, invalidation, variation or rectification address for service.

06 Copy of this counter-statement (and evidence or statement, if applicable) served on the address of service of the party named in Part 03. (Note 5)

on

(DD-MM-YYYY)

Note 6 An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Trade Marks of the address in Hong Kong, China where you reside or carry on your business activities by filing Form T5 or by notice in writing.

07 Signature

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

08 Address for service in Hong Kong, China (Note 6)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

09 State the number of additional sheet(s) attached to this form



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T8

Request for renewal of a trade mark registration

Request for restoration and renewal of a trade mark registration

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. Please provide a name and contact address in Hong Kong, China for correspondence.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- e. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 This form is used for renewing or for restoring and renewing a trade mark registration. You must send a separate form for renewal of each registered trade mark.

01 Registration no. (Note 1)

Total number of classes covered by this request

(If your request relates only to some of the classes in your registration, please also complete Form T9 to surrender those classes that you are not renewing.)

02 Name of owner of registered mark

03 Date of expiry of registration

(DD-MM-YYYY)

Note 2 The renewal fee (HK\$3,000 for the first class and HK\$1,500 for each additional class) must be paid *before* the expiry of the registration.

Note 3 An additional late renewal fee of HK\$500 is payable if renewal is requested within 6 months after the date of expiry of registration. Under rule 95(1) of the Trade Marks Rules, this 6 months' time limit is not extendible. The Trade Marks Rules can be viewed at www.info.gov.hk/ipd.

Note 4 Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

04 Renewal: (Note 2, 3 & 4)**Payment of renewal fee (and late renewal fee, if applicable)**

Amount of renewal fee HK\$ 3,000 + HK\$ (1,500 x) (Number of additional class(es), i.e. total number of class(es) in Part 01 minus 1)

Amount of late renewal fee (HK\$ 500) (for late renewal filed within 6 months after the date of expiry of registration)

Total amount payable

HK\$

Note 5 Your mark will be removed from the register if we do not receive your request for renewal within 6 months after the date of expiry of registration. If you wish to restore and renew your mark, you have to pay the fee (HK\$4,000 for the first class and HK\$1,500 for each additional class) within 6 months after the date of removal of registration. Under rule 95(1) of the Trade Marks Rules, this 6 months' time limit is not extendible.

Note 6 Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

05 Restoration and renewal: (Note 5 & 6)
Payment of restoration and renewal fee

Amount of restoration and renewal fee
(for restoration and renewal filed within 6 months after the date of removal of the mark from the register)

HK\$4,000 + HK\$ (1,500 x

) *(Number of additional class(es), i.e total number of class(es) in Part 01 minus 1)*

Total amount payable

HK\$

06 Signature

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

07 Contact name and address for person filing this request

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T9

Surrender of registered mark

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. This form
 - is used for surrender of all or some of the goods and/or services. For the latter request, please list the goods and/or services to be surrendered.
 - must be signed and dated.
- b. Please complete this form in English unless otherwise stated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

01 Registration no.

02 Name of owner of registered mark

03 Indicate the goods and/or services to be surrendered

All the goods and/or services for which the trade mark is registered are surrendered.

Some of the goods and/or services for which the trade mark is registered are surrendered. Details of these goods and/or services are given below.

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class.

Class no(s):	List of goods and/or services to be surrendered:

04 If there is any person having a registered interest or any other right in the trade mark, please provide details in the space below. (If the space provided is insufficient, please continue on additional sheet(s).)

Details of person(s) having a registered interest in the registration:

Name(s):

Address(es):

Note 1 An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Trade Marks of the address in Hong Kong, China where you reside or carry on your business activities by filing Form T5 or by notice in writing.

05 Certification *(Please mark one box only)*

- I certify that no person has any registered interest or any other right in the trade mark.
- I certify that those with a registered interest or any other right in the trade mark (as indicated in Part 04 and any additional sheets) have been sent notice of the owner's intention to surrender the registration at least three months prior to this form being filed, or are not affected or, if affected, they consent to the surrender.

