

## PATENTS ORDINANCE (Chapter 514)

### NOTICE OF SPECIFICATION OF FORMS

Pursuant to section 150 of the Patents Ordinance (Chapter 514) (the “Ordinance”), notice is hereby given that the forms specified below and attached to this notice shall, with effect from 19 December 2019, be used in connection with the proceedings described below:-

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Reference to the Registrar of Patents for determination before grant under sections 13(1)(a), 13(1)(b), 14(5), 37H(1)(a), 37H(1)(b), 37K(7) of the Ordinance and sections 3(1), 7(1), 31F(1), 31K(3) of the Patents (General) Rules	<a href="#">P1</a>	1
Application for authorisation by the Registrar of Patents under sections 13(5), 37I(4) of the Ordinance and sections 6(1), 31I(2) of the Patents (General) Rules	<a href="#">P1A</a>	3
Filing of notice of opposition or counter-statement under sections 9F, 13(6A), 14(5), 37H, 37K, 44(4), 46(3), 48, 49, 127E(2), 146(2) of the Ordinance, section 13(4) of the Patents (Transitional Arrangements) Rules and sections 2C(1), 3(7), 7(3) and (4)(a), 31G(1) to (3), 31L(1) to (3), 37(5), 38B(1) to (3), 38C(1) to (3), 40(2) and (3), 40(4), 41(3), 48(4) and (5), 48(6A), 81Q(1) to (3), 81R(1) to (3), 108(3) and (4) of the Patents (General) Rules	<a href="#">P2</a>	2, 40, 41
Filing of notice of opposition under section 149(2A) of the Ordinance and sections 31ZW, 73 of and paragraph 2D of Schedule 1 to the Patents (General) Rules	<a href="#">P2</a>	-
Request to record a designated patent application for a standard patent (R) under sections 15, 16, 22 of the Ordinance and sections 8, 18 of the Patents (General) Rules	<a href="#">P4</a>	4, 7, 9
Request for registration of a designated patent and grant of a standard patent (R) under section 23 of the Ordinance and section 19 of the Patents (General) Rules	<a href="#">P5</a>	5, 7, 9
Request for registration of a designated patent and grant of a standard patent (R) under section 7 of the Patents (Transitional Arrangements) Rules	<a href="#">P5</a>	5, 7, 9
Request for grant of a short-term patent under sections 113, 116, 125 of the Ordinance and sections 58, 74 of the Patents (General) Rules	<a href="#">P6</a>	6, 8, 10
Request to amend application before grant under sections 31, 37ZA, 120 of the Ordinance and sections 27, 31ZT, 75	<a href="#">P8</a>	-

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
of the Patents (General) Rules		
Maintaining application for standard patent (R) under section 33 of the Ordinance and section 28 of the Patents (General) Rules	<a href="#">P9</a>	11, 12
Request for renewal of a standard patent under section 39 of the Ordinance and section 32 of the Patents (General) Rules	<a href="#">P10</a>	13, 14
Request for renewal of a short-term patent under section 126 of the Ordinance and section 79 of the Patents (General) Rules	<a href="#">P10</a>	15, 16
Request for a certified copy of an entry in the register or a certified extract from the register under section 51(6) of the Ordinance and section 51(1) of the Patents (General) Rules	<a href="#">P11</a>	28
Request for a certificate for the purposes of section 51(10) of the Ordinance under section 51(1) of the Patents (General) Rules	<a href="#">P11</a>	28
Request for a certified copy of document, specification of a patent or published standard patent application under section 51(1) of the Patents (General) Rules	<a href="#">P11</a>	29
Request for a certified extract from a document, specification of a patent or published standard patent application under section 51(1) of the Patents (General) Rules	<a href="#">P11</a>	29
Request for information from published standard patent applications or granted patents under section 147 of the Ordinance and sections 88, 110 of the Patents (General) Rules	<a href="#">P11</a>	-
Application to restore a withdrawn standard patent (R) application due to non-payment of maintenance fee under section 34 of the Ordinance and section 31 of the Patents (General) Rules	<a href="#">P12</a>	17
Application to restore a lapsed standard patent under section 40 of the Ordinance and section 34 of the Patents (General) Rules	<a href="#">P12</a>	17
Application to restore a lapsed short-term patent under section 127 of the Ordinance and section 81 of the Patents (General) Rules	<a href="#">P12</a>	17

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Notice requesting reinstatement of a patent application under sections 28, 37ZD, 123 of the Ordinance and sections 25, 31ZU, 76 of the Patents (General) Rules	<a href="#">P13</a>	18
Application for restoration of rights under sections 29, 37ZD, 123 of the Ordinance and sections 26, 31ZV, 77 of the Patents (General) Rules	<a href="#">P13</a>	18
Mention of inventor in the register under section 9F of the Ordinance and section 2B of the Patents (General) Rules	<a href="#">P14</a>	19
Filing of notice of revocation of a standard patent (R) under section 44(2) of the Ordinance and sections 36, 37(1) of the Patents (General) Rules	<a href="#">P15</a>	-
Application for revocation of a standard patent (R) under section 44(4) of the Ordinance and sections 36, 37(2) of the Patents (General) Rules	<a href="#">P15</a>	20
On reference to the Registrar of Patents to revoke a patent under section 49(1) of the Ordinance and section 41(1) of the Patents (General) Rules	<a href="#">P15</a>	20
Request for the furnishing of a sample of a deposited micro-organism and notice of confirmation by the Registrar of Patents under section 149(2A) of the Ordinance and sections 31ZW, 73 of and paragraphs 2(1), 2B(1) and (2) of Schedule 1 to the Patents (General) Rules	<a href="#">P17</a>	-
Indication of applicant's intention that the sample of micro-organism should be made available only to experts under section 149(2A) of the Ordinance and sections 31ZW, 73 of and paragraph 2A(2)(b) of Schedule 1 to the Patents (General) Rules	<a href="#">P17</a>	-
Application for registration or notice to the Registrar of rights acquired in or under a patent or a patent application under sections 50, 51(2), 52 of the Ordinance and section 46 of the Patents (General) Rules	<a href="#">P19</a>	21
Request for grant of a standard patent (O) under sections 37L(1)(b), 37Z(1)(b) of the Ordinance and sections 31M, 31ZS of the Patents (General) Rules	<a href="#">OP1</a>	33, 34, 35
Statement of inventorship in respect of a standard patent (O) under section 37L(3)(c) of the Ordinance	<a href="#">OP1A</a>	-
Request for substantive examination of a standard patent (O) application under section 37T(1) of the Ordinance and	<a href="#">OP2</a>	36

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
section 31ZC of the Patents (General) Rules		
Request to review under sections 37V(3)(c), 127D(3)(c) of the Ordinance and sections 31ZI(1), 81I(1) of the Patents (General) Rules	<a href="#">OP3</a>	37
Request for substantive examination of a short-term patent under sections 127B(1)(a), 127B(2) of the Ordinance and sections 81B(2)(b), 81B(3)(c) of the Patents (General) Rules	<a href="#">OP4</a>	42
Addition of priority claim under sections 37E(1), 111(1) of the Ordinance and sections 31C(4), 69(4) of the Patents (General) Rules	<a href="#">OP5</a>	32
Restoration of priority right under sections 37D, 110A of the Ordinance and sections 31B, 68B of the Patents (General) Rules	<a href="#">OP5</a>	31
Request for hearing referred to in sections 31ZK(2), 31ZM(2), 38A(8), 38C(6), 81K(2), 81M(2), 81R(6) of the Patents (General) Rules	<a href="#">OP6</a>	38
Application to amend specification after grant under section 46(2) of the Ordinance and section 38A of the Patents (General) Rules	<a href="#">OP7</a>	39
Application to amend specification after grant under sections 43, 127B(1)(b), 127D(3)(b) of the Ordinance and section 35, 81P of the Patents (General) Rules	<a href="#">OP7</a>	-
Notice of intention to appear at hearing under sections 82A(8) and (9) of the Patents (General) Rules	<a href="#">OP8</a>	43
Request for extension of time under sections 100AA(1)(b), 100AAB(1)(b) of the Patents (General) Rules	<a href="#">SP3</a>	25
Paying penalty fee for late filing of translation under section 104(5) of the Ordinance and sections 56(9), 100AAD(1)(a) of the Patents (General) Rules	<a href="#">SP3</a>	26

During certain transitional periods, some of the forms currently in use may continue to be used in connection with relevant proceedings. Details are set out below:

*Types of forms*

*Transitional periods*

Forms P1, P1A, P2, P4, P5, P6, P8, P11, P13, P14, P15, P17 and P19 as specified in the Notice of Specification of Forms published in the Hong Kong Intellectual Property Journal on 13 March 2019 (the “2019 Notice”)

19 December 2019 – 19 March 2020

Forms P9, P10 and P12 as specified in the Notice of Specification of Forms published in the Hong Kong Intellectual Property Journal on 12 October 2012 (the “2012 Notice”)

19 December 2019 – 14 September 2020

Forms P9, P10 and P12 as specified in the 2019 Notice

19 December 2019 – 14 September 2020

This notice shall, upon the expiry of the respective transitional periods set out above, supersede the 2012 Notice and 2019 Notice (to the extent applicable), in relation to the corresponding forms.

13 December 2019

David WONG *Registrar of Patents*



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Intellectual Property Department

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## Patents Form P1

# Reference to the Registrar of Patents for determination before grant

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap 514 and Patents (General) Rules, Cap 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

**01. Reference**

Filer's reference

**02. Application no.**

This form is for one patent application or invention.

Application no.  
(if any)

**03. Full name of the applicant(s) (if an application for a standard patent has been made)**

(a) Name in English

(b) Name in Chinese  
(if applicable)

**04. \*Details of the person(s) making the reference**

**\*(a) Name in English**  
If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**  
(if applicable)

**\*(c) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**05. \*Section under which the reference is made**

**This reference is made under:**  
Please mark one box only.

- Section 13(1)(a), Patents Ordinance
- Section 13(1)(b), Patents Ordinance
- Section 14(5), Patents Ordinance
- Section 37H(1)(a), Patents Ordinance
- Section 37H(1)(b), Patents Ordinance
- Section 37K(7), Patents Ordinance

**06. Supporting document(s)**

Please refer to section 3, 7, 31F or 31K, Patents (General) Rules as appropriate.

