

TRADE MARKS ORDINANCE (Chapter 559)

NOTICE OF SPECIFICATION OF FORMS

Pursuant to section 74 of the Trade Marks Ordinance (Chapter 559) (the “Ordinance”), notice is hereby given that the forms specified below and attached to this notice¹ shall continue to be used in connection with the proceedings described below:-

| <i>Description of Proceedings</i> | <i>Form no.</i> | <i>Fee no.</i> |
|--|---------------------|--|
| Request for search of records under rule 72 of the Trade Marks Rules (Chapter 559A) (the “Rules”) | T1 | 24 |
| Request for preliminary advice on registrability under section 72 of the Ordinance and rule 73 of the Rules | T1 | 25 |
| Application for registration of a trade mark (including certification mark, collective mark and defensive mark) under section 38, 51(1)(d), 60, 61 or 62 of the Ordinance and rule 6, 97(1), 99, 100 or 101 of the Rules | T2 | 1, 30, 32 |
| Request to divide application for registration under section 51(1)(a) of the Ordinance and rule 27 or 97(4) of the Rules | T3 | 6, 31 |
| Request to merge separate applications for registration under section 51(1)(b) of the Ordinance and rule 28 of the Rules | T4 | - |
| Request to merge separate registrations under section 51(1)(c) of the Ordinance and rule 53 of the Rules | T4 | - |
| Request to change name, address, address for service and/or agent’s address under section 46(4)(a) or 57(5) of the Ordinance and rule 24, 65, 103 or 106 of the Rules | T5 | - |
| Request to amend application under section 46 of the Ordinance and rule 7(5), 23 or 24 of the Rules | T5A | 2 (for application under rule 7(5) only) |
| Request to amend representation of trade mark under section 46 or 55 of the Ordinance and rule 24 or 54 of the Rules | T5B | - |
| Request to delete trade mark in series under rule 98 of the Rules | T5B | - |

¹ The forms have been in use since 14 February 2019 pursuant to the Notice of Specification of Forms published in the Hong Kong Intellectual Property Journal on 1 February 2019 (“the 2019 February Notice”).

| <i>Description of Proceedings</i> | <i>Form no.</i> | <i>Fee no.</i> |
|---|---------------------|----------------------|
| Notice of opposition/objection under section 44, 46(5)(b), 55(3)(c), 57(7), 58(3)(c) or (d), section 10 of Schedule 3 or section 11 of Schedule 4 of the Ordinance and rule 16, 26(2), 55, 61, 67(2) or 102(3) of the Rules | T6 | 4, 5, 17, 18, 20, 33 |
| Application for revocation, declaration of invalidity, variation of a trade mark registration, or rectification of an error or omission in the register under section 52, 53, 54, 57, 60(6), section 13 or 14 of Schedule 3 or section 15 or 16 of Schedule 4 of the Ordinance and rule 36, 40, 46 or 48 of the Rules | T6 | 11, 12, 13, 14, 15 |
| Application for intervention in proceedings for revocation, declaration of invalidity, variation or rectification under rule 51 of the Rules | T6 | 16 |
| Counter-statement under rule 17, 37, 41 or 50(3) of the Rules | T7 | - |
| Request for renewal of a trade mark registration under section 50 of the Ordinance and rule 32 or 33 of the Rules | T8 | 7, 8, 9 |
| Request for restoration and renewal of a trade mark registration under section 50 of the Ordinance and rule 35 of the Rules | T8 | 10 |
| Surrender of registered trade mark under section 56 of the Ordinance and rule 56 of the Rules | T9 | - |
| Application or notice to register registrable transaction (other than a licence) under section 29 or 31(3) of the Ordinance and rule 62 of the Rules | T10 | 19 |
| Request to amend or remove registered particulars of security interest under section 29(6) or 31(3) of the Ordinance and rule 64 of the Rules | T10 | - |
| Application or notice to register a licence under section 29 or 31(3) of the Ordinance and rule 62 of the Rules | T11 | 19 |
| Request to amend or remove registered particulars of a licence under section 29(5) or 31(3) of the Ordinance and rule 64 of the Rules | T11 | - |
| Notice of attendance at hearing under section 70 of the Ordinance and rule 74(5) of the Rules | T12 | 26 |
| Request for statement of reasons under rule 91(2) of the Rules | T12 | 28 |

| <i>Description of Proceedings</i> | <i>Form no.</i> | <i>Fee no.</i> |
|--|---------------------|----------------|
| Request for extension of time under rule 13(3), 13(6), 16(4), 17(3), 94, 121(2) or 121(3) of the Rules | T13 | 3, 29 |
| Request for copy/certified copy under section 69 or 79 of the Ordinance and rule 70 of the Rules | T14 | 21, 22, 23 |

During the relevant transitional periods set out below, the forms as specified in the Notices of Specification of Forms published in the Hong Kong Intellectual Property Journal on 10 October 2014 (the “2014 Notice”) and 17 June 2016 (the “2016 Notice”) respectively² may continue to be used in connection with the proceedings described therein.

| <i>Types of forms</i> | <i>Transitional periods</i> |
|--|--------------------------------------|
| Forms T1, T2, T2A, T3, T3S, T4, T5, T5A, T5B, T6, T7, T9, T12, T13 and T14 | 14 February 2019 - 14 August 2019 |
| Forms T10 and T11 | 14 February 2019 - 14 August 2019 |
| Form T8 | 14 February 2019 - 14 September 2020 |

This notice shall, on the date hereof, supersede the 2019 February Notice, and shall, upon the expiry of the respective transitional periods, supersede the 2014 Notice and/or the 2016 Notice (to the extent applicable), in relation to the corresponding forms as set out above.

13 March 2019

Ada LEUNG *Registrar of Trade Marks*

² The 2016 Notice superseded the 2014 Notice in relation to Form T1 and Form T14.



知識產權署
Intellectual Property Department

Trade Mark Form T1

Request for search of records
Request for preliminary advice on registrability

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. This form is available in Chinese and English. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: <http://www.ipd.gov.hk>

2. Purpose of provision of personal data by the Trade Marks Registry pursuant to your request herein:

- a. Please note that by signing this form, you acknowledge that any personal data provided to you by the Trade Marks Registry pursuant to your request **is solely for the purpose(s) stated under paragraph 1.3(c) of the Personal Information Collection Statement of the Intellectual Property Department.**
- b. **Use of such personal data for any other purpose may be in contravention of the requirements under the Personal Data (Privacy) Ordinance, Cap. 486 which may render yourself subject to legal action and liability.**
- c. Please refer to the **Personal Information Collection Statement** at https://www.ipd.gov.hk/eng/personal_information.htm for further explanations.

3. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

4. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your request. **They may be disclosed as required by law, in full or in part.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar of Trade Marks will treat it as an express and voluntary consent given by you and any such third party to the disclosure of any and all such information as required by law.

5. Copyright-protected materials

If you submit copies of any copyright-protected materials, including but not limited to e.g. a sample of a sound or movement mark in the form of an audio/video file, to the Trade Marks Registry at any time for processing your application and/or for reference purposes, please ensure the necessary consent has been obtained: you should only submit copies of copyright-protected materials where the relevant copyright owner(s) has/have consented to the use of such copies and the making of further copies by the Trade Marks Registry and its service providers for the purpose of the administration of the Trade Marks Ordinance and its subsidiary legislation.

6. Submission of request:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

*Denotes mandatory fields

01. *Details of person making the request***(a) Name**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

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***(b) Address**

Flat/Floor/Building

Street/District/City

Country/Territory/Area

(c) Country/Territory/Area of incorporation

If applicable

(d) State of incorporation

For requestor incorporated in the United States.

02. *Contact name and address for person filing this request

All correspondence and/or document(s) in relation to this request will be sent to the address below.