06 Signature

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Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

07 Address for service in Hong Kong, China *(Note 1)*

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

08 State the number of additional sheet(s) attached to this form



Trade Mark Form T10

Application or notice to register registrable transaction (other than a licence)

Request to amend or remove registered particulars of security interest

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 You can use this form for a registrable transaction between the same parties relating to one or more than one trade mark application or registration. However, you need to file a separate form for each registrable transaction.

01 Application no(s). (Note 1)

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Registration no(s). (Note 1)

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02 Name of applicant for registration/owner of registered mark grantor of security interest

03 Assignment/transfer, assent or court order

(1) Details of the new owner

Name *(If the name of the new owner is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)*

Address

(2) Date of assignment/transfer assent court order

(DD-MM-YYYY)

(3) For partial assignment only: If the change of ownership is in respect of any right in or under the registration(s) or application(s), please provide a description of the right transferred.

04 Security interest

(1) Details of grantee

Name *(If the name of the grantee is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)*

Address

(2) Please indicate whether this request is for

- Registration
 Amendment
 Removal

(3) In the case of a grant of any security interest, please indicate the nature of the interest (whether fixed or floating), the extent of the security, and the right in or under the trade mark(s) or application(s) that is secured.

In the case of amendment or removal of any registered particulars relating to a security interest, please provide details of the amendment or removal.

05 Note : Documentary evidence are NOT required in the following cases:

- (1) Assignment – this form is signed by or on behalf of both the assignor and the assignee.
- (2) Assent – this form is signed by or on behalf of both the personal representative making the assent and the beneficiary.
- (3) Grant of security interest – this form is signed by or on behalf of the grantor of the security interest.
- (4) Amendment of registered particulars of security interest – this form is signed by or on behalf of both the grantor and the grantee of the security interest.
- (5) Removal of registered particulars of security interest – this form is signed by or on behalf of the grantee of the security interest.

Documentary evidence filed will be open to public inspection on-line.

Note 2 The fee for an application/notice to register particulars of a registrable transaction is HK\$800. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

06 Payment of fee for an application/notice to register particulars of a registrable transaction (Note: no fee for amendment or removal of registered particulars of security interest)

Amount of fee payable HK\$ 800 (Note 2)

07 Signature of applicant/owner/personal representative grantor of security interest
 agent for applicant/owner/personal representative agent for grantor of security interest

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

Note 3 An address for service in Hong Kong, China must be supplied.

Note 4 If you are an agent, an address in Hong Kong, China where you reside or carry on your business activities must be supplied.

08 Signature of the **new owner** **grantee of security interest**
 agent for new owner **agent for grantee of security interest**

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

Further particulars of new owner/grantee of security interest

(1) Address for service in Hong Kong, China (Note 3)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

(2) Agent's address (Note 4)

09 Complete below ONLY IF this form is filed by a party OTHER THAN the new owner / grantee of security interest or its agent.

Particulars of the filer:

(1) Address for service in Hong Kong, China (see Note 3)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

(2) Agent's address (see Note 4)

10 State the number of additional sheet(s) attached to this form



Trade Mark Form T11

Application or notice to register a licence

Request to amend or remove registered particulars of a licence

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 You can use this form for a licence between the same parties relating to one or more than one trade mark application or registration. However, you need to file a separate form for each licence.

01 Application no(s). (Note 1)

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Registration no(s). (Note 1)

--	--	--	--

02 Name of applicant for registration/owner of registered mark grantor of the sub-licence

03 Details of licensee sub-licensee

Name (If the name of the licensee/sub-licensee is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)

Address

04 Please indicate whether this request is for

Registration *If you mark this box, please complete Part 05 and Part 08.*

Removal *If you mark this box, please complete Part 09.*

Amendment *If you mark this box, please give details of amendment in the space below and complete Part 08 and Part 09.*

Details of amendment :

05 Particulars of the licence / sub-licence

(1) Duration of the licence

Date licence starts

(DD-MM-YYYY)

Date licence ends

(where licence is for fixed period)

(DD-MM-YYYY)

(2) Is the licence exclusive?

Yes

No

(3) Is the licence for all goods or services?

Yes

No

If "No", state the specific goods and/or services covered by the licence.