**Supporting document(s) filed with this form**  
Please mark the appropriate box.

- Statement in support of the reference
- Others (please specify)

**07. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**  
In Hong Kong

**(d) Fax no.**  
In Hong Kong



**08. Agent's details**

Go to Part 09 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

--

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**09. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

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**\*(b) Name of signatory**

--

**\*(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of the person(s) specified in Part 04 above/Agent; such person(s) in person

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**\*(d) Date**

DD-MM-YYYY
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**10. Attachment(s)**

**Total number of attachment(s)**

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## Patents Form P1A

# Application for authorisation by the Registrar of Patents

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap 514 and Patents (General) Rules, Cap 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

**01. Reference**

Filer's reference

**02. Details of Registrar's order to which the application for authorisation relates**

This form is for one patent application or invention.

**(a) Application no. to which the application for authorisation relates**

(if any)

**(b) Date of the Registrar's order**

DD-MM-YYYY

**03. Full name of the applicant(s)(if an application for a standard patent has been made)****(a) Name in English**

**(b) Name in Chinese**

(if applicable)

**04. \*Details of the person(s) applying for the authorisation****\*(a) Name in English**

If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**

(if applicable)

**\*(c) Address**

Flat/Floor/Building

Street/District/City

Country/Territory/Area

**05. Supporting documents**

**Supporting document(s) filed with this form**

Please mark the appropriate box.

**Statement setting out fully the facts relied on and the nature of the authorisation sought**  
(Section 6(1) or 31I(2), Patents (General) Rules)

**Others (please specify)**

**06. \*Address for service**

The address shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**07. Agent's details**

Go to Part 08 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**08. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
the person(s) specified in Part 04  
above /Agent; such person(s) in  
person

**\*(d) Date**

DD-MM-YYYY

**09. Attachment(s)**

**Total number of attachment(s)**



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## Patents Form P2

# Filing of notice of opposition or counter-statement

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

Patents (Transitional Arrangements) Rules (Cap. 514B)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. Application no./Patent no.**

**Application no./Patent no.**  
This form is for one patent application,  
patent or invention.

**03. \*Full name of the applicant(s) or proprietor(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)

**04. Details of the person(s) (other than the applicant or proprietor) filing the notice of opposition or counter-statement**

If the person(s) filing this form is/are the applicant(s) or proprietor(s) mentioned in Part 03 above, please leave this part empty.

(a) Name in English

If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

(b) Name in Chinese  
(if applicable)

(c) Address

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**05. \*Notice of opposition or counter-statement**

Please mark one box only.

**This notice of opposition relates to:**

- the surrender of a patent  
(sections 40(2) and (3), Patents (General) Rules)
- the amendment of specification after grant  
(section 38B or 81Q, Patents (General) Rules)
- the correction of errors in a patent or patent application  
(sections 48(4) and (5), Patents (General) Rules)
- the sample of micro-organism being available to an expert  
(paragraph 2D of Schedule 1, Patents (General) Rules)
- others (please provide the details in the additional sheet(s) attached to this form)

**This counter-statement is filed under:**

- section 2C, Patents (General) Rules
- sections 3(7) and (8), Patents (General) Rules
- sections 7(3) and (4), Patents (General) Rules
- section 31G, Patents (General) Rules
- section 31L, Patents (General) Rules
- section 37(5), Patents (General) Rules
- section 38C or 81R, Patents (General) Rules
- section 40(4), Patents (General) Rules
- section 41(3), Patents (General) Rules
- section 48(6A), Patents (General) Rules
- sections 108(3) and (4), Patents (General) Rules

**06. Supporting document(s)**

**Supporting document(s) filed with this form**

Please mark the appropriate box(es).

- Statement setting out the grounds of opposition
- Counter-statement setting out the grounds of opposition or objection
- Others (please specify)



**07. \*Address for service**

The address shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**08. Agent's details**

Go to Part 09 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**09. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Applicant(s)/Proprietor(s)/the person(s) (other than the applicant or proprietor) filing this form/Agent, Applicant/Proprietor/the person(other than the applicant or proprietor) filing this form in person

**\*(d) Date**

DD-MM-YYYY

**10. Attachment(s)**

**Total number of attachment(s)**



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Intellectual Property Department

For official use

## Patents Form P4

# Request to record a designated patent application for a standard patent (R)

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. This form is available in Chinese and English. Either Chinese or English can be used as the language of proceedings. Please complete this form in English unless otherwise stated. The language of proceedings will be in English.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s) in Part 11(a).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap 514 and Patents (General) Rules, Cap 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

**01. Reference**

Filer's reference

**02. Details of applicant(s)**

If there is more than one applicant, please provide details of **all** applicants.

**(a) Name in English**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**

(if applicable)

**(c) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**(d) Applicant type**

Please mark **one** box only.

- Individual** Go to [Part 03](#)
- Incorporated** Go to [Part 02\(e\)](#) (and [Part 02\(f\)](#) if applicable)
- Unincorporated** Go to [Part 03](#)

**(e) Country/Territory/Area of incorporation**

**(f) State of incorporation**

For applicant incorporated in the United States.

**03. Statement of entitlement to apply**

Go to [Part 04](#) if the applicant is the person named as the applicant in the designated patent application.

If the applicant is NOT the person named as the applicant in the designated patent application, please mark the following box(es) for providing a **statement** explaining the applicant's entitlement to apply for the grant of a standard patent (R) for the invention and submit the **prescribed documents** supporting the statement. (Section 15(2)(d), Patents Ordinance and section 9, Patents (General) Rules)

**Statement**

Please mark the appropriate box(es).

- By virtue of assignment**
- By virtue of merger**
- Others (please specify)**

**04. Title of invention**

You must state the title of the invention in **both** English and Chinese.

**(a) English**

**(b) Chinese**

**05. Details of designated patent application****(a) Application no.**

**(b) Filing date**

**(c) Designated patent office**Please mark one box only.
 CN /  EP(GB) /  GB
**(d) Publication no.**

(if any)

**(e) Publication date**

(if any)

**06. Details of international application**

Go to [Part 07](#) if the designated patent application is NOT based on an international application.

If the designated patent application is based on an international application, please provide the following details. (Section 16, Patents Ordinance and section 15, Patents (General) Rules)

**(a) International application no.**

**(b) International filing date**

**(c) International publication no.**

**(d) International publication date**

(e) Date of publication in the designated patent office indicating that the international application has validly entered the national phase

(if different from the publication date in Part 05(e))

DD-MM-YYYY

or

(f) Date of issuance of the official notification by the State Intellectual Property Office stating that the international application has entered the national phase in that office

DD-MM-YYYY

**07. Details of earlier application**

Go to Part 08 if you do NOT claim the filing date of an earlier application.

If the application is divided or derived from an earlier Hong Kong application, please provide the following details.

(a) Type

Please mark one box only.

Divisional application (section 22, Patents Ordinance)

New application filed on court order upon determination of right to patent after grant (section 55, Patents Ordinance)

(b) Earlier application no.

(c) Earlier application filing date

DD-MM-YYYY

(d) Publication date of the request to record of the earlier application

DD-MM-YYYY

**08. Statement of details of priority claim (please do not submit the priority document)**

Go to Part 09 if you do NOT claim priority.

Where a claim of priority under section 11B, Patents Ordinance is made, please provide a statement of the following details. (Section 15(2)(e), Patents Ordinance)

	Country/Territory/Area	Priority application no.	Priority application filing date
1.			DD-MM-YYYY
2.			DD-MM-YYYY
3.			DD-MM-YYYY
4.			DD-MM-YYYY

5.			DD-MM-YYYY
6.			DD-MM-YYYY

**09. Statement of inventorship**

Go to Part 10 if the designated patent application contains the inventor's name.

If the designated patent application does NOT contain the inventor's name, please provide a statement identifying the person(s) the applicant believes to be the inventor(s).

If the name of the inventor is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

	Name in English	Name in Chinese (if applicable)
1.		
2.		
3.		
4.		
5.		
6.		

**10. Statement of non-prejudicial disclosure**

Go to Part 11 if you do NOT claim non-prejudicial disclosure.

Where a claim of non-prejudicial disclosure is made, please provide a statement indicating the following details relating to the previous disclosure. (Section 15(2)(f), Patents Ordinance and section 10, Patents (General) Rules)

<b>(a) Name of the exhibition or meeting</b>	
<b>(b) Place of the exhibition or meeting</b>	
<b>(c) Opening date of the exhibition or meeting</b>	DD-MM-YYYY
<b>(d) Date of first disclosure</b> <small>(if the first disclosure did not take place on the opening date of such exhibition or meeting)</small>	DD-MM-YYYY

**11. List of documents**

Please enter the no. of sheets of attached document(s), if any, in the following box(es).

<b>(a) Additional sheet(s) attached to this form</b>		<b>sheet(s)</b>
<b>(b) Copy of the designated patent application as published</b>		<b>sheet(s)</b>
<b>(c) In the case of an international application, copy of:</b>		
<b>(i) the international application as published by the International Bureau</b>		<b>sheet(s)</b>
<b>(ii) translation of the international application published by the designated patent office</b>		<b>sheet(s)</b>
<b>(iii) publication of information in the designated patent office concerning the international application</b>		<b>sheet(s)</b>
<b>(d) Translation of abstract</b>		<b>sheet(s)</b>
<b>(e) The prescribed documents supporting the statement of entitlement to apply mentioned in Part 03 and its translation into the language of the proceedings if it is not in one of the official languages</b>		<b>sheet(s)</b>
<b>(f) Others (please specify)</b>		<b>sheet(s)</b>

**12. Address for service**

All correspondence and/or document(s) will be sent to the address below.

<b>(a) Name</b>				
<b>(b) Address</b> You must provide an address for service in <u>Hong Kong</u> . Please note that a P.O. Box or "care of" address is not acceptable.	<table border="0" style="width: 100%;"> <tr> <td style="border-bottom: 1px solid black; padding: 2px;">Flat/Floor/Building</td> </tr> <tr> <td style="border-bottom: 1px solid black; padding: 2px;">Street/District</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>HONG KONG</b></td> </tr> </table>	Flat/Floor/Building	Street/District	<b>HONG KONG</b>
Flat/Floor/Building				
Street/District				
<b>HONG KONG</b>				
<b>(c) Telephone no.</b> In Hong Kong				
<b>(d) Fax no.</b> In Hong Kong				



**13. Agent's details**

Go to Part 14 if you are NOT an agent.