***(a) Name**

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***(b) Address**

You must provide details of an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG**(c) Telephone no.**

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

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03. *This request relates to

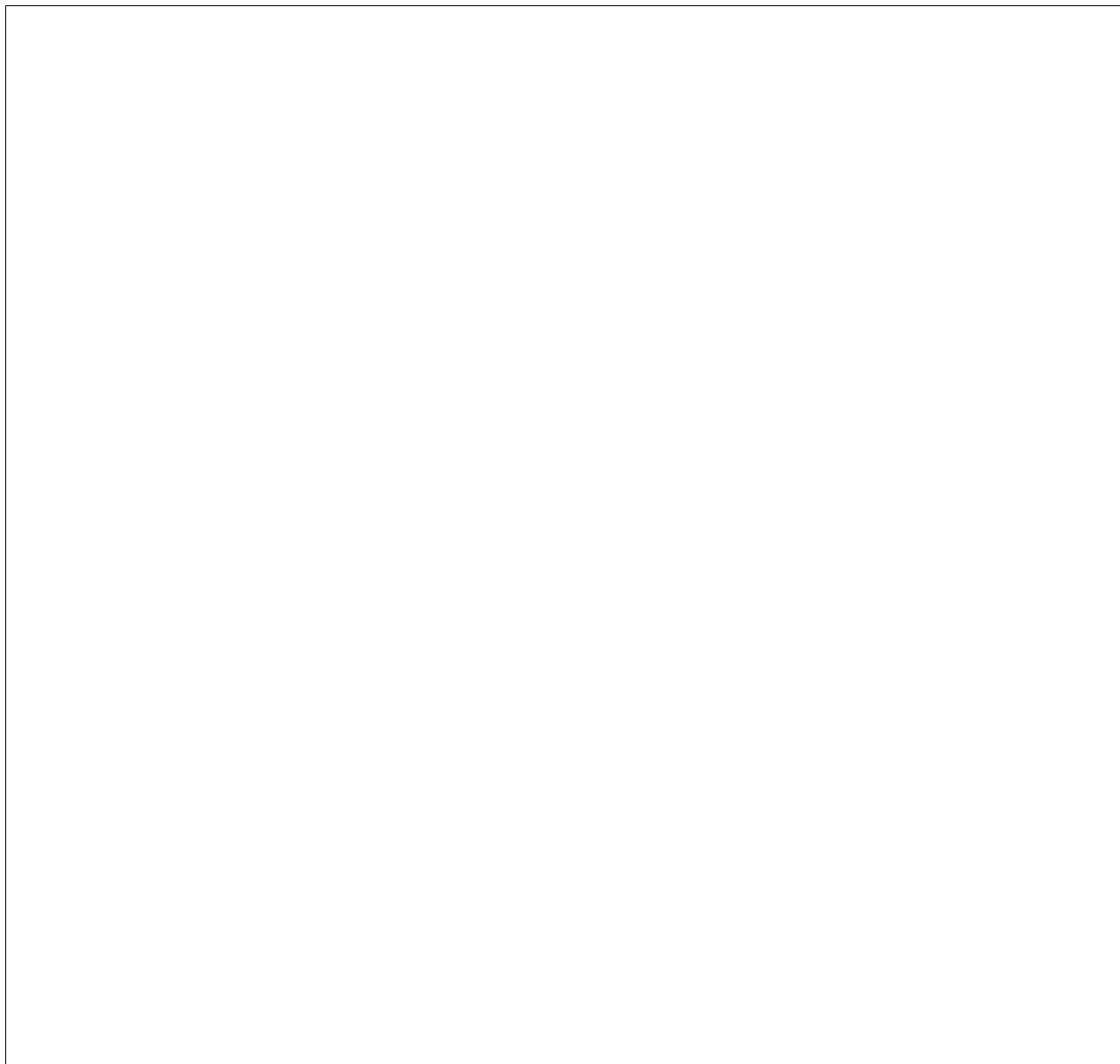
Please mark the appropriate box(es)

- Search of records
- Preliminary advice on registrability

04. *Trade Mark

Place a representation of your trade mark in the box.

If colour(s) is/are claimed as a trade mark or as element(s) of a trade mark, the representation of the trade mark must be in the colour(s) for which the claim is made.



If the trade mark contains word(s), letter(s) or Chinese character(s), please provide the details (if applicable).

**Series marks**

If the request relates to a series of marks, please indicate in the box the number of marks in the series (not more than 4).



05. Non-Roman letters and non-Chinese characters

Go to [Part 06](#) if your mark does not contain non-Roman letters or non-Chinese characters.

If the trade mark consists of or contains a word, letter or character that is neither in Roman letters nor in Chinese characters, please state the language and provide the transliteration or translation of the word, letter or character in the space below.

(a) **Language**

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(b) **Transliteration or translation**

| | |
|---|-----------------|
| Non-Roman letters or non-Chinese characters | Transliteration |
| | Translation |
| | |

06. 3-Dimensional shape, colour, sound or smell mark

Go to [Part 07](#) if you do not claim colour(s) or 3-dimensional shape as a trade mark or as an element of a trade mark, or the trade mark is not a sound or smell mark.

Please mark the appropriate box(es)

(a) **Colour**

If colour(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The applicant claims the colours red and blue as elements of the trade mark."

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(b) **3-Dimensional shape**

If 3-dimensional shape(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The mark consists of a 3-dimensional shape. The applicant claims the shape of a shell as an element of the trade mark."

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(c) **Sound**

(d) **Smell**

For a sound or smell mark, please provide a statement of that fact, and a description of the mark.

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07. *Goods and/or services covered by this request

Goods and services are classified in accordance with the Nice Classification. You may view the Nice Classification and select the descriptions of goods and/or services at www.ipd.gov.hk.

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class. Please use semi-colons (;) to separate the goods or services listed in the specification.

If the space provided is not enough, please use additional sheet(s).

| | |
|---|---|
| <p>*Class no.</p> <div style="border: 1px solid black; width: 60px; height: 30px; margin: 5px 0;"></div> | <p>*Specification of goods or services Example: Meat; fish; poultry.</p> |
|---|---|

| | |
|---|--|
| <p>Class no.</p> <div style="border: 1px solid black; width: 60px; height: 30px; margin: 5px 0;"></div> <p>Additional fee is required.</p> | <p>Specification of goods or services</p> |
|---|--|

| <p>Class no.</p> <div data-bbox="245 215 363 286" style="border: 1px solid black; width: 74px; height: 32px; margin: 5px 0;"></div> <p>Additional fee is required.</p> | <p>Specification of goods or services</p> |
|---|--|
| | |

Total number of class(es)

08. *Signature

I/We confirm that:

I/We have read and understood the “Important notes” of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director, Partner
or Principal Officer of Person making
this request/Agent

***(d) Date**

DD-MM-YYYY

09. Attachment(s)

Total number of attachment(s)



知識產權署
Intellectual Property Department

For official use

Application for registration of a trade mark (including certification mark, collective mark and defensive mark)

Trade Mark Form T2

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please note that only minimal changes to the application are allowed after you have filed the application. Your attention is drawn to section 46 of the Trade Marks Ordinance, rules 23 - 24 of the Trade Marks Rules and *How to apply to register a trade mark in the Hong Kong SAR* which can be viewed at www.ipd.gov.hk.
- b. This form is available in Chinese and English. Either Chinese or English can be used as the language of proceedings. Please complete this form in English unless otherwise stated. The language of proceedings will be in English and the certificate of registration will be issued in English.
- c. You must complete Parts 01, 02, 04, 07 and 11.
- d. By submitting the application, you will be treated as having given consent to the Trade Marks Registry and its service provider to copy all the information provided for the purpose of the administration of the Trade Marks Ordinance and its subsidiary legislation.
- e. This form must be signed and dated.
- f. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- g. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Copyright-protected materials

If you submit copies of any copyright-protected materials, including but not limited to e.g. a sample of a sound or movement mark in the form of an audio/video file, to the Trade Marks Registry at any time for processing your application and/or for reference purposes, please ensure the necessary consent has been obtained: you should only submit copies of copyright-protected materials where the relevant copyright owner(s) has/have consented to the use of such copies and the making of further copies by the Trade Marks Registry and its service providers for the purpose of the administration of the Trade Marks Ordinance and its subsidiary legislation.

5. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

* Denotes mandatory fields

01. *Details of applicant making request under section 38(2)(a) of the Trade Marks Ordinance for registration of a trade mark

Please ensure the applicant named in this part is capable of holding property including trade mark. If you are a sole proprietorship/partnership firm in Hong Kong, please provide the name(s) of the sole proprietor/partners followed by the trading name of the sole proprietorship/partnership firm.

