

PATENTS ORDINANCE (Chapter 514)

NOTICE OF SPECIFICATION OF FORMS

Pursuant to section 150 of the Patents Ordinance (Chapter 514), notice is hereby given that the forms specified below and attached to this notice shall, with effect from 28 November 2005, be used in connection with the respective proceedings described below:-

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Maintaining application for standard patent under section 33 of the Ordinance and section 28 of the Patents (General) Rules	P9 (paper form)	11, 12
	P9/P10 (interactive form)	11, 12
Request for renewal of a standard patent under section 39 of the Ordinance and section 32 of the Patents (General) Rules	P10 (paper form)	13, 14
	P9/P10 (interactive form)	13, 14
Request for renewal of a short-term patent under section 126 of the Ordinance and section 79 of the Patents (General) Rules	P10 (paper form)	15, 16
	P9/P10 (interactive form)	15, 16

The following specified forms, which are currently in force, shall continue to be used in connection with the respective proceedings described below:

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Reference to the Registrar of Patents for determination before grant under sections 13(1)(a), 13(1)(b), 14(5) of the Ordinance and sections 3(1), 7(1) of the Patents (General) Rules	P1 (paper form)	1
Application for authorisation by the Registrar of Patents under section 13(5) of the Ordinance and section 6 of the Patents (General) Rules	P1A (paper form)	3
Filing of notice of opposition or counter-statement under sections 13(6), 14(5), 44(4), 45, 48, 49, 146(2) of the Ordinance, section 13(4) of the Patents (Transitional Arrangements) Rules and sections 3(7), 7(3) and (4), 37(5), 38(4) and (5), 40(2) and (3), 40(4), 41(3), 48(4)	P2 (paper form)	2

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
and (5), 48(6A), 108(3) and (4) of the Patents (General) Rules		
Application for addition of details in relation to a deemed standard patent to the register under section 13(8) of the Patents (Transitional Arrangements) Rules and section 109 of the Patents (General) Rules	P3 (paper form)	-
Application for deletion of details in relation to a deemed standard patent from the register under section 13(4) of the Patents (Transitional Arrangements) Rules and section 108 of the Patents (General) Rules	P3 (paper form)	-
Request to record a designated patent application for a standard patent under sections 15, 16, 22 of the Ordinance and sections 8, 18 of the Patents (General) Rules	P4 (paper form)	4
	P4 (electronic form)	4
Request for registration of a designated patent and grant of a standard patent under section 23 of the Ordinance and section 19 of the Patents (General) Rules	P5 (paper form)	5
	P5 (electronic form)	5
Request for registration of a designated patent and grant of a standard patent under section 7 of the Patents (Transitional Arrangements) Rules	P5 (paper form)	5
	P5 (electronic form)	5
Request for grant of a short-term patent under sections 113, 116, 125 of the Ordinance and sections 58, 74 of the Patents (General) Rules	P6 (paper form)	6
	P6 (electronic form)	6
Statement of inventorship in respect of a short-term patent under section 113(2) of the Ordinance and section 65 of the Patents (General) Rules	P6A (paper form)	-
	P6A (electronic form)	-
Request for correction of error under sections 51(2)(b)(ii), 146(1) of the Ordinance and sections 47, 48 of the Patents (General) Rules	P7 (paper form)	22
	P7 (electronic form)	22

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Request to publish a corrected translation under section 106(3) of the Ordinance and section 57 of the Patents (General) Rules	P7 (paper form)	27
	P7 (electronic form)	27
Request to make an amendment under sections 31, 43, 120 of the Ordinance and sections 27, 35, 36, 75 of the Patents (General) Rules	P8 (paper form)	-
	P8 (electronic form)	-
Request for a certified copy of an entry in the register or a certified extract from the register under section 51(6) of the Ordinance and section 51(1) of the Patents (General) Rules	P11 (paper form)	28
Request for a certificate for the purposes of section 51(10) of the Ordinance under section 51(1) of the Patents (General) Rules	P11 (paper form)	28
Request for a certified copy of document, specification of a patent or published standard patent application under section 51(1) of the Patents (General) Rules	P11 (paper form)	29, 30
Request for a certified extract from a document, specification of a patent or published standard patent application under section 51(1) of the Patents (General) Rules	P11 (paper form)	29, 30
Request for information from published standard patent applications or granted patents under section 147 of the Ordinance and sections 88, 110 of the Patents (General) Rules	P11 (paper form)	30
Application to restore a withdrawn standard patent application due to non-payment of maintenance fee under section 34 of the Ordinance and section 31 of the Patents (General) Rules	P12 (paper form)	17
	P12 (electronic form)	17
Application to restore a lapsed standard patent under section 40 of the Ordinance and section 34 of the Patents (General) Rules	P12 (paper form)	17
	P12 (electronic form)	17
Application to restore a lapsed short-term patent under section 127 of the Ordinance and section 81 of the	P12 (paper form)	17

