

TRADE MARKS ORDINANCE (Chapter 559)

NOTICE OF SPECIFICATION OF FORMS

Pursuant to section 74 of the Trade Marks Ordinance (Chapter 559), notice is hereby given that the forms specified below and attached to this notice shall, with effect from 13 February 2006, be used in connection with the respective proceedings described below:-

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Request to change applicant's/owner's name, address, address for service or agent's address under section 46(4)(a) or 57(5) and rule 24, 65, 103 or 106	T5 (paper form)	-
	T5 (interactive form)	-
Request to change name, address, address for service or agent's address (for licensee or person having an interest in the mark) under section 57(5) and rule 65, 103 or 106	T5 (paper form)	-
	T5 (electronic form)	-

The following specified forms, which are currently in force, shall continue to be used in connection with the respective proceedings described below:

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Request for search of records under rule 72	T1 & T1S (paper form)	24
	T1 (electronic form)	24
Request for preliminary advice on registrability under section 72 and rule 73	T1 & T1S (paper form)	25
	T1 (electronic form)	25
Application for registration of a trade mark (including certification mark, collective mark and defensive mark) under section 38, 51(1)(d) or 60, and rule 6, 97(1) or 99	T2, T2A & T2S (paper form)	1, 30, 32
	T2 & T2A (electronic form)	1, 30, 32
Request to divide application for registration under section 51(1)(a) and rule 27 or 97(4)	T3 & T3S (paper form)	6, 31

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
	<u>T3</u> (<i>electronic form</i>)	6, 31
Request to merge applications for registration under section 51(1)(b) and rule 28	<u>T4</u> (<i>paper form</i>)	-
	<u>T4</u> (<i>electronic form</i>)	-
Request to merge separate registrations under section 51(1)(c) and rule 53	<u>T4</u> (<i>paper form</i>)	-
	<u>T4</u> (<i>electronic form</i>)	-
Request to amend application under section 46 and rules 7(5), 23, 24	<u>T5A</u> (<i>paper form</i>)	2 (for application under rule 7(5) only)
	<u>T5A</u> (<i>electronic form</i>)	2 (for application under rule 7(5) only)
Request to amend representation of trade mark under section 46 or 55 and rule 24 or 54	<u>T5B & T5S</u> (<i>paper form</i>)	-
	<u>T5B</u> (<i>electronic form</i>)	-
Request to delete trade mark in series under rule 98	<u>T5B & T5S</u> (<i>paper form</i>)	-
	<u>T5B</u> (<i>electronic form</i>)	-
Notice of opposition/objection under section 44, 46(5)(b), 55(3)(c), 57(7), 58(3)(c) or (d), section 10 of Schedule 3 or section 11 of Schedule 4 and rule 16, 26(2), 55, 61, 67(2) or 102(3)	<u>T6</u> (<i>paper form</i>)	4, 5, 17, 18, 20, 33
Application for revocation, declaration of invalidity, variation of a trade mark registration, or rectification of an error or omission in the register under section 52, 53, 54, 57, 60(6), section 13 or 14 of Schedule 3 or section 15 or 16 of Schedule 4 and rule 36, 40, 46 or 48	<u>T6</u> (<i>paper form</i>)	11, 12, 13, 14, 15
Application for intervention in proceedings for revocation, declaration of invalidity, variation or rectification under rule 51	<u>T6</u> (<i>paper form</i>)	16

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Counter-statement under rule 17, 37, 41 or 50(3)	T7 (paper form)	-
Request for renewal of a trade mark registration under section 50 and rule 32 or 33	T8 (paper form)	7, 8, 9
	T8 (interactive form)	7, 8, 9
Request for restoration and renewal of a trade mark registration under section 50 and rule 35	T8 (paper form)	10
	T8 (electronic form)	10
Surrender of registered trade mark under section 56 and rule 56	T9 (paper form)	-
	T9 (electronic form)	-
Application or notice to register registrable transaction (other than a licence) under section 29 or 31(3) and rule 62	T10 (paper form)	19
	T10 (electronic form)	19
Request to amend or remove registered particulars of security interest under section 29(6) or 31(3) and rule 64	T10 (paper form)	-
	T10 (electronic form)	-
Application or notice to register a licence under section 29 or 31(3) and rule 62	T11 (paper form)	19
	T11 (electronic form)	19
Request to amend or remove registered particulars of a licence under section 29(5) or 31(3) and rule 64	T11 (paper form)	-
	T11 (electronic form)	-
Notice of attendance at hearing under section 70 and rule 74(5)	T12 (paper form)	26
Request for statement of reasons under rule 91(2)	T12 (paper form)	28