Please complete this part if you have been duly authorized to act as an agent on behalf of the applicant(s) for the purpose of this request.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**14. Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**(a) Authorized signature**

**(b) Name of signatory**

**(c) Official capacity of signatory**

E.g. Authorized person, Director, Partner or Principal Officer of Applicant(s)/Agent, Applicant in person

**(d) Date**

DD-MM-YYYY
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Intellectual Property Department

For official use

## Patents Form P5

# Request for registration of a designated patent and grant of a standard patent (R)

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s) in Part 08(a).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap 514 and Patents (General) Rules, Cap 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

**01. Reference**

Filer's reference

**02. Details of the corresponding request to record published**

(a) Application no.

(b) Publication no.

(c) Date of publication

DD-MM-YYYY

**03. Details of applicant(s)**

If there is more than one applicant, please provide details of **all** applicants.

(a) Name in English

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

(b) Name in Chinese

(if applicable)

(c) Address

Flat/Floor/Building
Street/District/City
Country/Territory/Area

(d) Applicant type

Please mark **one** box only.

- Individual** Go to [Part 04](#)
- Incorporated** Go to [Part 03\(e\)](#) (and [Part 03\(f\)](#) if applicable)
- Unincorporated** Go to [Part 04](#)

(e) Country/Territory/Area of incorporation

(f) State of incorporation

For applicant incorporated in the United States.

**04. Statement of entitlement to apply**

Go to Part 05 if the applicant is the person named as the applicant for the Hong Kong standard patent (R) in the register.

If the applicant is NOT the person named as the applicant for the Hong Kong standard patent (R) in the register, please mark the following box(es) for providing a **statement** explaining the applicant's entitlement to apply for the grant of a standard patent (R) for the invention and submit the **prescribed documents** supporting the statement. (Section 23(3)(b), Patents Ordinance and section 20, Patents (General) Rules)

**Statement**

Please mark the appropriate box(es).

**By virtue of assignment****By virtue of merger****Others (please specify)**

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**05. Title of invention**

You must state the title of the invention in **both** English and Chinese.

**(a) English**

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**(b) Chinese**

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**06. Details of designated patent****(a) Designated patent office**

Please mark one box only.

CN /  EP(GB) /  GB

**(b) Publication no.**

--

**(c) Date of grant**

DD-MM-YYYY

--

**(d) Date of publication**

(if different from the date of grant)

DD-MM-YYYY

--

**07. Verification of document**

Please mark the box below if applicable.

I/We confirm that the attached copy of the published specification of the corresponding designated patent is a true copy of the document issued by or kept at the relevant designated patent office.

**08. List of documents**

Please enter the no. of sheets of attached document(s), if any, in the following box(es).

- |   |  |          |
|---|--|----------|
| (a) Additional sheet(s) attached to this form   |  | sheet(s) |
| (b) Copy of the published specification of the corresponding designated patent  |  | sheet(s) |
| (c) The prescribed documents supporting the statement of entitlement to apply mentioned in Part 04 and its translation into the language of the proceedings if it is not in one of the official languages |  | sheet(s) |
| (d) Others (please specify)   |  | sheet(s) |

**09. Address for service**

The address shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

- |  |  |                     |                 |                  |
|--|--|---------------------|-----------------|------------------|
| (a) Name   |  |                     |                 |                  |
| (b) Address<br>You must provide an address for service in <u>Hong Kong</u> . Please note that a P.O. Box or "care of" address is not acceptable. | <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black; padding: 2px;">Flat/Floor/Building</td> </tr> <tr> <td style="border-bottom: 1px solid black; padding: 2px;">Street/District</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>HONG KONG</b></td> </tr> </table> | Flat/Floor/Building | Street/District | <b>HONG KONG</b> |
| Flat/Floor/Building  |  |                     |                 |                  |
| Street/District  |  |                     |                 |                  |
| <b>HONG KONG</b>   |  |                     |                 |                  |
| (c) Telephone no.<br>In Hong Kong  |  |                     |                 |                  |
| (d) Fax no.<br>In Hong Kong  |  |                     |                 |                  |

**10. Agent's details**

Go to Part 11 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

--

**(b) Address**

You must provide an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**11. Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**(a) Authorized signature**

--

**(b) Name of signatory**

--

**(c) Official capacity of signatory**

E.g. Authorized person, Director, Partner or Principal Officer of Applicant(s)/Agent, Applicant in person.

--

**(d) Date**

DD-MM-YYYY



知識產權署

Intellectual Property Department

## Patents Form P6

# Request for grant of a short-term patent

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. This form is available in Chinese and English. Either Chinese or English can be used as the language of proceedings. Please complete this form in English unless otherwise stated. The specification must be in English.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s) in Part 13(a).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [http://www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

**01. Reference**

Filer's reference

**02. Details of applicant(s)**

If there is more than one applicant, please provide details of **all** applicants.

**(a) Name in English**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**

(if applicable)

**(c) Address**

Flat/Floor/Building

Street/District/City

Country/Territory/Area

  
  


**(d) Applicant type**

Please mark **one** box only.

**Individual** Go to [Part 03](#)

**Incorporated** Go to [Part 02\(e\)](#) (and [Part 02\(f\)](#) if applicable)

**Unincorporated** Go to [Part 03](#)

**(e) Country/Territory/Area of incorporation**

**(f) State of incorporation**

For applicant incorporated in the United States.

**03. Title of invention**

You must state the title of the invention in **both** English and Chinese.

**(a) English**

**(b) Chinese**



**04. Number of independent claim(s)**

The number of independent claim(s) must not exceed two. (Section 113(1A)(b)(ii), Patents Ordinance)

Number of independent claim(s) provided in the specification

**05. Use of micro-organisms**

Go to Part 06 if the invention does NOT require the use of a micro-organism for its performance.

If the invention requires the use of a micro-organism for its performance, please mark the appropriate box(es). (Section 73 and Schedule 1, Patents (General) Rules)

(a) Is the micro-organism available to the public at the date of filing of the application; and  Yes  No

(b) Is the micro-organism described in the application or the specification of the patent in such a manner as to enable the invention to be performed by a person skilled in the art.  Yes  No

(c) If you have marked "No" in both boxes in (a) and (b), please provide the following details:

(i) Name of the depositary institution

(ii) Address of the depositary institution

(iii) Date of deposit

(iv) Accession no. of the deposit

**06. Details of international application**

Go to Part 07 if the short-term patent application is NOT based on an international application.

If the short-term patent application is based on an international application, please provide the following details. (Section 125, Patents Ordinance and section 78, Patents (General) Rules)

(a) International application no.

(b) International filing date

(c) International publication no.

(d) International publication date

DD-MM-YYYY

(e) Date of entry into the national phase in the People's Republic of China

DD-MM-YYYY

or

Date of issuance of an official notification by the State Intellectual Property Office, People's Republic of China as prescribed under section 78 of the Patents (General) Rules

DD-MM-YYYY

(f) Application no. of the Chinese patent application (if known)

**07. Statement of reference to an earlier specified application**

Go to Part 08 if you do NOT make reference to an earlier specified application.

If a reference to an earlier specified application under section 114(3)(c)(ii), Patents Ordinance is made, please provide a statement by marking the box below and provide the following details. (Sections 58(5)(i) and 67A, Patents (General) Rules).

I/We confirm that a description and the drawings (if any) of the invention, which is the subject of the short-term patent application, are completely contained in the following earlier specified application:

Country/Territory/Area	Earlier specified application no.	Earlier specified application filing date
		DD-MM-YYYY

**08. Details of earlier application**

Go to Part 09 if you do NOT claim the filing date of an earlier application.

If the application is divided or derived from an earlier Hong Kong application, please provide the following details.

(a) Type

Please mark one box only.

- Divisional application (section 116, Patents Ordinance)
- New application filed on court order upon determination of right to patent after grant (section 55, Patents Ordinance)

(b) Earlier application no.

(c) Earlier application filing date

DD-MM-YYYY

**09. Statement of priority claim**

Go to Part 10 if you do NOT claim priority.

If a claim of priority under section 111, Patents Ordinance is made, please provide a statement of the following details. (Sections 58(5)(c), 69, Patents (General) Rules)

	<b>Country/Territory/Area</b>	<b>Priority application no.</b>	<b>Priority application filing date</b> DD-MM-YYYY
<b>1.</b>			
<b>2.</b>			
<b>3.</b>			

**10. Name(s) of inventor(s) (inventor must be individual not company)**

If the applicant(s) is/are not the inventor(s), a statement identifying the inventor(s) and indicating how the applicant(s) become(s) entitled to apply for a short-term patent for the invention must be made on Form P6A. (Section 113(2)(c), Patents Ordinance and section 65, Patents (General) Rules)

If the name of the inventor is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

	<b>Name in English</b>	<b>Name in Chinese (if applicable)</b>
<b>1.</b>		
<b>2.</b>		
<b>3.</b>		
<b>4.</b>		
<b>5.</b>		

**11. Statement of non-prejudicial disclosure**

Go to Part 12 if you do NOT claim non-prejudicial disclosure.

If the applicant is making a claim regarding non-prejudicial disclosure under section 109, Patents Ordinance, please provide a statement giving details relating to such disclosure and provide written evidence in support of that statement. (Section 109, Patents Ordinance and sections 58(5)(f), 70, Patents (General) Rules)

**(a) Statement**

--

(b) Name of the exhibition

(c) Place of the exhibition

(d) Opening date of the exhibition

DD-MM-YYYY

(e) Date of first disclosure

(if the first disclosure did not take place  
on the opening date of such exhibition)

DD-MM-YYYY

**12. Deferral of Grant**Go to Part 13 if you do NOT request deferral of grant.

If a request for deferral of grant under section 119, Patents Ordinance is required, please enter the period of such deferral.

**Deferral of grant up to**(The period of deferral should not exceed 12  
months)

DD-MM-YYYY

**13. List of documents**

Please enter the no. of sheets of attached document(s), if any, in the following box(es).