Class no(s):	Specification of goods and/or services:
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(4) Other limitations to which the licence is subject *(if applicable)***06 Note : Documentary evidence are NOT required if:**

- (1) request for registration of a licence is signed by or on behalf of the grantor of the licence;
- (2) request for removal of a licence is signed by or on behalf of the grantee of the licence;
- (3) request for amendment of a licence is signed by or on behalf of both the grantor and grantee of the licence.

Documentary evidence filed will be open to public inspection on-line.

Note 2 The fee for an application/notice to register particulars of a licence is HK\$800. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

07 Payment of fee for an application/notice to register particulars of a licence (Note: No fee for the removal or amendment of registered particulars of a licence)

Amount of fee payable

HK\$ 800 *(Note 2)*

Note 3 An address for service in Hong Kong, China must be supplied.

Note 4 If you are an agent, an address in Hong Kong, China where you reside or carry on your business activities must be supplied.

08 Signature of **applicant for registration/owner of registered mark** **grantor of the sub-licence**
 agent for applicant for registration/owner of registered mark
 agent for grantor of the sub-licence

--	--	--

Signature

Name and Official
Capacity of SignatoryDate
(DD-MM-YYYY)

(1) Further particulars of applicant for registration/owner of registered mark/grantor of the sub-licence

Address for service in Hong Kong, China *(Note 3)*

Name

--

Address

--

Your reference

--

Telephone no.

--

Facsimile no.

--

E-mail address

--

(2) Agent's address *(Note 4)*

--

09 Signature of the licensee sub-licensee agent for licensee agent for sub-licensee

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Signature

Name and Official
Capacity of SignatoryDate
(DD-MM-YYYY)

Further particulars of licensee / sub-licensee

(1) Address for service in Hong Kong, China (see Note 3)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

(2) Agent's address (see Note 4)

10 If this form is NOT filed by

- applicant for registration/owner of registered mark/grantor of the sub-licence
- licensee/sub-licensee
- agent for applicant for registration/owner of registered mark/grantor of the sub-licence
- agent for licensee/sub-licensee

please complete the following:

Particulars of the filer:**(1) Address for service in Hong Kong, China (see Note 3)****Name****Address****Your reference****Telephone no.****Facsimile no.****E-mail address****(2) Agent's address (see Note 4)****11 State the number of additional sheet(s) attached to this form**



香港特別行政區政府
知識產權署
Intellectual Property Department
The Government of the Hong Kong
Special Administrative Region

Trade Mark Form T12

Notice of attendance at hearing Request for statement of reasons

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

01 Application no. Registration no.

02 Name of party filing this notice/request

Note 1 Any party who intends to appear at the hearing should file this notice of attendance at hearing within 14 days after the Registrar of Trade Marks has fixed the date, time and place of the hearing. Failure to do so may be treated as not intending to appear at the hearing.

Note 2 Any party may file a request for statement of reasons for the decision made by the Registrar of Trade Marks in the proceedings within one month after the date of the notice of decision. You must serve a copy of the request to each of the other parties to the proceedings when you file the request.

03 Please indicate whether this form relates to

Notice of attendance at hearing (Note 1)

If you mark this box, please complete Part 04.

Request for statement of reasons (Note 2)

If you mark this box, please complete Part 05.

04 Attendance at hearing only

This notice relates to

Extension of time hearing

For application for registration

For opposition

For other proceedings

Other hearing

For application for registration

For opposition

For other proceedings

Confirmation of attendance at hearing

I, being the **applicant for registration** **owner of registered mark** **opponent**

others (please specify)

agent for

will attend the hearing before the Registrar of Trade Marks at

Time (Hours)

on

Date

(DD-MM-YYYY)

05 Statement of reasons only

Date of Registrar's decision

(DD-MM-YYYY)

Copy of this request for statement of reasons served on each of the other parties to the proceedings

on

(DD-MM-YYYY)

Note 3 Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

06 Payment of fee (Note 3)

*Notice of attendance at hearing
(other than hearing for extension
of time which is free)* HK\$ 1,700

Request for statement of reasons HK\$ 1,500

Note 4 An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Trade Marks of the address in Hong Kong, China where you reside or carry on your business activities by filing Form T5 or in writing.