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Patents (General) Rules	P12 (<i>electronic form</i>)	17
Notice requesting reinstatement of a patent application under sections 28, 123 of the Ordinance and sections 25, 76 of the Patents (General) Rules	P13 (<i>paper form</i>)	18
	P13 (<i>electronic form</i>)	18
Application for restoration of rights under sections 29, 123 of the Ordinance and sections 26, 77 of the Patents (General) Rules	P13 (<i>paper form</i>)	18
	P13 (<i>electronic form</i>)	18
Mention of inventor under section 45 of the Ordinance and sections 38(1), 38(2) of the Patents (General) Rules	P14 (<i>paper form</i>)	19
Notice of revocation of a standard patent under section 44(2) of the Ordinance and sections 36, 37(1) of the Patents (General) Rules	P15 (<i>paper form</i>)	-
Application for revocation of a standard patent under section 44(4) of the Ordinance and sections 36, 37(2) of the Patents (General) Rules	P15 (<i>paper form</i>)	20
Reference to the Registrar to revoke a patent under section 49(1) of the Ordinance and section 41(1) of the Patents (General) Rules	P15 (<i>paper form</i>)	20
Notice of offer to surrender a patent under section 48(1) of the Ordinance and section 40(1) of the Patents (General) Rules	P16 (<i>paper form</i>)	-
	P16 (<i>electronic form</i>)	-
Request for the furnishing of a sample of a deposited micro-organism and notice of confirmation by the Registrar of Patents under section 128 of the Ordinance and section 73 of the Patents (General) Rules	P17 (<i>paper form</i>)	-
Request for alteration of name, address, address for service or agent's address under sections 45, 85 of the Patents (General) Rules	P18 (<i>paper form</i>)	-
	P18 (<i>electronic form</i>)	-

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Request for correction of address, address for service or agent's address under section 45 of the Patents (General) Rules	P18 (<i>paper form</i>)	-
	P18 (<i>electronic form</i>)	-
Application for registration or notice to the Registrar of rights acquired in or under a patent or a patent application under sections 50, 51(2), 52 of the Ordinance and section 46 of the Patents (General) Rules	P19 (<i>paper form</i>)	21
	P19 (<i>electronic form</i>)	21

This notice shall, on 28 November 2005, supersede the [Notice of Specification of Forms](#) published in the Hong Kong Intellectual Property Journal on 7 May 2004 and the [Notice of Specification of Forms](#) published in the Hong Kong Intellectual Property Journal on 11 March 2005.



Patents Form P9

Maintaining application for standard patent

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

General notes

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- d. Please provide a name and contact address in Hong Kong, China for correspondence.
- e. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Patents Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Patents Ordinance and its subsidiary legislation by contacting the Registrar of Patents.

01 Your reference	
--------------------------	--

Note 1 This form is for one patent application.

02 Application no. (Note 1)	
------------------------------------	--

03 Full name of the applicant(s)	
Name	
Name in Chinese (if applicable)	

<p>04 Statements in support</p> <p>As at the specified date:</p> <p><i>(enter a date on which the following statements are valid. The date entered should not be earlier than 1 month before the date of making the application.)</i></p> <p>(a) the designated patent application has not been withdrawn or abandoned in the designated patent office</p> <p>(b) the designated patent application has not been finally refused in the designated patent office</p> <p>(c) the designated patent has not been granted</p> <p>or</p> <p>the designated patent has been granted. The patent was granted on a date within 6 months before the date of the maintenance application</p> <p>Date of grant of the designated patent</p> <p><i>(section 33(5), Patents Ordinance, which can be viewed at www.info.gov.hk/ipd)</i></p>	<p><u> </u> (DD-MM-YYYY)</p> <p>Please mark the appropriate box(es)</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><u> </u> (DD-MM-YYYY)</p>
---	--

Note 2 You should pay the maintenance fee before the expiry date (but not earlier than three months before the expiry date). You can still apply to maintain the patent application within six months after the expiry date but you have to pay the prescribed additional fee.