(a) Additional sheet(s) attached to this form

sheet(s)

(b) Description

sheet(s)

(c) Claim(s)

sheet(s)

(d) Drawing(s)

sheet(s)

(e) Abstract (in both English and Chinese)

sheet(s)

(f) Priority document(s)

sheet(s)

(g) Translation of the priority document(s) (if the previous  
application is not in one of the official languages)

sheet(s)

(h) Search report

sheet(s)

(i) Translation of the search report (if not in one of the  
official languages)

sheet(s)

(j) In the case of an international application, copy of:

(i) the international application as published by the  
International Bureau

sheet(s)

(ii) the international search report		sheet(s)
(iii) translation of the international application as published by the State Intellectual Property Office, People's Republic of China		sheet(s)
(iv) information as published by the State Intellectual Property Office, People's Republic of China concerning the international application		sheet(s)
(k) Statement of inventorship on Form P6A		sheet(s)
(l) Sequence listing if the invention involves nucleotide and amino acid sequences (Sequence listing may be filed in electronic form even if the short-term patent application is not filed by way of electronic filing.)		sheet(s)
(m) Others (please specify) <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>		sheet(s)

#### 14. Address for service

All correspondence and/or document(s) will be sent to the address below.

**(a) Name**

**(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

#### 15. Agent's details

Go to Part 16 if you are NOT an agent.

Please complete this part if you have been duly authorized to act as an agent on behalf of the Applicant(s) for the purpose of this request.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**16. Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**(a) Authorized signature**

**(b) Name of signatory**

**(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Applicant(s)/Agent; Applicant in  
person

**(d) Date**

DD-MM-YYYY



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Intellectual Property Department

## Patents Form P8

For official use

### Request to amend application before grant (other than alteration of name, address, address for services or agent's details)

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

#### Important notes

##### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

##### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

##### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

##### 4. Submission of application/request/notice:

- a. In person or by mail to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Application no.**

Application no.

**03. \*Full name of the applicant(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)

**04. \*Type of the amendment**

If you are asking for amendment under more than one of the different categories in this part, you should use a separate form for each category.

**Type of the amendment**

Please mark one box only.

**Amendment of application for standard patent (R) before grant**  
(section 31, Patents Ordinance and section 27, Patents (General) Rules)

**Amendment of standard patent (O) application before grant**  
(section 37ZA, Patents Ordinance and section 31ZT, Patents (General) Rules)

**Amendment of application for short-term patent before grant**  
(section 120, Patents Ordinance and section 75, Patents (General) Rules)

**05. \*Details of the amendment**

If only the name, address, address for service or agent's details has/have changed, please use Form P18 instead. If only the applicant has changed due to change of ownership, please use Form P19 instead.

**Details of the amendment**



**06. Reason(s) for the amendment**

Reason(s) for the amendment

- Response to the notice of deficiencies
- Response to the examination notice / further examination notice
- Response to the review opinion / further review opinion
- Voluntary amendment
- Others (please specify)

**07. Supporting document(s)**

Supporting document(s) filed with this request (if any)

Please mark the appropriate box(es).

- A copy of the amendment made to the corresponding designated patent application  
(section 27(2)(b), Patents (General) Rules)
- A clean copy of the specification incorporating the requested amendment; and a copy of the specification incorporating and indicating the requested amendment  
(sections 31ZT(3) and 75(2), Patents (General) rules)
- Others (please specify)

**08. Verification of document(s)**

Please mark the box below if applicable.

- I/We confirm that the attached copy of the amendment made to the corresponding designated patent office is a true copy of the document issued by or kept at the relevant designated patent office.

**09. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

--

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

--

**(d) Fax no.**

In Hong Kong

--

**10. Agent's details**

Go to Part 11 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

--

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**11. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Applicant(s)/Agent; Applicant in  
person

**\*(d) Date**

DD-MM-YYYY

**12. Attachment(s)**

**Total number of attachment(s)**



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Intellectual Property Department

For official use

## Patents Form P9

# Maintaining application for standard patent (R)

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please provide a name and contact address in Hong Kong for correspondence.
- f. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- g. The Patents Ordinance, Cap 514 and Patents (General) Rules, Cap 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Application no.**

Application no.

This form is for one patent application.

**03. \*Full name of the applicant(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)

**04. \*Statements in support**

The date entered in box (a) should not be earlier than one month before the date of making the maintenance application. (Section 33(5), Patents Ordinance)

**\*(a) Date on which the statements in box (b) are valid**

DD-MM-YYYY

**\*(b) Statements in support**

Please mark the appropriate box(es).

The designated patent application has not been withdrawn or abandoned in the designated patent office.

The designated patent application has not been finally refused in the designated patent office.

The designated patent has not been granted.

The designated patent has been granted. The patent was granted on a date within six months before the date of the maintenance application.

**Date of grant of the designated patent**

DD-MM-YYYY

**05. \*Payment of maintenance fee (and additional fee for late payment)**

You should pay the maintenance fee before the expiry date (but not earlier than three months before the expiry date). You can still apply to maintain the patent application within six months after the expiry date but you have to pay the prescribed additional fee.

**\*(a) Due date of maintenance fee**

DD-MM-YYYY

**(b) Are you paying late?**

Please mark **one** box only and provide the no. of months late if applicable.

Yes

months late

No

**(c) Are you paying an additional fee?**

Please mark **one** box only.

Yes

No

**06. Overdue payment notice**

Overdue payment notice will be sent to the address for service recorded on the register. If you wish the notice to be sent to an address in Hong Kong other than the address for service, please complete this part. (Sections 28(2) and (3), Patents (General) Rules)

**(a) Name**

**(b) Address**

Flat/Floor/Building

Street/District

**HONG KONG**

**07. \*Contact details of person filing this application**

**\*(a) Name**

**\*(b) Address**

You must provide an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG**

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**08. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

E.g. Authorized person, Director,  
Partner or Principal Officer of  
Applicant(s)/Agent, Applicant in  
person

**\*(d) Date**

DD-MM-YYYY

**09. Attachment(s)**

**Total number of attachment(s)**



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## Patents Form P10

# Request for renewal of a patent

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please provide a name and contact address in Hong Kong for correspondence.
- f. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- g. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).



\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Details of patent**

**\*(a) Type of patent**

Please mark one box only

Standard patent

Short-term patent

**\*(b) Patent no.**

This form is for renewal of one patent.

**03. \*Full name of the proprietor(s)**

**(a) Name in English**

**(b) Name in Chinese**

(if applicable)

**04. \*Payment of renewal fee (and additional fee for late payment)**

You should pay the renewal fee before the expiry date (but not earlier than three months before the expiry date). You can still renew within six months after the expiry date but you have to pay the prescribed additional fee.

**\*(a) Due date of renewal fee**

**(b) Which year are you paying for the renewal? (For standard patent only)**

Please indicate the period out of the 20-year term e.g. 10<sup>th</sup> year.

<sup>th</sup> year

**(c) Are you paying late?**

Please mark one box only and provide the no. of months late if applicable

Yes

months late

No

**(d) Are you paying an additional fee?**

Please mark one box only.

Yes

No

**05. Overdue payment notice**

Overdue payment notice will be sent to the address for service recorded on the register. If you wish the notice to be sent to an address in Hong Kong other than the address for service, please complete this part. (Sections 32(3) and (4), Patents (General) Rules)

<b>(a) Name</b>	
<b>(b) Address</b>	Flat/Floor/Building
	Street/District
	<b>HONG KONG</b>

**06. \*Contact details of person filing this request**

<b>*(a) Name</b>	
<b>*(b) Address</b> You must provide an address in <u>Hong Kong</u> . Please note that a P.O. Box or "care of" address is not acceptable.	Flat/Floor/Building
	Street/District
	<b>HONG KONG</b>
<b>(c) Telephone no.</b> In Hong Kong	
<b>(d) Fax no.</b> In Hong Kong	

**07. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

<b>*(a) Authorized signature</b>	
<b>*(b) Name of signatory</b>	
<b>*(c) Official capacity of signatory</b> Examples: Authorized person, Director, Partner or Principal Officer of Proprietor(s)/Agent; Proprietor in person	

**\*(d) Date**

DD-MM-YYYY

**08. Attachment(s)**

**Total number of attachment(s)**



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## Patents Form P11

# Request for certified copies or extracts Request for information Request for certificate signed by the Registrar of Patents

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. If you request a certified copy of or a certified extract from a document, specification of a patent or published standard patent application, you need not pay the prescribed fee at the time of filing of the form. You will be notified of the exact amount to be paid in due course. However, request for certified copy of an entry in the register or the certified extract from the register needs to be accompanied by the prescribed fee.
- f. Attention is drawn to section 51(13), Patents Ordinance, Cap. 514, "certified copy" and "certified extract" mean a copy and extract certified by the Registrar of Patents and sealed with the seal of the Registrar of Patent.
- g. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- h. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Purpose of provision of personal data by the Patents Registry pursuant to your request herein:

- a. Please note that by signing this form, you acknowledge that any personal data provided to you by the Patents Registry pursuant to your request is **solely for the purpose(s) stated under paragraph 1.3(c) of the Personal Information Collection Statement of the Intellectual Property Department.**
- b. **Use of such personal data for any other purpose may be in contravention of the requirements under the Personal Data (Privacy) Ordinance, Cap. 486 which may render yourself subject to legal action and liability.**
- c. Please refer to the **Personal Information Collection Statement** at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm) for further explanations.

#### 3. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 4. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 5. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee (where applicable) to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Documents / information requested**

(a)  Certified copy of an entry in the register

Application No. / Patent No.	No. of certified copies	<b>For official use</b> No. of pages

(b)  Certified copy of an extract from the register

Application No. / Patent No.	No. of certified copies	<b>For official use</b> No. of pages
Specify the extract(s) requested		
Specify the extract(s) requested		
Specify the extract(s) requested		

(c)  **Certified copy of any document or extract under section 51(11), Patents Ordinance**

Application No. / Patent No.	No. of certified copies	For official use No. of pages

**Details of this request**

**Copy of the application as filed (e.g. for claiming priority in an application outside Hong Kong)  
Please specify the Patents Form requested:**

**Others (please specify)**

(d)  **Request for certificate signed by the Registrar of Patents (section 51(10), Patents Ordinance)**

Application No. / Patent No.	No. of certificates
	Specify the details of this request
	Specify the details of this request

(e)  **Request for information**

Application No. / Patent No.	Specify the details of this request

**03. \*Details of contact person**

Please provide the details of the contact person in Hong Kong for collection of the documents.