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Request for extension of time under rule 13(3), 13(6), 16(4), 17(3), 94, 121(2) or 121(3)	T13 (paper form)	3, 29
Request for extension of time under rule 13(3) or 13(6)	T13 (electronic form)	3
Request for copy/certified copy under section 69 or 79 and rule 70	T14 (paper form)	21, 22, 23

This notice shall, on 13 February 2006, supersede the [Notice of Specification of Forms](#) published in the Hong Kong Intellectual Property Journal on 18 November 2005.



Trade Mark Form T5

Request to change name, address, address for service or agent's address

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

General notes

- Please complete this form in English unless otherwise stated.
- This form must be signed and dated.
- If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheets.
- Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

Submission of application/request

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 This form can be filed in respect of multiple applications and/or registrations relating to the change of the same details by the same applicant for registration, owner of registered mark, licensee or person having an interest in the mark.

01 Application no(s). affected by this change (Note 1)

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Registration no(s). affected by this change (Note 1)

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02 Name at present on the register applying for change:

- | | |
|---|--|
| <input type="checkbox"/> applicant for registration | <input type="checkbox"/> owner of registered mark |
| <input type="checkbox"/> licensee | <input type="checkbox"/> person having an interest in the mark |

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Note 2 If you are an agent, you should provide details of an address in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box or “care of” address is not acceptable.

03 Details of change(s)

(a) ☐ **Change of name in Part 02 to:**

(If the new name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.)

☐ **Please mark the box to confirm that the party named in Part 03(a) remains the same legal entity before and after the change of name.**

(b) ☐ **Change of address to:**

Address

(c) ☐ **Change of address for service to:**

Name

Address

(d) ☐ **Change of agent's address to (Note 2):**

Address

Note 3 You should provide details of an address for service in Hong Kong, China. Please note that a P.O. Box or "care of" address is not acceptable. The address for service you provide shall be treated as in substitution for any address for service previously filed.

04 Signature

Signature

Name and Official
Capacity of SignatoryDate
(DD-MM-YYYY)**05 Address for service in Hong Kong, China (Note 3)****Important Note**

Where the address for service of the applicant for registration / owner is provided here, this would substitute the current address for service of the applicant for registration / owner of all the marks listed in Part 01. All future correspondence and notices on all matters relating to these marks would be sent to this address for service.

Name**Address**

Your reference

Telephone no.

Facsimile no.

E-mail address

06 State the number of additional sheet(s) attached to this form



Request to change applicant's/owner's name, address, address for service or agent's address

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Trade Mark INTERACTIVE Form T5

Important note

Please note that this interactive form is for change of name, address, address for service or agent's address of an applicant or owner. For change of name, address, address for service or agent's address of a licensee or person having an interest in the mark, please file Trade Mark Form T5 electronically.

If there has been a change in the ownership of the trade mark application or registration prior to the change of name/address, please file Trade Mark Form T10 electronically and check at <http://www.ipd.gov.hk> that the change in ownership has been recorded *before* you file this form.

Your reference

Note 1 This form can be used for more than one application and/or registration, if the change is the same.

If the change involves more than 99 application/registration nos., please make use of the Attachment on the next page.

Application no(s). (Note 1)

Add

Remove

Registration no(s). (Note 1)

Add

Remove

Note 2 This form allows you to change one co-applicant's/co-owner's name/address. If you wish to change the name/address of the other co-applicant(s)/co-owner(s), you should file a separate form for each co-applicant's/co-owner's name/address.

Name of applicant/owner in the register (Note 2)

Please mark the appropriate box(es)

☐

Change of name of the applicant/owner to: (If the new name is not in Roman letters or Chinese characters, please include a transliteration in Roman letters.)

☐

Please mark the box to confirm that the above remains the same legal entity before and after the change of name.