If there is more than one applicant, please provide details of **all** applicants.

***(a) Name**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

***(b) Address**

Flat/Floor/Building

Street/District/City

Country/Territory/Area

(c) Applicant type

Please mark **one** box only

Individual Go to [Part 02](#)

Incorporated Go to [Part 01\(d\)](#) (and [Part 01\(e\)](#) if applicable)

Unincorporated Go to [Part 02](#)

(d) Country/Territory/Area of incorporation

(e) State of incorporation

For applicant incorporated in the United States.

02. *Address for service

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

***(b) Address**

You must provide details of an address for service in [Hong Kong](#). Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

03. Agent's details

Go to Part 04 if you are not an agent.

Please complete this part if you have been duly authorized to act as an agent on behalf of the applicant(s) for the purpose of this application.

(a) Name**(b) Address**

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

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|---------------------|
| Flat/Floor/Building |
| Street/District |
| HONG KONG |

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

04. *Trade Mark

Place a representation of your trade mark in the box.

If you claim colour(s) as a trade mark or as element(s) of a trade mark, the representation of your trade mark must be in the colour(s) for which the claim is made.



If the trade mark contains word(s), letter(s) or Chinese character(s), please provide the details (if applicable).

**Series marks**

If the application relates to a series of marks, please indicate in the box the number of marks in the series (not more than 4).



05. Non-Roman letters and non-Chinese characters

Go to [Part 06](#) if your mark does not contain non-Roman letters or non-Chinese characters.

If the trade mark consists of or contains a word, letter or character that is neither in Roman letters nor in Chinese characters, please state the language and provide the transliteration or translation of the word, letter or character in the space below.

(a) **Language**

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|--|

(b) **Transliteration or translation**

| | |
|---|-----------------|
| Non-Roman letters or non-Chinese characters | Transliteration |
| | Translation |

06. 3-Dimensional shape, colour, sound, smell or other unconventional mark

Go to [Part 07](#) if you do not claim colour(s) or 3-dimensional shape as a trade mark or as an element of a trade mark, or the trade mark is not a sound, smell or other unconventional mark.

Please mark the appropriate box(es)

(a) **Colour**

If colour(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The applicant claims the colours red and blue as elements of the trade mark."

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|--|

(b) **3-Dimensional shape**

If 3-dimensional shape(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The mark consists of a 3-dimensional shape. The applicant claims the shape of a shell as an element of the trade mark."

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|--|

(c) **Sound**

(d) **Smell**

(e) **Others**

Examples:
Movement mark, hologram.

For a sound, smell or other unconventional mark, please provide a statement of that fact, and a description of the mark.

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07. *Goods and/or services covered by this application

Goods and services are classified in accordance with the Nice Classification. You may view the Nice Classification and select the descriptions of goods and/or services at www.ipd.gov.hk.

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class. Please use semi-colons (;) to separate the goods or services listed in the specification.

| *Class no. | *Specification of goods or services Example: Meat; fish; poultry. |
|--|--|
| <input data-bbox="236 421 363 488" type="text"/> | |

| Class no. | Specification of goods or services |
|---|---|
| <input data-bbox="236 1319 363 1386" type="text"/> Additional fee is required. | |

| | |
|--|--|
| <p>Class no.</p> <div data-bbox="231 212 363 286" style="border: 1px solid black; width: 83px; height: 33px; margin-bottom: 5px;"></div> <p>Additional fee is required.</p> | <p>Specification of goods or services</p> |
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|--|--|
| <p>Class no.</p> <div data-bbox="231 1104 363 1178" style="border: 1px solid black; width: 83px; height: 33px; margin-bottom: 5px;"></div> <p>Additional fee is required.</p> | <p>Specification of goods or services</p> |
|--|--|

If the space provided is not enough, please use additional sheet(s).

Total number of class(es)

08. Convention priority details

Go to [Part 09](#) if you do not claim priority.

If you have duly filed an application for registration of this trade mark in respect of the same goods or services in a Paris Convention country or WTO member within 6 months prior to the date of filing of this application, right of priority can be claimed. A claim of multiple priority dates in respect of different goods and/or services is acceptable.

If you claim priority, please provide particulars of the claim.

(a) Priority date(s) claimed

DD-MM-YYYY

(b) Countries/Territories/Areas

(c) Application no(s).

If known

(d) Partial priority claim details

If the priority claim only relates to part of goods and/or services or one of the marks in a series of trade marks, please specify (if applicable).

Example: "for Class 1", for mark "A" in the series.

09. Certification, collective or defensive mark

Go to [Part 10](#) if you are not applying for certification, collective or defensive mark.

Please indicate by marking the appropriate box the type of mark you are applying for registration.

(a) Certification mark

If this application is for a certification mark, you must file regulations **within 9 months** from the date when you file this application. Attention is drawn to paragraphs 6 and 7 of Schedule 4 to the Trade Marks Ordinance and rule 101 of the Trade Marks Rules. The Trade Marks Ordinance and the Trade Marks Rules can be viewed at www.ipd.gov.hk.

(b) Collective mark

If this application is for a collective mark, you must file regulations **within 9 months** from the date when you file this application. Attention is drawn to paragraphs 5 and 6 of Schedule 3 to the Trade Marks Ordinance and rule 100 of the Trade Marks Rules. The Trade Marks Ordinance and the Trade Marks Rules can be viewed at www.ipd.gov.hk.

(c) Defensive mark

If this application is for a defensive mark, you must file statutory declaration or affidavit **within 9 months** from the date when you file this application. Attention is drawn to section 60 of the Trade Marks Ordinance and rule 99 of the Trade Marks Rules. The Trade Marks Ordinance and the Trade Marks Rules can be viewed at www.ipd.gov.hk.

10. Disclaimer, limitation or condition

Go to [Part 11](#) if you have no disclaimer, limitation or condition.

If you want to disclaim the right to the exclusive use of any part of your mark or to limit your use of the mark, please give details.

11. *Confirmation

I/We confirm that:

I/We have read and understood the "Important notes" of this form.

The applicant is capable of holding property including trade mark.

The trade mark is being used by the applicant or with his consent in relation to the goods and/or services indicated in Part 07, or the applicant honestly intends to use the trade mark, or allows it to be used, in relation to those goods and/or services.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director, Partner or
Principal Officer of Applicant(s)/ Agent.

***(d) Date**

DD-MM-YYYY

12. Attachment(s)

Total number of attachment(s)



知識產權署

Intellectual Property Department

For official use

Request to divide application for registration

Trade Mark Form T3

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

* Denotes mandatory fields

01. *Trade Mark No. to be divided

Application to divide may be made at any time after the filing date has been assigned and before registration of a trade mark. **A registered trade mark cannot be divided.**

02. *Name of applicant for registration

03. *Type of division

Please mark **one** box only. You cannot divide both a specification of goods and/or services and a series of marks on the same form.

(a) **Specification of goods and/or services** – by class number and/or by item

Go to [Part 04](#)

You may divide the classes and specification in a multiple-class application or the specification in a single-class application. If you wish to amend the original class(es) and specification(s), please use Form T5A.

(b) **Series of marks**

Go to [Part 05](#)

04. Specification of goods and/or services – by class number and/or by item

| Example of division <u>by item</u> | |
|---|--|
| <p><u>Original application covers:</u> Class 9: computers; eyewear Class 16: printed matters; books Class 35: advertising; business management</p> | <p><u>You wish to divide the application into:</u> Divisional application no. 1 Class 9: computers</p> <p>Divisional application no. 2 Class 9: eyewear Class 16: printed matters; books Class 35: advertising; business management</p> |

Indicate the number of divisional applications in this request

In the above example, the number of divisional applications will be 2.

| Divisional application no. 1 | | |
|---|--|--|
| (a) Class no. In consecutive numerical order | (b) Specification of goods and/or services For division <u>by class no.</u> , please mark the box(es) in part (i). For division <u>by item</u> , please enter the specification of goods and/or services in part (ii). | |
| | (i) For all items | (ii) For some of the goods or services Please specify |
| <div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div> | <input type="checkbox"/> | |

| | | |
|--|--|--|
| <input data-bbox="229 170 349 241" type="checkbox"/> | <input data-bbox="437 170 477 203" type="checkbox"/> | |
| <input data-bbox="229 1088 349 1160" type="checkbox"/> | <input data-bbox="437 1088 477 1122" type="checkbox"/> | |

| | | |
|--|---|---|
| Divisional application no. <input type="text"/> Please indicate appropriate no. of divisional application | | |
| (a) Class no. In consecutive numerical order <input type="text"/> | (b) Specification of goods and/or services | |
| | (i) For all items | (ii) For some of the goods or services Please specify |
| <input type="text"/> | <input type="checkbox"/> | |
| <input type="text"/> | <input type="checkbox"/> | |
| <input type="text"/> | <input type="checkbox"/> | |

If the space provided is not enough, please use additional sheet(s).