**\*(a) Name**

**\*(b) Address**  
You must provide an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**  
In Hong Kong

**(d) Fax no.**  
In Hong Kong

**04. \*Signature**

I/We confirm that I/we have read, understood and agreed to abide by the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**  
Examples: Authorized person, Director, Partner or Principal Officer of Applicant(s)/Proprietor(s)/Agent; Applicant/Proprietor in person

**\*(d) Date**

**05. Attachment(s)**

**Total number of attachment(s)**

<b>FOR OFFICIAL USE ONLY</b>	
<b>Total no. of copies/pages</b>	
<b>Total amount of fee payable (HK\$)</b>	
<b>Prepared by</b>	
<b>Copies ready on</b>	
<b>Collected by</b>	
<b>Collected on</b>	
<b>Remarks</b>	





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## Patents Form P12

# Application to restore a withdrawn standard patent (R) application due to non-payment of maintenance fee

## Application to restore a lapsed standard patent

## Application to restore a lapsed short-term patent

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit IPD's [e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Application no./Patent no.**

Application no./Patent no.

This form is for one patent application or patent.

**03. \*Type of application for restoration**

Type of application for restoration

Please mark one box only.

- restoration of an application for standard patent (R)
- restoration of a lapsed standard patent
- restoration of a lapsed short-term patent

**04. \*Full name of the applicant(s) or proprietor(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)

**05. Details of the person(s) (other than the applicant or proprietor) applying for the restoration**

If the person(s) applying for the restoration is/are the applicant(s) or proprietor(s) mentioned in Part 04 above, please leave this part empty.

(a) Name in English

If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

(b) Name in Chinese  
(if applicable)

(c) Address

Flat/Floor/Building
Street/District
Country/Territory/Area

**06. \*Date and period of application deemed withdrawn / patent ceased to have effect**

(a) Date on which the application was deemed withdrawn /the patent ceased to have effect

DD-MM-YYYY

(b) How long has the application been deemed withdrawn /the patent ceased to have effect

months

**07. Reasons for non-payment of maintenance/renewal fee**

Reasons for non-payment of maintenance/renewal fee

**08. Statements in support (for restoration of the standard patent (R) application only)**

If you are applying for restoration of a lapsed patent, please leave this part empty.

An application for restoration of an application for a standard patent (R) under section 34(1) of the Patents Ordinance (Cap. 514) must contain, amongst others, statements in relation to matters as specified in section 31(2)(a) and (b) of the Patents (General) Rules.

**Statements in support of the restoration of the standard patent (R) application**

Please mark the appropriate box(es).

As at the date of the restoration application,

the designated patent application is still valid and not withdrawn

a patent has not been granted in pursuance of that designated patent application

or

a designated patent has been granted, the prescribed time for filing a request for registration and grant under section 23, Patents Ordinance has not expired.

**Date of grant of the designated patent**

DD-MM-YYYY

**09. Statements in support (for restoration of the standard patent (R) application and a lapsed patent)**

To allow **an application for restoration of an application for a standard patent (R)** under section 34(1) of the Patents Ordinance, the Registrar of Patents must be satisfied that the failure to pay the maintenance fee and any additional fee within the specified period occurred in spite of the applicant having taken all reasonable care required by the circumstances (**section 34(3)(a), the Patents Ordinance**).

To allow **an application for restoration of a lapsed patent** under section 40(1) (for a lapsed standard patent) or section 127 (for a lapsed short-term patent) of the Patents Ordinance, the Registrar of Patents must be satisfied that the failure to pay any renewal fee and any prescribed additional fee within the specified period occurred in spite of the applicant having taken all reasonable care required by the circumstances (**section 40(4), the Patents Ordinance**).

**Statements for satisfying the Registrar of the fact as specified under**

- (a) section 34(3)(a) of the Patents Ordinance in support of the restoration of an application for standard patent (R); or
- (b) section 40(4) of the Patents Ordinance in support of the restoration of a lapsed patent

**10. Supporting document(s)**

**Evidence or supporting documents filed with this form (if any) in support of the statements made under Part 09 above**

**11. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**12. Agent's details**

Go to Part 13 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**13. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Applicant(s)/Proprietor(s)/the person(s) (other than the applicant or proprietor) filing this application/Agent, Applicant/Proprietor/ the person (other than the applicant or proprietor) filing this application in person

**\*(d) Date**

DD-MM-YYYY

**14. Attachment(s)**

Total number of attachment(s)



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Intellectual Property Department

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## Patents Form P13

# Notice requesting reinstatement of a patent application Application for restoration of rights

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Application no.**

Application no.

This form is for one patent application.

**03. \*Type of application for reinstatement / restoration of rights**

Type of application for reinstatement / restoration of rights:

Please mark one box only.

- reinstatement of a standard patent (R) application (section 28, Patents Ordinance)
- reinstatement of a standard patent (O) application (sections 28 and 37ZD, Patents Ordinance)
- reinstatement of a short-term patent application (sections 28 and 123, Patents Ordinance)
- restoration of a standard patent (R) application (section 29, Patents Ordinance)
- restoration of a standard patent (O) application (sections 29 and 37ZD, Patents Ordinance)
- restoration of a short-term patent application (sections 29 and 123, Patents Ordinance)

**04. \*Full name of the applicant(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)

**05. Reasons for non-compliance with the time limit (for restoration of rights only)**

If you are requesting reinstatement of an application, please leave this part empty.

To allow an **application for restoration of rights** under section 29(1), section 37ZD(1) and/or section 123(1) of the Patents Ordinance, the Registrar of Patents must be satisfied that the failure to comply with the time limit occurred in spite of the applicant having taken all reasonable care required by the circumstances (**section 29(1)(b), Patents Ordinance**).

**Reasons for non-compliance with the time limit**

**06. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**07. Agent's details**

Go to Part 08 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>



**08. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Applicant(s)/Agent; Applicant in

**\*(d) Date**

DD-MM-YYYY

**09. Attachment(s)**

**Total number of attachment(s)**



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## Patents Form P14

### Mention of inventor in the register

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

#### Important notes

##### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

##### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

##### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

##### 4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

\*Denotes mandatory fields

**01. Reference**

**Filer's reference**

**02. \*Patent no.**

**Patent no.**

This form is for one patent.

**03. \*Full name of the proprietor(s)**

**(a) Name in English**

**(b) Name in Chinese**  
(if applicable)

**04. Details of the person(s) (other than the proprietor) filing the application/request**

If the person(s) filing the request under section 9F(1) or (2), Patents Ordinance is/are the proprietor(s) mentioned in Part 03 above, please leave this part empty.

**(a) Name in English**

If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**  
(if applicable)

**(c) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**05. Details of inventor(s) to be mentioned in the register**

In accordance with section 9F(1), Patents Ordinance and section 2B(1)(a), Patents (General) Rules, the application for mention of inventor must be filed by a person claiming to be the inventor or a joint inventor of the invention, the names given in Part 04 and Part 05 should be the same.

Please refer to section 9F(1), Patents Ordinance, section 2B(1)(a), Patents (General) Rules.

**(a) Name in English**

If the inventor's name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

--

**(b) Name in Chinese**

(if applicable)

--

**(c) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**06. Details of inventor(s) ought not to have been so mentioned in the register**

Please refer to section 9F(2), Patents Ordinance and section 2B(1)(b), Patents (General) Rules.

**(a) Name in English**

--

**(b) Name in Chinese**

(if applicable)

--

**(c) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**07. Supporting document(s)**

**Supporting document(s) filed with this form**

Please mark the appropriate box.

**A statement setting out fully the facts relied on and the finding sought**  
(section 2B(2)(b), Patents (General) Rules)

**Others (please specify)**

**08. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**09. Agent's details**

Go to Part 10 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**10. \*Signature**

I/We confirm that I/we have read and understood the “Important notes” of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Proprietor(s)/the person(s) (other than the proprietor)/Agent; Proprietor/ the person(s) (other than the proprietor) in person

**\*(d) Date**

DD-MM-YYYY

**11. Attachment(s)**

**Total number of attachment(s)**



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Intellectual Property Department

For official use

## Patents Form P15

# Filing of notice of revocation of a standard patent (R) Application for revocation of a standard patent (R) On reference to the Registrar of Patents to revoke a patent

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Patent no.**

Patent no.

This form is for one patent.

**03. \*Full name of the proprietor(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)
**04. Details of the person(s) (other than the proprietor) applying for the revocation**

If the person(s) applying for the revocation is /are the proprietor(s) mentioned in Part 03 above, please leave this part empty.

(a) Name in English

If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

(b) Name in Chinese  
(if applicable)

(c) Address

Flat/Floor/Building

Street/District/City

Country/Territory/Area

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**05. \*Type of application for revocation**

Please refer to section 36, Patents (General) Rules for details of the prescribed opposition or revocation proceedings in the designated patent office for the purpose of section 44, Patents Ordinance.

(a) Type of application for  revocation:Please mark one box only.
 giving notice of revocation under section 44(2), Patents Ordinance

 applying for revocation under section 44(4), Patents Ordinance

 making reference under section 49(1), Patents Ordinance



**(b) Date of publication of the revocation by the designated patent office**

If this application is made under section 49(1), Patents Ordinance, please leave this box empty.

DD-MM-YYYY

**06. Supporting document(s)**

Please refer to section 44, Patents Ordinance, sections 37 and 41, Patents (General) Rules as appropriate.

**Supporting document(s) filed with this form**

Please mark the appropriate box(es).

a verified copy of the order of revocation

evidence of the statement as to revocation of the corresponding designated patent in the designated patent office

other documents evidencing the revocation (please specify)



a statement setting out the basis on which the reference under section 49(1), Patents Ordinance is made

prescribed translation of the submitted document(s) or evidence required by section 104(4), Patents Ordinance and section 56, Patents (General) Rules

**07. Verification of document(s)**

Please mark the box below if applicable.

I/We confirm that the attached copy of the order of revocation or an entry in the patent register of the designated patent office showing the revocation of the designated patent is a true copy of the document issued by or kept at the relevant designated patent office.

**08. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG****(c) Telephone no.**

In Hong Kong

(d) Fax no.  
In Hong Kong

## 09. Agent's details

Go to [Part 10](#) if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

You must provide an address in [Hong Kong](#) where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

## 10. \*Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

\*(a) Authorized signature

\*(b) Name of signatory

\*(c) Official capacity of signatory

Examples: Authorized person, Director, Partner or Principal Officer of Proprietor(s)/the person(s) (other than the proprietor)/Agent; Proprietor/ the person(s) (other than the proprietor) in person

\*(d) Date

## 11. Attachment(s)

Total number of attachment(s)



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Intellectual Property Department

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## Patents Form P17

# Request for the furnishing of a sample of a deposited micro-organism and notice of confirmation by the Registrar of Patents

## Indication of applicant's intention that the sample of micro-organism should be made available only to experts

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Purpose of provision of personal data by the Patents Registry pursuant to your request herein:

- a. Please note that by signing this form, you acknowledge that any personal data provided to you by the Patents Registry pursuant to your request herein is **solely for the purpose(s) stated under paragraph 1.3(c) of the Personal Information Collection Statement of the Intellectual Property Department.**
- b. **Use of such personal data for any other purpose may be in contravention of the requirements under the Personal Data (Privacy) Ordinance, Cap. 486 which may render yourself subject to legal action and liability.**
- c. Please refer to the **Personal Information Collection Statement** at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm) for further explanations.