Please refer to the Terms of Use at <http://www.ipd.gov.hk> for the Personal Information Collection Statement.

E-Filing Hotline: (852) 2961 6820

☐ **Change of address of the applicant/owner to:**

Address *(Please provide your address in no more than five lines.)*

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Country/Territory/Area

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Note 3 If you are the applicant's/owner's agent, you should provide details of an address in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

☐ **Change of agent's address to:**
(Note 3)

Address *(Please provide your address in no more than five lines.)*

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Country/Territory/Area

HK	HONG KONG
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Note 4 You should provide details of an address for service in Hong Kong, China. Please note that a P.O. Box or "care of" address is not acceptable.

☒ **Address for service in Hong Kong, China/Change of address for service in Hong Kong, China to:**
(Note 4)

Important note

The address for service provided here would substitute the current address for service of the applicant/owner of all the marks listed under Application no(s) and Registration no(s). All future correspondence and notices on all matters relating to these marks would be sent to this address for service.

Name

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Customer ID

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Address *(Please provide your address in no more than five lines.)*

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Country/Territory/Area

HK	HONG KONG
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Telephone no.

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Fax no.

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☐ **Please mark the box to confirm that the agent's address (if provided) is an address in Hong Kong, China where you reside or carry on your business activities and the address for service is a residential or business address in Hong Kong, China.**

Please refer to the Terms of Use at <http://www.ipd.gov.hk> for the Personal Information Collection Statement.

E-Filing Hotline: (852) 2961 6820

Attachment

Please attach the list of Application nos. here:

Attachment file name and file path (e.g. C:\trademarks\attachment.txt)

Please attach the list of Registration nos. here:

Attachment file name and file path (e.g. C:\trademarks\attachment.txt)



Request to change name, address, address for service or agent's address for licensee or person having an interest in the mark

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Trade Mark Form T5

Important note

Please note that this form is for change of name, address, address for service or agent's address of a licensee or person having an interest in the mark. For change of name, address, address for service or agent's address of an applicant or owner, please file Trade Mark INTERACTIVE Form T5.

General notes

- This form
 - is for electronic filing.
 - must be digitally signed.
- Please complete this form in English unless otherwise stated.
- You must complete Parts 01 to 04.
- For enquiry, please e-mail us: enquiry@ipd.gov.hk

Use of personal data

Personal data provided in this form will be used by the Intellectual Property Department and can be disclosed for purposes relating to the administration of the Trade Marks Ordinance and its subsidiary legislation. Registration will protect your intellectual property rights and information in this form is used to process your application. You can obtain information regarding access to and alteration of your personal data in accordance with the Trade Marks Ordinance and its subsidiary legislation by contacting the Registrar of Trade Marks.

Note 1 This form can be used for more than one application and/or registration, if the change is the same.

01 Application no(s). affected by this change (Note 1)

Add

Remove

Registration no(s). affected by this change (Note 1)

Add

Remove

02 Name of ☐ licensee ☐ person having an interest in the mark in the register:
(Please mark the appropriate box.)

Customer ID
(if any)

Add

Remove

Note 2 If you are an agent, you should provide details of an address in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box or “care of” address is not acceptable.

03 Details of change(s)

(a) ☐ **Change of name in Part 02 to:**
(If the new name is not in Roman letters or Chinese characters, please include a transliteration in Roman letters.)

☐ Please mark the box to confirm that the party named in Part 03(a) remains the same legal entity before and after the change of name.

(b) ☐ **Change of address to:**

Address

Country/Territory/Area

(c) ☐ **Change of address for service to:**

Name

Customer ID

Address

Country/Territory/Area

HK	HONG KONG
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(d) ☐ **Change of agent's address to (Note 2):**

Address

Note 3 You should provide details of an address for service in Hong Kong, China. Please note that a P.O. Box or "care of" address is not acceptable. The address for service you provide shall be treated as being in substitution for any address for service previously filed.

04 Address for service in Hong Kong, China *(Note 3)*

Name

Customer ID

Address

Country/Territory/Area

HK	HONG KONG
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Your reference

Telephone no.

Fax no.

05 Attachment *(if any)*

Attachment file name and file path (e.g. C:\trade marks\attachment.pdf)

Add

Remove