07 Signature

Signature

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

08 Address for service in Hong Kong, China (Note 4)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address



Trade Mark Form T13

Request for extension of time

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important Note

This form is used for extending the time limits during the application for registration process as well as in opposition or proceedings to revoke, invalidate, vary or rectify registration (rules 13(3) and (6), 16(4), 17(3), 94, 121(2) and 121(3) of the Trade Marks Rules). The Trade Marks Rules can be viewed at www.info.gov.hk/ipd.

Please note that some time limits are non-extendible (see rule 95 of the Trade Marks Rules).

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 The request relates to one trade mark application or registration only.

01 Application no. Registration no. (Note 1)

02 Name of party filing this request

03 Please indicate whether this request relates to an application, opposition or other proceedings.

application for registration opposition other proceedings

Note 2 Any request for an extension of time should be supported by full reasons for the request, and in sufficient details to enable the Registrar of Trade Marks to consider the request.

Note 3 Please mark this box if you have given notice of this request to every party to these proceedings (see rule 94(2) of the Trade Marks Rules) which can be viewed at www.info.gov.hk/ipd.

04 Period of extension of time requested

(1) A period of months until is requested

(DD-MM-YYYY)

(2) Reason for extension of time requested (*Note 2*)

(3) Opposition/other proceedings only:

For filing evidence/document/information under rule in the opposition proceedings relating to the application no. named in Part 01

For filing evidence/document/information under rule in the proceedings relating to the application no./registration no. named in Part 01

Notice of this request has been given to every party to these proceedings. (*Note 3*)

Note 4 Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

05 Payment of extension fee (*Note 4*)

Amount of fee payable HK\$ 200

Note 5 An address for service in Hong Kong, China must be supplied. If you are a newly appointed agent, you have to notify the Registrar of Trade Marks of the address in Hong Kong, China where you reside or carry on your business activities by filing Form T5 or in writing.

06 Signature

Signature

Name and Official Capacity of Signatory

Date (DD-MM-YYYY)

07 Address for service in Hong Kong, China (Note 5)

Name

Address

Your reference

Telephone no.

Facsimile no.

E-mail address

08 State the number of additional sheet(s) attached to this form



Trade Mark Form T14

Request for copy/certified copy

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 The fee for a certified copy of an entry in the register, a certified extract from the register or a certified copy of an application for registration of a trade mark is \$150. The fee for a copy of an entry in the register, an extract from the register or copy of application for registration of a trade mark is \$6 for each page or portion of a page. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

Note 2 If you need a certificate under section 79(2) of the Trade Marks Ordinance (which provides that a certificate is prima facie evidence of the matters certified), you have to give details of your request in the space provided. The fee is \$200. Payment can be made in person by cash, or by sending a cheque made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

01 Documents requested

(1) **Copy of an entry in the register** *(Note 1)*

Application no(s).	No. of copies	No. of certified copies

Registration no(s).	No. of copies	No. of certified copies

(2) **Copy of an extract from the register** *(Note 1)*

Application no(s). / Registration no(s).	Specify the extract(s) requested	No. of copies	No. of certified copies

(3) **Copy of an application for registration** *(Note 1)*

Application no(s).	No. of copies	No. of certified copies

(4) **Certificate under section 79(2) of the Trade Marks Ordinance** *(Note 2)*

Application no(s). / Registration no(s).	Specify the details of this request	No. of certificates

Note 3 Please provide the details of the contact person in Hong Kong, China for collection of the documents.

02 Details of contact person (Note 3)

Name:

Address:

Telephone no:

E-mail address:

03 Signature

Signatory

Name and Official
Capacity of Signatory

Date
(DD-MM-YYYY)

04 State the number of additional sheet(s) attached to this form

FOR OFFICIAL USE ONLY

Payment of fee

Entry in the register:

Copying fee HK\$ 6 x (*Total number of pages*) =

Certifying fee HK\$ 150 x (*Number of certified copies requested*) =

Extract from the register:

Copying fee HK\$ 6 x (*Total number of pages*) =

Certifying fee HK\$ 150 x (*Number of certified copies requested*) =

Extract from the register:

Copying fee HK\$ 6 x (*Total number of pages*) =

Certifying fee HK\$ 150 x (*Number of certified copies requested*) =

Certificate under section 79(2) HK\$ 200 x (*Number of certificates requested*) =

Total amount of fee payable HK\$

Copies ready on

Collected by **on**