#### 3. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 4. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 5. Submission of application/request/notice:

In person or by mail to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong.

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Application no. / Patent no.**

Application no. / Patent no.

This form is for one patent application or patent.

**03. \*Full name of the applicant(s) or proprietor(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)
**04. \*Details of the depository institution where the micro-organism is deposited**

\*(a) Name of the depository institution

\*(b) Address of the depository institution

Flat/Floor/Building

Street/District/City

Country/Territory/Area

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**05. \*Accession no. of the deposit**

Accession no.

**06. \*Purpose of this form**

- Request for **release of a sample** of micro-organism to the person(s) making the request (paragraph 2(1) of Schedule 1, Patents (General) Rules) (Go to Parts 07, 08, 09, 15 and 16)
- Request for **release of a sample** of micro-organism to a nominated **expert** (or the person(s) making the request in the capacity as the nominated expert(s)) before the patent is granted or the patent application is withdrawn, regarded as being withdrawn or refused (paragraph 2B(1) of Schedule 1, Patents (General) Rules) (Go to Parts 10, 11, 12, 13, 15 and 16)
- Indication of the intention** that the sample of micro-organism should be **made available only to experts** (paragraph 2A(2)(b) of Schedule 1, Patents (General) Rules) (Go to Parts 14, 15 and 16)

**07. Details of the person(s) making the request****(a) Name in English**

If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

--

**(b) Name in Chinese**

(if applicable)

--

**(c) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**08. Request made prior to the publication of standard patent (O) application or the grant of the short-term patent**

If the request is made prior to the publication of standard patent (O) application or the grant of the short-term patent, please mark the appropriate box. If you mark "Yes", please provide **evidence to support your claim to receive information and inspect document**.

Is/are the person(s) making the request entitled to receive information and inspect documents by virtue of section 147(4) or 147(5), Patents Ordinance?

Yes     No

**09. Signature (for release of sample of micro-organism)**

**(1) Undertaking for the benefit of the applicant for or proprietor of the patent referred to under Part 02.**

**I/We undertake for the benefit of the applicant or proprietor:**

- not to make the furnished sample of the culture of the micro-organism identified under Part 05 or any culture derived therefrom available to any third party before the patent application identified under Part 02 has been withdrawn, is to be regarded as being withdrawn or has been refused, or so long as the patent is in force and during the further period of 6 months referred to in section 39(4) or 126(5), Patents Ordinance;
- to use the said sample or a culture derived therefrom for experimental purposes only, until such time as the patent application identified under Part 02 is withdrawn, is to be regarded as being withdrawn or has been refused or until the date of publication in the Hong Kong Intellectual Property Journal of a notice advertising that the patent has been granted.

**(2) I/We confirm that I/we have read, understood and agreed to abide by the "Important notes" of this form.**

**(a) Authorized signature**

**(b) Name of signatory**

**(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of the person(s) making the request /Agent; the person making the request in person

**(d) Date**

DD-MM-YYYY

**10. Details of the person(s) making the request**

**(a) Name in English**

If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**

(if applicable)

**(c) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**11. Details of the nominated expert (if the expert is the person (s) making the request as identified under Part 10, complete Part 11(d) and (e) only)**

**(a) Name in English**

If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**

(if applicable)

**(c) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**(d) Credentials**

Please provide evidence in support.

**(e) Purpose of the request**

**12. Request not made by the nominated expert**

If the person(s) making the request is NOT the nominated expert, please mark the appropriate box. If you mark "No", please provide the **undertaking of the expert made for the benefit of the applicant for or proprietor of the patent** referred to in paragraph 2B(2)(d) of Schedule 1, Patents (General) Rules in support of the request.

Is this request form filed and signed by the nominated expert?  Yes  No

**13. Signature (for release of sample of micro-organism)**

**(1) Undertaking for the benefit of the applicant for or proprietor of the patent referred to under Part 02.**

**I/We undertake for the benefit of the applicant or proprietor:**

- not to make the furnished sample of the culture of the micro-organism identified under Part 05 or any culture derived therefrom available to any third party before the patent application identified under Part 02 has been withdrawn, is to be regarded as being withdrawn or has been refused, or so long as the patent is in force and during the further period of 6 months referred to in section 39(4) or 126(5), Patents Ordinance;
- to use the said sample or a culture derived therefrom for experimental purposes only, until such time as the patent application identified under Part 02 is withdrawn, is to be regarded as being withdrawn or has been refused or until the date of publication in the Hong Kong Intellectual Property Journal of a notice advertising that the patent has been granted.

**(2) I/We confirm that I/we have read, understood and agreed to abide by the “Important notes” of this form.**

**(a) Authorized signature**

**b) Name of signatory**

**(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of the person(s) making the request /Agent; the person making the request in person

**(d) Date**

DD-MM-YYYY



**14. Signature (for indication of intention that the sample should be made available only to experts)**

I/We confirm that I/we have read, understood and agreed to abide by the "Important notes" of this form.

(a) Authorized signature

(b) Name of signatory

(c) Official capacity of signatory

Examples: Authorized person, Director, Partner or Principal Officer of Applicant(s) /Agent; Applicant in person

(d) Date

DD-MM-YYYY

**15. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

\*(a) Name

\*(b) Address

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG**

(c) Telephone no.

In Hong Kong

(d) Fax no.

In Hong Kong

**16. Agent's details**

Go to Part 17 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**17. Attachment(s)**

Total number of attachment(s)

For Official Use

**01 Notice of confirmation by the Registrar of Patents**

I hereby confirm that:

(a) the patent application or the patent as specified under Part 02 above:

(i) has been filed with the Intellectual Property Department on

\_\_\_\_\_  
(DD-MM-YYYY)

(ii) has been granted by the Intellectual Property Department on

\_\_\_\_\_  
(DD-MM-YYYY)

(b) the subject matter of the patent application or the patent involves the micro-organism identified under Part 05 above or the use thereof

(c) the person(s) making the request has a right to a sample under section 149(2A), Patents Ordinance and section 31ZW or 73, Patents (General) Rules in conjunction with section 147(4) or 147(5), Patents Ordinance

(d) the person(s) making the request or the expert nominated in the request has a right to a sample under section 149(2A), Patents Ordinance and section 31ZW or 73, Patents (General) Rules

**02**

\_\_\_\_\_  
p. Registrar of Patents  
Patents Registry  
Intellectual Property Department,  
HKSAR

\_\_\_\_\_  
(DD-MM-YYYY)



知識產權署

Intellectual Property Department

For official use

## Patents Form P19

# Application for registration or notice to the Registrar of rights acquired in or under a patent or a patent application

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

#Denotes fields inapplicable to transaction, instrument or event concerning mortgage, security or licence/sub-licence

**01. Reference**

Filer's reference

**02. \*Application no(s) / Patent no(s).**

This form may be used for more than one application or patent for the same transaction, instrument or event.

Application no(s) / Patent no(s).

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

**03. \*Full name of applicant(s) or proprietor(s) currently in the application or on the register**

(a) Name in English

(b) Name in Chinese  
(if applicable)

**04. \*Details of all the parties acquiring the rights**

(a) Name in English  
If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

(b) Name in Chinese  
(if applicable)

(c) Address

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**# (d) New applicant/proprietor type**

Please mark one box only.

- Individual** Go to Part 05
- Incorporated** Go to Part 04(e) (and Part 04(f) if applicable)
- Unincorporated** Go to Part 05

**# (e) Country/Territory/Area of Incorporation**

**# (f) State of incorporation**

For new applicant/proprietor incorporated in the United States.

**05. \*Details of transaction, instrument or event**

**\*(a) Nature of the transaction, instrument or event**

Please mark one box only.

- Assignment**
- Merger**
- Mortgage**
- Security**
- Licence/Sub-licence**
  - Exclusive**     **Non-exclusive**
- Others (please specify)**

**\*(b) Date of transaction, Instrument or event**

DD-MM-YYYY

**06. Address for service of new patent applicant(s) or proprietor(s)**

The address for service provided in this part shall be treated as being in substitution for any current address for service of the applicant(s) or proprietor(s) of all application(s) or patent(s) listed in Part 02.

All correspondence and/or document(s) will be sent to the address below.

**(a) Name**

**(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**07. Agent’s details of new patent applicant(s) or proprietor(s)**

Go to Part 08 if you are NOT an agent for the new applicant(s) or proprietor(s)

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent’s details previously filed.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or “care of” address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**08. \*Signature**

Where this form is not signed by or on behalf of the assignor, the mortgagor or the grantor of the licence/security as the case may be, the application or notice shall be accompanied by documentary evidence establishing the transaction, instrument or event (section 46(2), Patents (General) Rules).

**\*(a) Signed by:**

Please mark one box only.

- applicant(s)/proprietor(s) as currently appearing in the application or on the register
- agent for the aforesaid applicant(s)/proprietor(s)
- grantor of sub-licence
- agent for grantor of sub-licence
- others (please specify e.g. new applicant(s)/proprietor(s), agent for new applicant(s)/proprietor(s), licensee, agent for licensee)

**I/We confirm that I/we have read and understood the “Important notes” of this form.**

**\*(b) Authorized signature**

**\*(c) Name of signatory**

**\*(d) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Applicant(s)/Proprietor(s)/Agent;  
Applicant/Proprietor in person

**\*(e) Date**

DD-MM-YYYY

**09. Details of filer**

Please complete this part if the form is **NOT** filed by the new patent applicant(s) or proprietor(s) or its/their agent.

The address provided in this part is for receiving correspondence and/or document(s) in relation to this form.

If this part is left empty, the correspondence and/or document(s) will be sent to the address for service of the new patent applicant(s) or proprietor(s).