<p>05 Payment of maintenance fee <i>(and additional fee for late payment)</i></p> <p>(a) Due date of maintenance fee (DD-MM-YYYY)</p> <p>(b) If you are paying late, how many months late?</p> <p>(c) Are you paying an additional fee? (Note 2)</p>	<p></p> <p></p> <p>Please mark the appropriate box</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
---	---

<p>06 Overdue payment notice will be sent to the address for service recorded on the register. If you wish the notice to be sent to an address in Hong Kong, China other than the address for service, please mark "Yes" and give details of the address. (sections 28(2) and (3), Patents (General) Rules, which can be viewed at www.info.gov.hk/ipd)</p> <p>Name</p> <p>Address</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>07 Contact name and address for person filing this application</p> <p>Name</p> <p>Address</p> <p>Telephone no.</p> <p>Facsimile no.</p> <p>E-mail address</p>	
<p>08 Signature</p> <p>_____ Signature</p> <p>_____ Name and Official Capacity of Signatory</p> <p>_____ Date (DD-MM-YYYY)</p>	
<p>09 State the number of additional sheet(s) attached to this form</p> <p><input type="text"/></p>	



Patents Form P10

Request for renewal of a patent

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

General notes

- Please complete this form in English unless otherwise stated.
- This form must be signed and dated.
- If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- Please provide a name and contact address in Hong Kong, China for correspondence.
- Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.info.gov.hk/ipd

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Patents Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Patents Ordinance and its subsidiary legislation by contacting the Registrar of Patents.

01 Your reference	
02 This request is filed for renewing:	<input type="checkbox"/> a standard patent <input type="checkbox"/> a short-term patent <i>Please mark the appropriate box</i>

Note 1 This form is for renewal of one patent.

03 Patent no. (Note 1)	
-------------------------------	--

04 Full name of the proprietor(s)
Name
Name in Chinese <i>(if applicable)</i>

Note 2 You should pay the renewal fee before the expiry date (but not earlier than three months before the expiry date). You can still renew within six months after the expiry date but you have to pay the prescribed additional fee.

05 Payment of renewal fee <i>(and additional fee for late payment)</i> (a) Due date of renewal fee <i>(DD-MM-YYYY)</i> (b) If you are paying late, how many months late? (c) Are you paying an additional fee? <i>(Note 2)</i>	
	<i>Please mark the appropriate box</i> <input type="checkbox"/> Yes <input type="checkbox"/> No
06 Overdue payment notice will be sent to the address for service recorded on the register. If you wish the notice to be sent to an address in Hong Kong, China other than the address for service, please mark "Yes" and give details of the address. <i>(sections 32(3) and (4), Patents (General) Rules, which can be viewed at www.info.gov.hk/ipd)</i> Name Address	<input type="checkbox"/> Yes <input type="checkbox"/> No
07 Contact name and address for person filing this request Name Address Telephone no. Facsimile no. E-mail address	

08 Signature

Signature

Name and Official Capacity of Signatory

Date (*DD-MM-YYYY*)

09 State the number of additional sheet(s) attached to this form

Request for renewal of a patent

Maintaining application for standard patent

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

Patents INTERACTIVE Form P9/P10

Your reference

Note 1 This form is for renewal of one patent or maintenance of one standard patent application. To renew other patents or maintain other standard patent applications, please file a separate form for each patent or standard patent application.

☐ **Renewal of Standard Patent no. (Note 1)**

☐ **Renewal of Short-term Patent no. (Note 1)**

☐ **Maintenance of Patent Application no. (Note 1)**

Note 2 If the patent/standard patent application is in the name of co-proprietors/co-applicants, please provide the name of one co-proprietor/co-applicant.

Name of proprietor/applicant in the register or in the application (Note 2)

For maintaining application for standard patent only

Statements in support

As at the specified date:

(DD-MM-YYYY)

(Enter a date on which the following statements are valid. The date entered should not be earlier than one month before the date of filing the application.)

(a) the designated patent application **has not been withdrawn or abandoned** in the designated patent office and

Please mark the appropriate box(es)

☐

(b) the designated patent application **has not been finally refused** in the designated patent office and

☐

(c) the designated patent **has not been granted**
or

☐

the designated patent **has been granted**. The patent was granted on a date within 6 months before the date of the maintenance application

☐

Date of grant of the designated patent

(DD-MM-YYYY)

Payment of fee The renewal fee/maintenance fee must be paid **before** the expiry date of the patent/patent application (but not earlier than three months before the expiry date). An additional late renewal/maintenance fee will be payable if renewal/maintenance is requested within six months after the expiry date.

Notice that payment of the renewal fee/maintenance fee is overdue will be sent to the address for service recorded in the register. If you wish the notice to be sent to an address in Hong Kong, China other than the address for service, please give the details of the address below:

Name

Customer ID *(if any)*

Address *(Please provide your address in no more than five lines.)*

Country/Territory/Area

HK HONG KONG

Telephone no.

Fax no.