05. Division of a series of marks

Example

Original application of a series of marks consists of:
Marks A, B, C, D

If you wish to divide the application into:
Divisional application no. 1
Mark A

Divisional application no. 2
Marks B, C, D

You will complete parts (a) and (b) as below:

(a) Indicate the number of divisional applications in this request

(b) Indicate the original indicator of marks on record included in each divisional application

| Divisional application | Original indicator of Mark(s) | | |
|------------------------|--------------------------------|--------------------------------|--------------------------------|
| No. 1 | <input type="text" value="A"/> | <input type="text"/> | <input type="text"/> |
| No. 2 | <input type="text" value="B"/> | <input type="text" value="C"/> | <input type="text" value="D"/> |
| No. 3 | <input type="text"/> | <input type="text"/> | |
| No. 4 | <input type="text"/> | | |

(a) Indicate the number of divisional applications in this request

(b) Indicate the original indicator of marks on record included in each divisional application

| Divisional application | Original indicator of Mark(s) | | |
|------------------------|-------------------------------|----------------------|----------------------|
| No. 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| No. 2 | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| No. 3 | <input type="text"/> | <input type="text"/> | |
| No. 4 | <input type="text"/> | | |

(c) Total number of class(es) applied for in the original application for registration

06. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG**(c) Telephone no.**

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

07. Agent's details

Go to Part 08 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG**(c) Telephone no.**

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

08. *Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples: Authorized person,
Director, Partner or Principal
Officer of Applicant(s)/Agent.

***(d) Date**

DD-MM-YYYY

09. Attachment(s)

Total number of attachment(s)



知識產權署

Intellectual Property Department

Trade Mark Form T4

For official use

Request to merge applications for registration

Request to merge separate registrations

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

- a. In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

* Denotes mandatory fields

01. *Applications/Registrations to be merged

***(a) Request to merge trade mark applications OR registrations**

Please mark one box only

Request to merge trade mark applications

Applications can be merged at any time before publication if they-

- are in respect of the same trade mark;
- claim the same protection under the Trade Marks Ordinance;
- bear the same filing date; and
- are, at the time of the request, in the name of the same person.

Applications cannot be merged with registrations.

The specification(s) of the application(s) specified in Part 01(b) will be merged.

If you wish to exclude some of your goods and/or services, please effect the change by filing Form T5A prior to this request.

Request to merge trade mark registrations

Registrations can be merged if they-

- are in respect of the same trade mark;
- provide the same protection under the Trade Marks Ordinance; and
- are in the name of the same owner.

Registrations cannot be merged with applications.

Registered marks can be merged even if the registration dates are different and the merged registration will bear the latest of those dates of registration.

The specification(s) of the registration(s) specified in Part 01(b) will be merged.

If you wish to surrender some of your goods and/or services, please effect the change by filing Form T9 prior to this request.

***(b) Trade Mark No(s).**

| | |
|--|--|
| | |
| | |

***(c) Name of applicant for registration(s)/owner of registered mark(s)**

02. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

| |
|---------------------|
| Flat/Floor/Building |
| Street/District |
| HONG KONG |

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

03. Agent's details

Go to Part 04 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

04. *Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director,
Partner or Principal Officer of
Applicant(s) or Owner(s)/ Agent.

***(d) Date**

05. Attachment(s)

Total number of attachment(s)



知識產權署

Intellectual Property Department

For official use

Trade Mark Form T5

**Request to change name, address,
address for service and/or agent's details**

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

- a. In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

* Denotes mandatory fields

01. * Application(s)/registration(s) affected by this change

This form can be filed in respect of multiple applications and/or registrations relating to the change of the same details by the same applicant for registration, owner of registered mark, licensee or person having an interest in the mark.

Trade Mark No(s).

| | | |
|--|--|--|
| | | |
| | | |

02. *Party applying for change

***(a) Type of party applying for change**

Please mark one box only and provide the name of the party in Part 02(b).

- Applicant for registration(s)/Owner of registered mark(s)
- Licensee
- Person having an interest in the trade mark(s)

Please specify. Example: Grantee of security interest

***(b) Name at present on the register**

03. *Details of change(s)

Please mark the appropriate box(es)

(a) Change of name of the party stated in Part 02

By signing this form, it is confirmed that the party in Part 02 remains the same legal entity before and after the change of name. For change of ownership, please use **Form T10**.

Please also complete Part 04.

New name

If the new name is not in Roman letters or in Chinese, please provide a transliteration in Roman letters.

(b) Change of address of the party stated in Part 02

Please also complete Part 04.

New address

| |
|------------------------|
| Flat/Floor/Building |
| Street/District/City |
| Country/Territory/Area |

(c) Change of address for service of the party stated in Part 02

Please provide new details of an address for service in Part 04.

(d) Change of agent's details of the party stated in Part 02Please also complete Part 04.**(i) New name**

| |
|--|
| |
|--|

(ii) New address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

| |
|---------------------|
| Flat/Floor/Building |
| Street/District |
| HONG KONG |

(iii) Telephone no.

In Hong Kong

| |
|--|
| |
|--|

(iv) Fax no.

In Hong Kong

| |
|--|
| |
|--|

(v) Reference no.

| |
|--|
| |
|--|

04. *Address for service

The address for service provided in this part shall be treated as being in substitution for the current address for service of the party indicated in Part 02(a) of all the trade marks listed in Part 01.

***(a) Name**

| |
|--|
| |
|--|

***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

| |
|---------------------|
| Flat/Floor/Building |
| Street/District |
| HONG KONG |

(c) Telephone no.

In Hong Kong

| |
|--|
| |
|--|

(d) Fax no.

In Hong Kong

| |
|--|
| |
|--|

(e) Reference no.

| |
|--|
| |
|--|

05. *Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director, Partner or
Principal Officer of Applicant or
Owner/Agent.

***(d) Date**

DD-MM-YYYY

06. Attachment(s)

Total number of attachment(s)



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Intellectual Property Department

For official use

Request to amend application

Trade Mark Form T5A

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

* Denotes mandatory fields

01. *Trade Mark No. to which this request relates

A separate form should
be used for each
application affected

02. *Name of applicant for registration

03. *Details to be amended

A single form can be filed for multiple requests in respect of the same application.

Example: Requests for amendment of specification and withdrawal of a claim to right of priority.

(a) Class number(s) and specification of goods and/or services

Please list the affected class number(s) and provide the corresponding specification of goods or services after amendment. If the space provided is not enough, please use additional sheet(s).

| Class no. | Specification of goods or services |
|---|------------------------------------|
| <input style="width: 70px; height: 30px;" type="text"/> | |

| Class no. | Specification of goods or services |
|---|------------------------------------|
| <input style="width: 70px; height: 30px;" type="text"/> | |

| | |
|--|--|
| <p>Class no.</p> <div style="border: 1px solid black; height: 20px; width: 60px; margin-top: 5px;"></div> | <p>Specification of goods or services</p> |
|--|--|

| | |
|--|--|
| <p>Class no.</p> <div style="border: 1px solid black; height: 20px; width: 60px; margin-top: 5px;"></div> | <p>Specification of goods or services</p> |
|--|--|

If the affected class number(s) is/ are not covered by the original application, please fill in the following boxes.