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG**

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**10. Attachment(s)**

**Total number of attachment(s)**





知識產權署

Intellectual Property Department

For official use

## Patents Form OP1

# Request for grant of a standard patent (O)

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. This form is available in Chinese and English. Either Chinese or English can be used as the language of proceedings. Please complete this form in English unless otherwise stated. The specification must be in English.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s) in Part 11.
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](http://www.ipd.gov.hk/eng/e-filing.htm).

**01. Reference**

Filer's reference

**02. Details of applicant(s)**

If there is more than one applicant, please provide details of **all** applicants.

**(a) Name in English**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**

(if applicable)

**(c) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**(d) Applicant type**

Please mark **one** box only.

- Individual** Go to [Part 03](#)
- Incorporated** Go to [Part 02\(e\)](#) (and [Part 02\(f\)](#) if applicable)
- Unincorporated** Go to [Part 03](#)

**(e) Country/Territory/Area of incorporation**

**(f) State of incorporation**

For applicant incorporated in the United States

**03. Title of invention**

You must state the title of the invention in **both** English and Chinese.

**(a) English**

(b) Chinese

**04. Use of micro-organisms**

Go to Part 05 if the invention does NOT require the use of a micro-organism for its performance.

If the invention requires the use of a micro-organism for its performance, please mark the appropriate box(es). (Section 31ZW and Schedule 1, Patents (General) Rules)

(a) Is the micro-organism available to the public at the date of filing of the application; and  Yes  No

(b) Is the micro-organism described in the application or the specification of the patent in such a manner as to enable the invention to be performed by a person skilled in the art.  Yes  No

(c) If you have marked “No” in both boxes in (a) and (b), please provide the following details:

(i) Name of the depositary institution	
(ii) Address of the depositary institution	
(iii) Date of deposit	DD-MM-YYYY
(iv) Accession no. of the deposit	

**05. Statement of priority**

Go to Part 06 if you do NOT claim priority.

If a claim of priority under section 37E, Patents Ordinance is made, please provide a statement of the following details. (Sections 31C and 31M(4)(f), Patents (General) Rules)

	Country/Territory/Area	Priority application no.	Priority application filing date
1.			DD-MM-YYYY
2.			DD-MM-YYYY

3.			DD-MM-YYYY
4.			DD-MM-YYYY
5.			DD-MM-YYYY

**06. Statement of reference to an earlier specified application**

Go to Part 07 if you do NOT make reference to an earlier specified application.

If a reference to an earlier specified application under section 37M(3)(c)(ii), Patents Ordinance is made, please provide a statement by marking the box below and the following details. (Sections 31M(4)(g) and 31W , Patents (General) Rules)

I/We confirm that a description and the drawings (if any) of the invention, which is the subject of the standard patent (O) application, are completely contained in the following earlier specified application:

Country/Territory/Area	Earlier specified application no.	Earlier specified application filing date
		DD-MM-YYYY

**07. Details of earlier application**

Go to Part 08 if you do NOT claim the filing date of an earlier application.

If the application is divided or derived from an earlier Hong Kong application, please provide the following details.

- (a) Type  **Divisional application (section 37Z, Patents Ordinance)**  
 Please mark one box only.
- New application filed on an order made by the Registrar or court upon determination before grant of questions as to who may apply (section 37J(2), Patents Ordinance)**
- New application filed on court order upon determination of right to patent after grant (section 55, Patents Ordinance)**

(b) Earlier application no.

(c) Earlier application filing date DD-MM-YYYY

**08. Name(s) of inventor(s) (inventor must be individual not company)**

If the applicant(s) is not an inventor(s), a statement indicating how the applicant(s) becomes entitled to apply for a standard patent (O) for the invention must be made on Form OP1A. (Section 37L(3)(c), Patents Ordinance and section 31T, Patents (General) Rules)

If the name of the inventor is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

	Name in English	Name in Chinese (if applicable)
1.		
2.		
3.		
4.		
5.		

**09. Non-prejudicial disclosure**

Go to [Part 10](#) if you do NOT claim non-prejudicial disclosure.

**(a) Evident abuse of the invention**

If the applicant is making a claim regarding non-prejudicial disclosure of an invention referred to in section 37B(2)(b)(i), Patents Ordinance, please provide a statement to the effect that there has been an evident abuse of the invention in the box below, and written evidence in support of the statement.

Statement

**(b) Disclosure at an official, or officially recognized, international exhibition**

If the applicant is making a claim regarding non-prejudicial disclosure of an invention referred to in section 37B(2)(b)(ii), Patents Ordinance, please provide a statement of the following details, and prescribed written evidence in support of the statement referred to in section 31A, Patents (General) Rules.

Name of the exhibition

Place of the exhibition

**Opening date of the exhibition**

DD-MM-YYYY

**Date of first disclosure**  
(if the first disclosure did not take place on the opening date of such exhibition)

DD-MM-YYYY

**10. Early publication of application**

If the applicant requests early publication of the application within the prescribed time referred to in section 31Z(1), Patents (General) Rules, please mark the box below. (Section 37Q(2), Patents Ordinance)

**I/We request early publication of the application within the prescribed time referred to in section 31Z(1), Patents (General) Rules.**

**11. List of documents**

Please enter the no. of sheets of attached document(s), if any, in the following box(es).

- |   |  |                 |
|---|--|-----------------|
| <b>(a) Description (not including sequence listing)</b>   |  | <b>sheet(s)</b> |
| <b>(b) Claim(s)</b>   |  | <b>sheet(s)</b> |
| <b>(c) Drawing(s)</b>   |  | <b>sheet(s)</b> |
| <b>(d) Abstract (in both English and Chinese)</b><br>Please indicate on the abstract the figure(s) of the drawings which should accompany the abstract when published.  |  | <b>sheet(s)</b> |
| <b>(e) Priority document(s)</b>   |  | <b>sheet(s)</b> |
| <b>(f) Statement of inventorship on Form OP1A</b>   |  | <b>sheet(s)</b> |
| <b>(g) Sequence listing if the invention involves nucleotide and amino acid sequences</b><br>(Sequence listing may be filed in electronic form even if the standard patent (O) application is not filed by way of electronic filing.) |  | <b>sheet(s)</b> |
| <b>(h) Others (please specify)</b>  |  | <b>sheet(s)</b> |
|   |  | <b>sheet(s)</b> |
| <b>(i) Total number of sheets</b>   |  | <b>sheet(s)</b> |

**12. Address for service**

All correspondence and/or document(s) will be sent to the address below.

**(a) Name**

**(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**13. Agent's details**

Go to Part 14 if you are NOT an agent.

Please complete this part if you have been duly authorized to act as an agent on behalf of the applicant(s) for the purpose of this request.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**14. Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**(a) Authorized signature**

**(b) Name of signatory**

**(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Applicant(s)/Agent; Applicant in  
person

**(d) Date**

DD-MM-YYYY





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## Patents Form OP1A

### Statement of inventorship in respect of a standard patent (O)

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

Use this form **ONLY** if the applicant(s) is not the inventor(s).

#### Important notes

##### 1. General notes:

- a. This form is for providing a statement identifying the inventor(s) and indicating how the applicant(s) becomes entitled to apply for a standard patent (O) for the invention. The Registrar of Patents will send a copy of this form to each inventor who is not an applicant. Attention is drawn to section 37L(3)(c), Patents Ordinance, Cap. 514, and section 31T, Patents (General) Rules, Cap. 514C.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. Please complete this form in English unless otherwise stated.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- f. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- g. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

##### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

##### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

##### 4. Submission of application/request/notice:

- a. In person or by mail to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

**01. Reference**

Filer's reference

**02. Application no.**

Application no.

(if filed separately from Form OP1)

**03. Details of applicant(s)**If there is more than one applicant, please provide details of **all** applicants.**(a) Name in English**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**

(if applicable)

**(c) Address**

Flat/Floor/Building

Street/District/City

Country/Territory/Area

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**04. Title of invention**You must state the title of the invention in **both** English and Chinese.**(a) English****(b) Chinese**

**05. Details of inventor(s)**

**1st Inventor:**

**Name in English**

If the name of the inventor is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

--

**Name in Chinese**

(if applicable)

--

**Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**2nd Inventor:**

**Name in English**

If the name of the inventor is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

--

**Name in Chinese**

(if applicable)

--

**Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**3rd Inventor:**

**Name in English**

If the name of the inventor is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

--

**Name in Chinese**

(if applicable)

--

**Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**4th Inventor:**

**Name in English**

If the name of the inventor is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

--

**Name in Chinese**

(if applicable)

--

**Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**5th Inventor:**

**Name in English**

If the name of the inventor is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

--

**Name in Chinese**  
(if applicable)

--

**Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

## 06. Derivation of right

Please mark the following box(es) for providing a statement indicating how the applicant becomes entitled to apply for a standard patent (O) for the invention.

**Statement**

- By contract or employment**
- By assignment of invention**
- Others (please specify)**

--

## 07. Address for service

All correspondence and/or document(s) will be sent to the address below.

**(a) Name**

--

**(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**  
In Hong Kong

--

**(d) Fax no.**  
In Hong Kong

--

**08. Agent's details**

Go to Part 09 if you are NOT an agent.

Please complete this part if you have been duly authorized to act as an agent on behalf of the applicant(s) for the purpose of this statement.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**09. Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**(a) Authorized signature**

**(b) Name of signatory**

**(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Applicant(s)/Agent; Applicant in person

**(d) Date**

**10. Attachment(s)**

Total number of attachment(s)



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## Patents Form OP2

# Request for substantive examination of a standard patent (O) application

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

**Filer's reference**

**02. \*Application no.**

**Application no.**

This form is for one application.

**03. \*Full name of the applicant(s)**

**(a) Name in English**

**(b) Name in Chinese**

(if applicable)

**04. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG**

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong



**05. Agent's details**

Go to Part 06 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**06. \*Signature**

**I/We request substantive examination of this application.**

**I/We confirm that I/we have read and understood the "Important notes" of this form.**

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Applicant(s)/Agent; Applicant in person

**\*(d) Date**

DD-MM-YYYY
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**07. Attachment(s)**

**Total number of attachment(s)**



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## Patents Form OP3

### Request to review

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

#### Important notes

##### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

##### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

##### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

##### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Application no./Patent no.**

Application no./Patent no.

This form is for one application/patent.

**03. \*Full name of the applicant(s) or proprietor(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)
**04. \*Document(s) filed with this form**

Document(s) filed with this form:

Please mark the appropriate box(es).