Class no(s). added

Total number of class(es) added

(b) Addition of disclaimer, limitation or condition

Please mark the appropriate box(es)

- (i) Disclaimer
- (ii) Limitation
- (iii) Condition

Please specify

(c) Withdrawal of a claim to a right to priority

(i) Priority date claimed

DD-MM-YYYY

(ii) Country/Territory/Area

(iii) Application no. If applicable

(d) Amendment for the purpose of correcting errors of wording or of copying or obvious mistakes

04. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

05. Agent's details

Go to Part 06 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

06. *Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Applicant(s)/ Agent.

***(d) Date**

DD-MM-YYYY

07. Attachment(s)

Total number of attachment(s)



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Intellectual Property Department

For official use

Trade Mark Form T5B

**Request to amend representation of trade mark
Request to delete trade mark in series**

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1 General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

- a. In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

* Denotes mandatory fields

01. *Trade Mark No. to which this request relates

02. *Name of applicant for registration/owner of registered mark

03. *Details to be amended

Please mark **one** box only

(a) **Deletion of trade mark(s) from a series of marks**

Example: The original application/registration consists of a series of 4 marks. This request is to retain Marks "A" and "C", and delete Marks "B" and "D".

(i) Indicate the mark(s) to be **deleted**

| Mark(s) | | |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

(ii) Indicate the mark(s) to be **retained**

| Mark(s) | | |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Go to [Part 05](#)

(b) **Amendment of trade mark(s) of an application for registration**

Go to [Part 04](#)

If you wish to amend the representation of a mark which is the subject of an application for registration, please note the requirements of section 46 of the Trade Marks Ordinance and rules 24 to 26 of the Trade Marks Rules which can be viewed at www.ipd.gov.hk.

(c) **Addition of a representation of a registered trade mark to the representation of trade mark(s) of an application for registration**

Representation of a registered trade mark can be added to the trade mark of an application for registration subject to all of the following conditions:

- At the time this request is made, the registered trade mark is registered in the name of the applicant;
- The goods and/or services for which the registered trade mark is registered are identical or similar to the goods and/or services covered by the application named in Part 01; and
- The date of registration of the registered trade mark is earlier than the date of application for registration of the trade mark named in Part 01.

Trade Mark No. of the registered trade mark

Go to [Part 04](#)

(d) **Alteration of a registered trade mark**

Go to [Part 04](#)

Where a registered trade mark contains or consists of the owner's name or address, that name or address can be altered if such alteration does not substantially affect the identity of the trade mark in question.

04. New representation of the trade mark(s)

Place a new representation of your trade mark in the box.

A large, empty rectangular box with a thin black border, intended for the applicant to provide a new representation of their trade mark.

If the trade mark contains word(s), letter(s) or Chinese character(s), please provide the details (if applicable).

A smaller, empty rectangular box with a thin black border, intended for the applicant to provide details of the trade mark if it contains words, letters, or Chinese characters.

05. *Address for service

The address for services provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

06. Agent's details

Go to Part 07 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

07. *Signature

I/We confirm that I/we have read and understood the “Important notes” of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Applicant(s)/Agent.

***(d) Date**

DD-MM-YYYY

08. Attachment(s)

Total number of attachment(s)



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Intellectual Property Department

For official use

Trade Mark Form T6

Notice of opposition/objection

Application for revocation, declaration of invalidity, variation of a trade mark registration, or rectification of an error or omission in the register

Application for intervention in proceedings for revocation, declaration of invalidity, variation or rectification

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. This form is available in Chinese and English. It must be filed in the language of proceedings of the relevant mark. For example, if the application for registration of a mark is published in the official journal in Chinese, the notice of opposition should also be in Chinese.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

* Denotes mandatory fields

01. *Details of trade mark application or registration this notice/application relates toThis notice/application relates to **one** trade mark application or registration only.

*(a) Trade Mark No.

*(b) Name of applicant for registration/owner of registered mark

*(c) Does this notice/
application relate to all
classes of the
application or
registration specified
above? Yes No

Please specify the class number(s) covered by this notice/application below.

02. *This notice/application relates to (Please mark one box only)(a) **Opposition**

Notice of opposition must be filed within the 3-month period beginning on the date of publication in the Hong Kong Intellectual Property Journal.

(b) **Objection**

Please specify the relevant rule no.:

Any person claiming to be affected by a proposed amendment to an application for registration of a trade mark (rule 26(2) of the Trade Marks Rules) or a proposed alteration of a registered trade mark (rule 55(1) of the Trade Marks Rules) may, within 3 months after the date of publication in the Hong Kong Intellectual Property Journal, file a notice of objection. Under rule 95(1) of the Trade Marks Rules, the time limit as stated is not extendible. The Trade Marks Rules can be viewed at www.ipd.gov.hk.

(c) **Revocation on grounds of non-use**

Please specify the date from which you wish the revocation to take effect:

(d) **Revocation on grounds other than non-use**

Please specify the date from which you wish the revocation to take effect:

(e) **Declaration of Invalidity**(f) **Variation** **By owner** See rules 48 and 49 of the Trade Marks Rules. **By a person other than the owner** See rules 48 and 50 of the Trade Marks Rules.(g) **Rectification** **By owner** See rules 48 and 49 of the Trade Marks Rules. **By a person other than the owner** See rules 48 and 50 of the Trade Marks Rules.(h) **Intervention in proceedings**

Please identify the proceedings:

03. *Name and address of the opponent/objector/applicant

Please mark the appropriate box

- *Name of** opponent objector
 applicant for revocation invalidation variation rectification
 applicant for intervention

| |
|--|
| |
|--|

If the name of the opponent/objector/applicant is not in Roman letters or in Chinese, please provide a transliteration in Roman letters.

***Address**

| |
|------------------------|
| Flat/Floor/Building |
| Street/District/City |
| Country/Territory/Area |

04. *Please provide the following information by attachment

If this application relates to revocation on grounds of non-use under rule 36 of the Trade Marks Rules or variation or rectification under rule 48 of the Trade Marks Rules, it must be accompanied by evidence. Evidence shall be filed by way of a statutory declaration or affidavit. The Trade Marks Rules can be viewed at www.ipd.gov.hk.

Please mark the appropriate box

statement of grounds of

- opposition objection
 revocation invalidation variation rectification
- statement of nature of interest by applicant for intervention**

05. *Date of serving a copy of this notice/application on the party named in Part 01 at its address for service

on

| |
|------------|
| DD-MM-YYYY |
|------------|

The opponent/objector/applicant shall, at the same time as he files the notice/application, serve a copy of it on the applicant for registration/owner of registered mark at its address for service.

06. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

| |
|--|
| |
|--|

***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

| |
|--|
| |
|--|

(d) Fax no.

In Hong Kong

| |
|--|
| |
|--|

(e) Reference no.

| |
|--|
| |
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07. Agent's details

Go to Part 08 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

| |
|--|
| |
|--|

(b) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

| |
|--|
| |
|--|

(d) Fax no.

In Hong Kong

| |
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| |
|--|

(e) Reference no.

| |
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08. *Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director,
Partner or Principal Officer of
Opponent(s)/Agent.

***(d) Date**

DD-MM-YYYY

09. Attachment(s)

Total number of attachment(s)



知識產權署
Intellectual Property Department

For official use

Counter-statement

Trade Mark Form T7

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. This form is used to defend an application or registration against a third party who has filed an opposition (rule 16 of the Trade Marks Rules), Cap. 559A, or an application to revoke (rules 36 and 40 of the Trade Marks Rules), Cap. 559A, invalidate (rule 46 of the Trade Marks Rules), Cap. 559A, vary or rectify (rule 50 of the Trade Marks Rules) a trade mark registration. The Trade Marks Rules, Cap. 559A, can be viewed at www.ipd.gov.hk.
- b. This form must be signed and dated.
- c. Please complete this form in English unless otherwise stated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong.

* Denotes mandatory fields

01. *This counter-statement relates to

Trade Mark No.

Separate forms have to be filed if the counter-statement relates to more than one trade mark application or registration.

02. *Name of applicant for registration/owner of registered mark/intervenor filing this form

Please mark the appropriate box

- applicant for registration
 owner of registered mark
 intervenor

03. *Name of opponent/applicant for revocation/invalidation/variation/rectification

Please mark the appropriate box

- opponent
- Applicant for
 revocation invalidation
 variation rectification

04. Please provide the following information by attachment

This form **must be** accompanied by details of the grounds for counter-statement to be set out by attachment(s). It must be filed within three months after the date of receipt of the notice of opposition or of the application for revocation on grounds other than non-use or declaration of invalidity, or within six months after the date of receipt of the application for revocation on grounds of non-use, variation or rectification.

The following are the details of the grounds for counter-statement to be set out:

- (a) The grounds on which you rely in support of your application/registration;
- (b) The facts alleged in the notice of opposition/application for revocation/declaration of invalidity/variation/rectification that you
 - (i) admit,
 - (ii) deny, with reasons, (and if you intend to put forward an alternative version of events, that version) and
 - (iii) are unable to admit or deny.

05. For counter-statement filed under rule 37(2) or 50(4) of the Trade Marks Rules**(a) For counter-statement filed under rule 37(2) of the Trade Marks Rules, the item marked below is attached:**

For application for revocation on grounds of non-use, under rule 37(2) of the Trade Marks Rules, the counter-statement must be accompanied by **either** evidence of the use made of the trade mark **or** a statement giving reasons for non-use. Evidence shall be filed by way of a statutory declaration or affidavit. The Trade Marks Rules can be viewed at www.ipd.gov.hk.

- evidence of the use made of the trade mark; **or**
 statement giving reasons for non-use

(b) For counter-statement filed under rule 50(4) of the Trade Marks Rules, the item marked below is attached:

For application for variation or rectification, under rule 50(4) of the Trade Marks Rules, the counter-statement must be accompanied by **either** evidence in support of the counter-statement **or** a statement of no intention to file evidence. Evidence shall be filed by way of a statutory declaration or affidavit. The Trade Marks Rules can be viewed at www.ipd.gov.hk.

- evidence in support; **or**
 statement of no intention to file evidence

06. *Date of serving a copy of this counter-statement (and evidence or statement, if applicable) on the party named in Part 03 at its address of service

| |
|------------|
| DD-MM-YYYY |
|------------|

The applicant for registration/owner of registered mark/intervenor shall, at the same time as he files the counter-statement, serve a copy of it (with copy of evidence/statement, if applicable) at the address for service of the opponent/applicant for revocation, invalidation, variation or rectification.

07. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

| |
|--|
| |
|--|

***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG**(c) Telephone no.**

In Hong Kong

| |
|--|
| |
|--|

(d) Fax no.

In Hong Kong

| |
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| |
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(e) Reference no.

| |
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08. Agent's details

Go to Part 09 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

09. *Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director,
Partner or Principal Officer of
Applicant(s) or
Owner(s)/Agent.

***(d) Date**

10. Attachment(s)

Total number of attachment(s)



知識產權署

Intellectual Property Department

For official use

Request for renewal of a trade mark registration

Trade Mark Form T8

Request for restoration and renewal of a trade mark registration

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

*Denotes mandatory fields

01. *Details of registered trade mark

*(a) Trade Mark No.

*(b) Name of owner of registered mark

*(c) Total number of classes covered by this request

If your request relates only to some of the classes in your registration, please also complete Form T9 to surrender those classes that you are not renewing.

*(d) Date of expiry of registration

DD-MM-YYYY

02. *Request typePlease mark one box only(a) Renewal(b) Restoration and renewal (for a trade mark removed from the register)**Reason for not renewing the registration in time**

You must state the reason for not renewing the registration in time.

03. *Contact details of person making this request

*(a) Name

*(b) Address

You must provide details of an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

04. *Signature

I/We confirm that I/we have read and understood the “Important notes” of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director, Partner or
Principal Officer of Applicant(s)/Agent.

***(d) Date**

DD-MM-YYYY

05. Attachment(s)

Total number of attachment(s)



知識產權署

Intellectual Property Department

For official use

Surrender of registered trade mark

Trade Mark Form T9

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

- a. In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

03. *Certification

Please mark **one** box only

- (a) I/We certify that no person has any registered interest or any other right in the trade mark.
- (b) I/We certify that each person named as having a registered interest or any other right in the trade mark (as indicated in the following table and any additional sheet(s)) has been sent notice of the owner's intention to surrender the registration at least three months prior to this form being filed, or is not affected or, if affected, consents to the surrender.

Details of other person having a registered interest or any other right in the trade mark

You must provide the details of each other person having a registered interest or any other right in the trade mark.

Name

| |
|--|
| |
|--|

Address

| |
|------------------------|
| Flat/Floor/Building |
| Street/District/City |
| Country/Territory/Area |

04. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

| |
|--|
| |
|--|

***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

| |
|---------------------|
| Flat/Floor/Building |
| Street/District |
| HONG KONG |

(c) Telephone no.

In Hong Kong

| |
|--|
| |
|--|

(d) Fax no.

In Hong Kong

| |
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(e) Reference no.

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05. Agent's details

Go to Part 06 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

| |
|---------------------|
| Flat/Floor/Building |
| Street/District |
| HONG KONG |

(c) Telephone no.
In Hong Kong

(d) Fax no.
In Hong Kong

(e) Reference no.

06. *Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Owner(s)/Agent.

***(d) Date**

| |
|------------|
| DD-MM-YYYY |
|------------|

07. Attachment(s)

Total number of attachment(s)



知識產權署

Intellectual Property Department

For official use

Application or notice to register registrable transaction (other than a licence)

Trade Mark Form T10

Request to amend or remove registered particulars of security interest

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

Documentary evidence are **NOT** required in the following cases:

- **Assignment** – this form is signed by or on behalf of the assignor.
- **Assent** – this form is signed by or on behalf of the personal representative making the assent.
- **Grant of security interest** – this form is signed by or on behalf of the grantor of the security interest.
- **Amendment of registered particulars of security interest** – this form is signed by or on behalf of both the grantor and the grantee of the security interest.
- **Removal of registered particulars of security interest** – this form is signed by or on behalf of the grantee of the security interest.

*Denotes mandatory fields

01. *Details of trade mark(s) affected by the registrable transaction

*(a) Trade Mark No(s).

This form can be used for more than one application and/or registration if they are covered by the same transaction. However, you need to file a separate form for each registrable transaction.

*(b) Name of applicant for registration(s)/owner of registered mark(s)/grantor of security interest

Important note: A co-owner may not assign/charge his share in a trade mark without the consent of each other co-owner (Section 28(4) of the Trade Marks Ordinance).

02. *Type of registrable transaction

Please mark **one** box only

(a) **Assignment/Transmission** Please complete [Parts 03 to 04](#), and [Parts 07 to 12](#).

(b) **Security Interest** Please complete [Parts 05 to 12](#).

03. Details of new owner

(a) Name of new owner

If the name of the new owner is not in Roman letters or in Chinese characters, please provide a transliteration in Roman letters.

By signing this form, it is confirmed that the new owner is capable of holding property including trade mark.

(b) Address

Flat/Floor/Building

Street/District/City

Country/Territory/Area

(c) Owner type

Please mark **one** box only

Individual Go to [Part 04](#)

Incorporated Go to [Part 03\(d\)](#) (and [Part 03\(e\)](#) if applicable)

Unincorporated Go to [Part 04](#)

(d) Country/Territory/Area of incorporation

(e) State of incorporation

For new owner incorporated in the United States.

04. Particulars of assignment/transmission**(a) Method of assignment/transmission**Please mark one box only **Assignment** **Assent** **Court order****(b) Date of assignment/transmission**

DD-MM-YYYY

(c) Assignment/transmission of trade mark(s)Please mark one box only**(i) Full assignment/transmission****(ii) Partial assignment/transmission**

If the change of ownership is in respect of any right in or under the registration(s) or application(s), you must provide a description of the right assigned/transferred.

| | |
|-----------------------------------|---|
| Class no. <input type="text"/> | Goods or services assigned/transferred |
| Class no. <input type="text"/> | Goods or services assigned/transferred |

Others Please specify the right assigned/transferred

| |
|--|
| |
|--|

If the space provided is not enough, please use additional sheet(s).