**Representation to establish that the SP(O) application/short-term patent complies with the unfulfilled requirement**

Please state the total number of pages of representation attached with this form



**Request to amend the SP(O) application/short-term patent to comply with the unfulfilled requirement**

(Request to amend the SP(O) application to be filed with Form P8.

Request to amend the short-term patent to be filed with Form OP7.)

**05. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

--

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

--

**(d) Fax no.**

In Hong Kong

--

**06. Agent's details**

Go to Part 07 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

--

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**07. \*Signature**

I/We confirm that I/we have read and understood the “Important notes” of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples:  
Authorized person, Director, Partner  
or Principal Officer of  
Applicant(s)/Proprietor(s)/Agent;  
Applicant(s)/Proprietor in person

**\*(d) Date**

DD-MM-YYYY

**08. Attachment(s)**

**Total number of attachment(s)**



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## Patents Form OP4

# Request for substantive examination of a short-term patent

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference****Filer's reference**

**02. \*Patent no.****Patent no.**

This form is for one patent.

**03. \*Full name of the proprietor(s)****(a) Name in English**

**(b) Name in Chinese**  
(if applicable)
**04. Details of the person(s) (other than the proprietor) filing this request**

If the person(s) filing this request is/are the proprietor(s) mentioned in Part 03 above, please leave this part empty.

**(a) Name in English**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**  
(if applicable)
**(c) Address**

Flat/Floor/Building

Street/District/City

Country/Territory/Area

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**05. Reason for the request**

If the person(s) filing this request is/are NOT the proprietor(s) mentioned in Part 03 above, please provide reason for the request. (Section 127B(2), Patents Ordinance and section 81B(3)(b), Patents (General) Rules)

**(a) Reason for the request**

Please mark the appropriate box(es).

**There are reasonable grounds to suspect that the invention, which is the subject of the short-term patent is not new, lacks an inventive step, or is not**

susceptible of industrial application.

Because of the requester's legitimate business interests, it would be reasonable for the substantive examination to be carried out.

(b) Information and particulars to support the reason for the request

**06. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong



**07. Agent's details**

Go to Part 08 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**08. \*Signature**

I/We request the Registrar to carry out a substantive examination of this short-term patent.

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Proprietor(s)/Requester(s)/Agent;  
Proprietor/Requester in person

**\*(d) Date**

DD-MM-YYYY
------------

**09. Attachment(s)**

Total number of attachment(s)



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## Patents Form OP5

# Addition of priority claim Restoration of priority right

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Application no.**

Application no.

This form is for one application.

**03. \*Full name of the applicant(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)

**04. \*Type of the request**

Type of the request

Please mark one box only.

Addition of priority claim  
(section 31C(4) or 69(4), Patents (General) Rules)

Restoration of priority right  
(section 37D or 110A, Patents Ordinance and section 31B or 68B, Patents (General) Rules)

**05. \*Statement of priority**

Please provide a statement of priority of the following particulars of the priority application(s).

	Country/Territory/Area	Priority application no.	Priority application filing date
1.			DD-MM-YYYY
2.			DD-MM-YYYY
3.			DD-MM-YYYY

**06. Reason for the failure to file the subsequent application within the 12-month period (for restoration of priority right only)**

Reason

You must provide supporting evidence to (i) establish why the subsequent standard patent (O) application/short-term patent application was not filed before the expiry of the period of 12 months; and (ii) satisfy the Registrar that all reasonable care required by the circumstances of the case has been taken. The evidence should be submitted with this form. If it is not, the Registrar must specify a period for submitting the evidence. (Sections 31B and 68B, Patents (General) Rules)

**07. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

--

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

--

**(d) Fax no.**

In Hong Kong

--

**08. Agent's details**

Go to Part 09 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

--

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**09. \*Signature**

I/We confirm that I/we have read and understood the “Important notes” of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Applicant(s)/Agent; Applicant in  
person

**\*(d) Date**

DD-MM-YYYY

**10. Attachment(s)**

**Total number of attachment(s)**



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Intellectual Property Department

## Patents Form OP6

# Request for hearing

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Application no./Patent no.**

Application no./Patent no.

**03. \*Full name of the applicant(s) or proprietor(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)
**04. Details of the person(s) (other than the applicant/proprietor) filing this form**

If the person(s) filing this form is/are the applicant(s)/proprietor(s) mentioned in Part 03 above, please leave this part empty.

(a) Name in English

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

(b) Name in Chinese  
(if applicable)
**05. \*Details of the request**

Request for hearing in relation to:

Please mark one box only.

the Registrar's review opinion/further review opinion  
(sections 31ZK(2), 31ZM(2), 81K(2) and 81M(2), Patents (General) Rules)

the application to amend specification after grant  
(section 38A(8), Patents (General) Rules)

the opposition to amendment of specification after grant  
(sections 38C(6) and 81R(6), Patents (General) Rules)

**06. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

--

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

--

**(d) Fax no.**

In Hong Kong

--

**07. Agent's details**

Go to Part 08 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

--

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>



**08. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Applicant(s)/Proprietor(s)/the  
person(s) (other than the Applicant/  
Proprietor)/Agent;  
Applicant/Proprietor/the person(other  
than the Applicant/Proprietor) in  
person

**\*(d) Date**

DD-MM-YYYY

**09. Attachment(s)**

Total number of attachment(s)



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Intellectual Property Department

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## Patents Form OP7

# Application to amend specification after grant

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Patent no.**

Patent no.

**03. \*Full name of the proprietor(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)
**04. \*Nature of the amendment**

If you are asking for amendment under more than one of the different categories in this part, you should use a separate form for each category.

**Nature of the amendment**Please mark one box only.

**Amendment of the specification of the standard patent (R) following opposition or revocation proceedings in the designated patent office**

(section 43, Patents Ordinance and section 35, Patents (General) Rules)

**Amendment of the specification of the standard patent (O) or short-term patent in respect of which a certificate of substantive examination has been issued**

(section 46(2), Patents Ordinance and section 38A, Patents (General) Rules)

**Amendment of the specification of the short-term patent at the time of filing of the request for/during substantive examination**

(section 127B(1)(b) or 127D(3)(b), Patents Ordinance and section 81P, Patents (General) Rules)

**05. \*Document(s) filed with this form****Document(s) filed with this form**

Please mark the appropriate box(es).

**A copy of the amended specification of the designated patent**  
(section 35(2)(a)(i), Patents (General) Rules)

**A copy of the amending order of the designated patent**  
(section 35(2)(a)(ii), Patents (General) Rules)

- A copy of the specification incorporating the requested amendment indicated by striking through the text, figure or other matter to be replaced or deleted and by underlining the replacement text, figure or other matter

Total number of pages attached

(section 38A(2)(b)(i) or 81P(2)(b), Patents (General) Rules)

- Supporting evidence (section 38A(2)(b)(ii), Patents (General) Rules)

If this application for amendment is made under section 46(2)(b) or (c), Patents Ordinance, you should provide supporting evidence setting out the circumstances underlying the requested amendment. The evidence should be submitted with this form.

- Others (please specify)

**06. Verification of document(s) (for standard patent (R) only)**

Please mark the box below if applicable.

- I/We confirm that the attached copy of amended specification or amending order of the designated patent is a true copy of the document issued by or kept at the relevant designated patent office.

**07. \*Address for service**

The address shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**08. Agent's details**

Go to Part 09 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name****(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG****09. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature****\*(b) Name of signatory****\*(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Proprietor(s)/Agent; Proprietor in  
person

**\*(d) Date**

DD-MM-YYYY

**10. Attachment(s)**

Total number of attachment(s)



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Intellectual Property Department

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## Patents Form OP8

# Notice of intention to appear at hearing

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

**NOTE:**

A proprietor or opponent who did not file the request for hearing but intends to appear at the hearing must, within 14 days after the date of receipt of the hearing notice, file this form with the prescribed fee. (Sections 82A(8) and 82A(9)), Patents (General) Rules)

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Patent no.**

Patent no.

**03. \*Full name of the proprietor(s)**

(a) Name in English

(b) Name in Chinese  
(if applicable)

**04. Details of the person(s) (other than the proprietor) filing this form**

If the person(s) filing this form is/are the proprietor(s) mentioned in Part 03 above, please leave this part empty.

(a) Name in English

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

(b) Name in Chinese  
(if applicable)

**05. \*Date of the hearing**

This notice is in relation to the hearing to be held on

DD-MM-YYYY

**06. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

--

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

--

**(d) Fax no.**

In Hong Kong

--

**07. Agent's details**

Go to Part 08 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

--

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>



**08. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

I/We shall attend the hearing held before the Registrar as mentioned in Part 05.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Proprietor(s)/the person(s) (other than  
the Proprietor)/Agent; Proprietor/the  
person (other than the Proprietor) in  
person

**\*(d) Date**

DD-MM-YYYY

**09. Attachment(s)**

Total number of attachment(s)



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Intellectual Property Department

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## Patents Form SP3

## Request for extension of time Paying penalty fee for late filing of translation

Patents Ordinance (Cap. 514)  
Patents (General) Rules (Cap. 514C)

**Important notes****1. General notes:**

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

**2. Use of personal data:**

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

**3. Use of other information:**

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

**4. Submission of application/request/notice:**

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference**

Filer's reference

**02. \*Application no./Patent no.**

**Application no./Patent no.**

This form is for one patent application or patent.

**03. \*Details of the person(s) making this request**

**\*(a) Name in English**

If the name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**

(if applicable)

**\*(c) Address**

	Flat/Floor/Building
	Street/District
	Country/Territory/Area

**04. \*Details of request**

**\*(a) Type of request**

Please mark one box only.

**Extension of time  
(section 100AA or 100AAB, Patents (General) Rules)**

**Late filing of translation  
(section 104, Patents Ordinance, section 56(9) or 100AAD, Patents (General) Rules)**

**\*(b) State the action you need to take and the reason for the delay**

**\*(c) Length of extension required**

Please mark one box only.

**One month**

**Two months**

**Up to a specific date**

DD-MM-YYYY

**05. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

--

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

--

**(d) Fax no.**

In Hong Kong

--

**06. Agent's details**

Go to Part 7 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

--

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**07. Declaration**

Please mark the box to make declaration if applicable.

I/We declare that I/we have given notice of this request to every other person who is a party to these proceedings (this declaration is to be made in inter partes proceedings).

**08. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Applicant(s)/Agent; Applicant in  
person

**\*(d) Date**

DD-MM-YYYY

**09. Attachment(s)**

**Total number of attachment(s)**