05. Details of grantee of security interest**(a) Name of grantee**

If the name of the grantee is not in Roman letters or in Chinese characters, please provide a transliteration in Roman letters.

| |
|--|
| |
|--|

(b) Address

| |
|------------------------|
| Flat/Floor/Building |
| Street/District/City |
| Country/Territory/Area |

06. Particulars of security interest**(a) This application/notice/request relates to**

Please mark **one** box only

- Registration of particulars of grant of security interest Go to [Parts 06\(b\) and \(c\)](#)
- Amendment of registered particulars of security interest Go to [Part 06\(c\)](#)
- Removal of registered particulars of security interest Go to [Part 06\(c\)](#)

(b) Nature of security interest

Please mark **one** box only

- Fixed
- Floating

(c) Extent of security/details of amendment and removal

In the case of a grant of any security interest, please indicate the extent of the security, and the right in or under the trade mark(s) or application(s) that is secured.

In the case of an amendment or a removal of any registered particulars relating to a security interest, please provide details of the amendment or removal. If the space provided is not enough, please use additional sheet(s).

| |
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|--|

07. *Address for service of new owner/grantee of security interest

The address for service provided in this part shall be treated as being in substitution for the current address for service of the applicant for registration(s)/owner of registered mark(s), or the address for service previously filed in relation to the grantee of security interest. All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

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***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG**(c) Telephone no.**

In Hong Kong

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(d) Fax no.

In Hong Kong

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(e) Reference no.

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08. Agent's details of new owner/grantee of security interest

Go to Part 09 if there is no agent for the new owner/grantee of security interest.

If there is an agent for the new owner/grantee of security interest, please complete this part. The details provided in this part shall be treated as being in substitution for the current agent's details of applicant for registration(s)/owner of registered mark(s), or any agent's details previously filed relating to the grantee of security interest.

(a) Name

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(b) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG**(c) Telephone no.**

In Hong Kong

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(d) Fax no.

In Hong Kong

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(e) Reference no.

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09. Signature of or on behalf of applicant/owner/personal representative/grantor of security interest

(a) Signed by (Please mark one box only)

Note: This includes where one co-applicant/co-owner is authorized to sign on behalf of each of the co-applicants/co-owners.

- Applicant/owner/personal representative
- Agent for applicant/owner/personal representative ^(Note)
- Grantor of security interest
- Agent for grantor of security interest ^(Note)

I/We confirm that I/we have read and understood the “Important notes” of this form.

(b) Authorized signature

(c) Name of signatory

(d) Official capacity of signatory

Examples:
Director of the applicant/owner/grantor

(e) Date

DD-MM-YYYY

10. Signature of or on behalf of new owner/grantee of security interest

(a) Signed by (Please mark one box only)

Note: This includes where one co-applicant/co-owner is authorized to sign on behalf of each of the co-applicants/co-owners.

- New owner
- Agent for new owner ^(Note)
- Grantee of security interest
- Agent for grantee of security interest ^(Note)

I/We confirm that I/we have read and understood the “Important notes” of this form.

(b) Authorized signature

(c) Name of signatory

(d) Official capacity of signatory

Examples:
Director of the new owner/grantee

(e) Date

DD-MM-YYYY

11. Particulars of the filer

If this form is **NOT** filed by the new owner/grantee of security interest or its agent, please complete this part.

The address provided in this part is for receiving correspondence in relation to this form.

If this part is left empty, the correspondence will be sent to the address for service of the new owner/grantee of security interest.

(a) Name

(b) Address

You must provide details of an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG**(c) Telephone no.**

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

(f) Agent's Details

If you have been duly authorized to act as an agent to file this form, please complete the following:

(i) Name

(ii) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG**12. Attachment(s)**

Total number of attachment(s)



知識產權署
Intellectual Property Department

For official use

Application or notice to register a licence

Trade Mark Form T11

Request to amend or remove registered particulars of a licence

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

Documentary evidence are **NOT** required if:

- request for registration of a licence is signed by or on behalf of the grantor of the licence;
- request for removal of a licence is signed by or on behalf of the grantee of the licence;
- request for amendment of a licence is signed by or on behalf of both the grantor and grantee of the licence.

*Denotes mandatory fields

01. *Details of trade mark(s) affected by the licence

*(a) Trade Mark No(s).

This form can be used for a licence between the same parties relating to one or more than one trade mark application or registration. However, you need to file a separate form for each licence.

*(b) Name of grantor of licence/sub-licence

Grantor of the licence refers to the applicant for registration(s) or the owner of registered mark(s).
Grantor of the sub-licence refers to the licensee.

02. *Type of licence

Please mark **one** box only

Licence

Sub-licence

03. *Details of licensee/sub-licensee

*(a) Name

If the name of the licensee/sub-licensee is not in Roman letters or in Chinese, please provide a transliteration in Roman letters.

*(b) Address

Flat/Floor/Building

Street/District/City

Country/Territory/Area

04. *This application/notice/request relates to

Please mark **one** box only

(a) **Registration of particulars of a licence/sub-licence** Go to [Part 05](#)

(b) **Removal of registered particulars of a licence/sub-licence** Go to [Part 06](#)

(c) **Amendment of registered particulars of a licence/sub-licence**

You must provide details of amendment in the box below and go to [Part 06](#).

05. Particulars of licence/sub-licence**(a) Date licence/sub-licence starts**

DD-MM-YYYY

(b) Date licence/sub-licence ends

where licence is for fixed period

DD-MM-YYYY

(c) Is the licence exclusive?Please mark **one** box only Yes No**(d) Goods and/or services covered by the licence/sub-licence**Please mark **one** box only **All goods and/or services of the trade mark(s)** **Some goods and/or services of the trade mark(s)**

You must specify the classes and goods and/or services covered by the licence/sub-licence. If the space provided is not enough, please use additional sheet(s).

| | |
|--|---|
| Class no. <input style="width: 100%; height: 30px;" type="text"/> | Goods and/or services covered by the licence |
| Class no. <input style="width: 100%; height: 30px;" type="text"/> | Goods and/or services covered by the licence |

(e) Other limitations to which the licence is subject

If applicable

If the space provided is not enough, please use additional sheet(s).

06. *Address for service of licensee/sub-licensee

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

| |
|--|
| |
|--|

***(b) Address**

You must provide details of an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

| |
|---------------------|
| Flat/Floor/Building |
| Street/District |
| HONG KONG |

(c) Telephone no.
In Hong Kong

| |
|--|
| |
|--|

(d) Fax no.
In Hong Kong

| |
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| |
|--|

(e) Reference no.

| |
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| |
|--|

07. Agent's details for licensee/sub-licensee

Go to Part 08 or 09 if there is no agent for the licensee/sub-licensee.

If there is an agent for the licensee/sub-licensee, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed relating to the licensee/sub-licensee.

(a) Name

| |
|--|
| |
|--|

(b) Address

You must provide details of an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

| |
|---------------------|
| Flat/Floor/Building |
| Street/District |
| HONG KONG |

(c) Telephone no.
In Hong Kong

| |
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(d) Fax no.
In Hong Kong

| |
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| |
|--|

(e) Reference no.

| |
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08. Signature of or on behalf of grantor of the licence/sub-licence

(a) Signed by

Please mark **one** box only

Grantor of the licence/sub-licence

Agent for grantor of the licence/sub-licence

I/We confirm that I/we have read and understood the “Important notes” of this form.

(b) Authorized signature

(c) Name of signatory

(d) Official capacity of signatory

Example:
Director of the grantor of the
licence/sub-licence

(e) Date

DD-MM-YYYY

09. Signature of or on behalf of licensee/sub-licensee

(a) Signed by

Please mark **one** box only

Licensee/sub-licensee

Agent for licensee/sub-licensee

I/We confirm that I/we have read and understood the “Important notes” of this form.

(b) Authorized signature

(c) Name of signatory

(d) Official capacity of signatory

Example:
Director of the licensee/sub-licensee

(e) Date

DD-MM-YYYY

10. Particulars of the filer

If this form is **NOT** filed by the licensee/sub-licensee or the agent for licensee/sub-licensee, please complete this part.

The address provided in this part is for receiving correspondence in relation to this form.

If this part is left empty, the correspondence will be sent to the address for service of licensee/sub-licensee.

(a) Name

(b) Address

You must provide details of an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

| |
|---------------------|
| Flat/Floor/Building |
| Street/District |
| HONG KONG |

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

(f) Agent's Details

If you have been duly authorized to act as an agent to file this form, please complete the following:

(i) Name

(ii) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

| |
|---------------------|
| Flat/Floor/Building |
| Street/District |
| HONG KONG |

11. Attachment(s)

Total number of attachment(s)



知識產權署
Intellectual Property Department

For official use

Trade Mark Form T12

Notice of attendance at hearing Request for statement of reasons

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

* Denotes mandatory fields

01. *Details of the notice of attendance at hearing/request for statement of reasons

***(a) Trade Mark No.**

***(b) Name of party filing this notice/request**

Examples: Name of applicant for registration; or owner of registered mark; or intervenor; or intended opponent/opponent; or applicant for revocation/invalidation/variation/rectification

***(c) Please indicate whether this form relates to**

Please mark **one** box only

Notice of attendance at hearing Go to Part 01(d)

Any party who intends to appear at the hearing should file this notice of attendance at hearing within 14 days after the Registrar of Trade Marks has fixed the date, time and place of the hearing. Failure to do so may be treated as not intending to appear at the hearing.

Request for statement of reasons Go to Part 01(e)

Any party may file a request for statement of reasons for the decision made by the Registrar of Trade Marks in the proceedings within one month after the date of the notice of decision. You must serve a copy of the request to each of the other parties to the proceedings when you file the request.

(d) Attendance at hearing only

This notice relates to

- Extension of time hearing; **or**
- Other hearing

And the hearing is for

- application for registration; **or**
- opposition; **or**
- other proceedings

Confirmation of attendance at hearing

I am/We are

- the applicant for registration/owner of trade mark or their agent
- the opponent or their agent
- others Please specify

And I/we shall attend the hearing before the Registrar of Trade Marks at

Time (hours)

On DD-MM-YYYY

(e) Statement of reasons only

Date of Registrar's decision

DD-MM-YYYY

The date on which a copy of this request for statement of reasons was served on each of the other parties to the proceedings

DD-MM-YYYY

02. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

03. Agent's details

Go to Part 04 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

04. *Signature

I/We confirm that I/we have read and understood the “Important notes” of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director,
Partner or Principal Officer of
Applicant(s) or Owner(s)/Agent.

***(d) Date**

DD-MM-YYYY

05. Attachment(s)

Total number of attachment(s)



知識產權署

Intellectual Property Department

For official use

Request for extension of time

Trade Mark Form T13

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. This form is used for extending time limits during the application for registration process as well as in opposition or proceedings to revoke, invalidate, vary or rectify registration (rules 13(3), 13(6), 16(4), 17(3), 94, 121(2) and 121(3) of the Trade Marks Rules), Cap. 559A. The Trade Marks Rules, Cap. 559A, can be viewed at www.ipd.gov.hk.
- b. Please note that some time limits are non-extendible (see rule 95 of the Trade Marks Rules, Cap. 559A).
- c. Please complete this form in English unless otherwise stated.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- f. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm. **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

* Denotes mandatory fields

01. * Details of the application for extension of time

***(a) Trade Mark No.**

The request relates to one trade mark application or registration only.

***(b) Name of party filing this request**

Examples: Name of applicant for registration; or owner of registered mark; or intervenor; or intended opponent/opponent; or applicant for revocation/ invalidation/variation/rectification

***(c) Please indicate whether this request relates to an application, opposition or other proceedings** (Please mark one box only)

- application for registration – rule 13(3) of the Trade Marks Rules Go to [Part 02](#)
- application for registration – rule 13(6) of the Trade Marks Rules Go to [Part 01\(d\)](#)
- opposition and other proceedings Go to [Part 01\(e\)](#)

(d) For extension of time sought under rule 13(6) only

(i) **Period of extension of time requested:** **Months**

(ii) Reason(s) for extension of time requested

Please mark the appropriate box(es)

- obtaining the consent of the owner of a relevant earlier trade mark
- obtaining an assignment of a relevant earlier trade mark
- disposing of invalidation proceedings which have been issued against an earlier trade mark
- disposing of revocation proceedings which have been issued against an earlier trade mark
- preparation of evidence of use
- others, please state the reasons below:

(e) For opposition and other proceedings only

(i) Date until which extension of time is requested

DD-MM-YYYY

(ii) Reason for extension of time requested

The application must be supported by full reason for the request. Simply stating that the applicant needs more time is tautologous.

(iii) This extension request relates to:

Filing evidence / document / information under rule of the Trade Marks Rules in the opposition proceedings relating to the Trade Mark No. named in Part 01(a)

Filing evidence / document / information under rule of the Trade Marks Rules in the

proceedings relating to the Trade Mark No. named in Part 01(a)

(iv) Please mark the box below if you have given notice to every party to these proceedings by way of sending a copy of this request

See rule 94(2) of the Trade Marks Rules which can be viewed at www.ipd.gov.hk

Copy of this request has been sent to every party to these proceedings

02. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

***(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.
In Hong Kong

(d) Fax no.
In Hong Kong

(e) Reference no.

03. Agent's details

Go to Part 04 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

04. *Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director,
Partner or Principal Officer of
Applicant(s) or
Owner(s)/Agent.

***(d) Date**

DD-MM-YYYY

05. Attachment(s)

Total number of attachment(s)



知識產權署

Intellectual Property Department

For official use

Trade Mark Form T14

Request for copy/certified copy

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. This form is available in Chinese and English. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. If you request a copy, you need not pay the prescribed fee at the time of filing of the form, you will be notified of the exact amount to be paid in due course. However, request for a certified copy or a certificate under Section 79(2) of the Trade Marks Ordinance, Cap. 559 needs to be accompanied by the prescribed fee.
- e. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: <http://www.ipd.gov.hk>

2. Purpose of provision of personal data by the Trade Marks Registry pursuant to your request herein:

- a. Please note that by signing this form, you acknowledge that any personal data provided to you by the Trade Marks Registry pursuant to your request **is solely for the purpose(s) stated under paragraph 1.3(c) of the Personal Information Collection Statement of the Intellectual Property Department.**
- b. **Use of such personal data for any other purpose may be in contravention of the requirements under the Personal Data (Privacy) Ordinance, Cap. 486 which may render yourself subject to legal action and liability.**
- c. Please refer to the **Personal Information Collection Statement** at https://www.ipd.gov.hk/eng/personal_information.htm for further explanations.

3. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at https://www.ipd.gov.hk/eng/personal_information.htm.

4. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your request. **They may be disclosed as required by law, in full or in part.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar of Trade Marks will treat it as an express and voluntary consent given by you and any such third party to the disclosure of any and all such information as required by law.

5. Submission of request:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at www.ipd.gov.hk/eng/forms_fees.htm. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

* Denotes mandatory fields

01. * Documents requested

(a) Copy of an entry in the register

| Trade Mark No(s). | No. of certified copies | No. of uncertified copies | For official use No. of pages |
|-------------------|-------------------------|---------------------------|----------------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

(b) Copy of an extract from the register

| Trade Mark No. | No. of certified copies | No. of uncertified copies | For official use No. of pages |
|----------------------------------|-------------------------|---------------------------|----------------------------------|
| | | | |
| Specify the extract(s) requested | | | |

(c) Copy of an application for registration

| Trade Mark No(s). | No. of certified copies | No. of uncertified copies | For official use No. of pages |
|-------------------|-------------------------|---------------------------|----------------------------------|
| | | | |
| | | | |

(d) Certificate under section 79(2) of the Trade Marks Ordinance

If you need a certificate under section 79(2) of the Trade Marks Ordinance (which provides that such certificate is prima facie evidence of the matters certified), you have to give details of your request in the space provided.

| Trade Mark No. | No. of certificates |
|-------------------------------------|---------------------|
| | |
| Specify the details of this request | |

02. *Details of contact person

Please provide the details of the contact person in Hong Kong for collection of the documents.

***(a) Name**

***(b) Address**

You must provide details of an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG

***(c) Telephone no.**

In Hong Kong

(d) Fax no.

In Hong Kong

(e) Reference no.

03. *Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

(d) Date

DD-MM-YYYY

04. Attachment(s)

Total number of attachment(s)