

## TRADE MARKS ORDINANCE (Chapter 559)

### NOTICE OF SPECIFICATION OF FORMS

Pursuant to section 74 of the Trade Marks Ordinance (Chapter 559) (“Ordinance”), notice is hereby given that the forms specified below and attached to this notice shall, with effect from 19 June 2020, be used in connection with the proceedings under the Ordinance and the Trade Marks Rules (Chapter 559A) (“Rules”) as described below:-

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Request for Registrar’s preliminary advice under section 72(1)(a) or 72(1)(b) (or both) of the Ordinance and rule 73A of the Rules	<a href="#">T1</a>	24, 25 and 25A
Application for registration of a trade mark (including certification mark, collective mark and defensive mark) under section 38, 51(1)(d), 60, 61 or 62 of the Ordinance and rule 6, 97(1), 99, 100 or 101 of the Rules	<a href="#">T2</a>	1, 30 and 32
Request to amend representation of a trade mark or alter a registered trade mark under section 46 or 55 of the Ordinance and rule 24 or 54 of the Rules	<a href="#">T5B</a>	-
Request to delete a trade mark in series under rule 98 of the Rules	<a href="#">T5B</a>	-
Application or notice to register a registrable transaction (other than a licence) under section 29(1) or 31(3) of the Ordinance and rule 62 of the Rules	<a href="#">T10</a>	19
Request to amend or remove registered particulars of security interest under section 29(6) or 31(3) of the Ordinance and rule 64 of the Rules	<a href="#">T10</a>	-
Application or notice to register a licence under section 29(1) or 31(3) of the Ordinance and rule 62 of the Rules	<a href="#">T11</a>	19
Request to amend or remove registered particulars of a licence under section 29(5) or 31(3) of the Ordinance and rule 64 of the Rules	<a href="#">T11</a>	-
Request for extension of time under rule 13(3), 13(6), 16(4), 17(3), 94, 121(2) or 121(3) of the Rules	<a href="#">T13</a> <a href="#">(English only)</a>	3 and 29

During the transitional period from 19 June 2020 to 19 December 2020 (the “Transitional Period”), Forms T1, T2, T5B, T10, T11 and T13 as specified in the Notice of Specification of Forms published in the Hong Kong Intellectual Property Journal on 13 March 2019 (the “Previous Notice”) may continue to be used in connection with the proceedings described therein.

This notice shall, upon the expiry of the Transitional Period, supersede the Previous Notice (to the extent applicable) in relation to Forms T1, T2, T5B, T10, T11 and T13.

David WONG  
*Registrar of Trade Marks*

17 June 2020



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Intellectual Property Department

For official use

T1-1

## Request for preliminary advice

### Trade Mark Form T1

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

#### Important notes

##### 1. General notes:

- a. This form is available in Chinese and English. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: <http://www.ipd.gov.hk>

##### 2. Purpose of provision of personal data by the Trade Marks Registry pursuant to your request herein:

- a. Please note that by signing this form, you acknowledge that any personal data provided to you by the Trade Marks Registry pursuant to your request **is solely for the purpose(s) stated under paragraph 1.3(c) of the Personal Information Collection Statement of the Intellectual Property Department.**
- b. **Use of such personal data for any other purpose may be in contravention of the requirements under the Personal Data (Privacy) Ordinance, Cap. 486 which may render yourself subject to legal action and liability.**
- c. Please refer to the **Personal Information Collection Statement** at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm) for further explanations.

##### 3. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

##### 4. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your request. **They may be disclosed as required by law, in full or in part.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar of Trade Marks will treat it as an express and voluntary consent given by you and any such third party to the disclosure of any and all such information as required by law.

##### 5. Copyright-protected materials

If you submit copies of any copyright-protected materials, including but not limited to e.g. a sample of a sound or movement mark in the form of an audio/video file, to the Trade Marks Registry at any time for processing your application and/or for reference purposes, please ensure the necessary consent has been obtained: you should only submit copies of copyright-protected materials where the relevant copyright owner(s) has/have consented to the use of such copies and the making of further copies by the Trade Marks Registry and its service providers for the purpose of the administration of the Trade Marks Ordinance and its subsidiary legislation.

##### 6. Submission of request:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. \*Details of person making the request**

**\*(a) Name**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**\*(b) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**(c) Country/Territory/Area of incorporation**

If applicable

**(d) State of incorporation**

For requestor incorporated in the United States.

**02. \*Contact name and address for person filing this request**

All correspondence and/or document(s) in relation to this request will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide details of an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**(e) Reference no.**

**03. \*This request relates to**

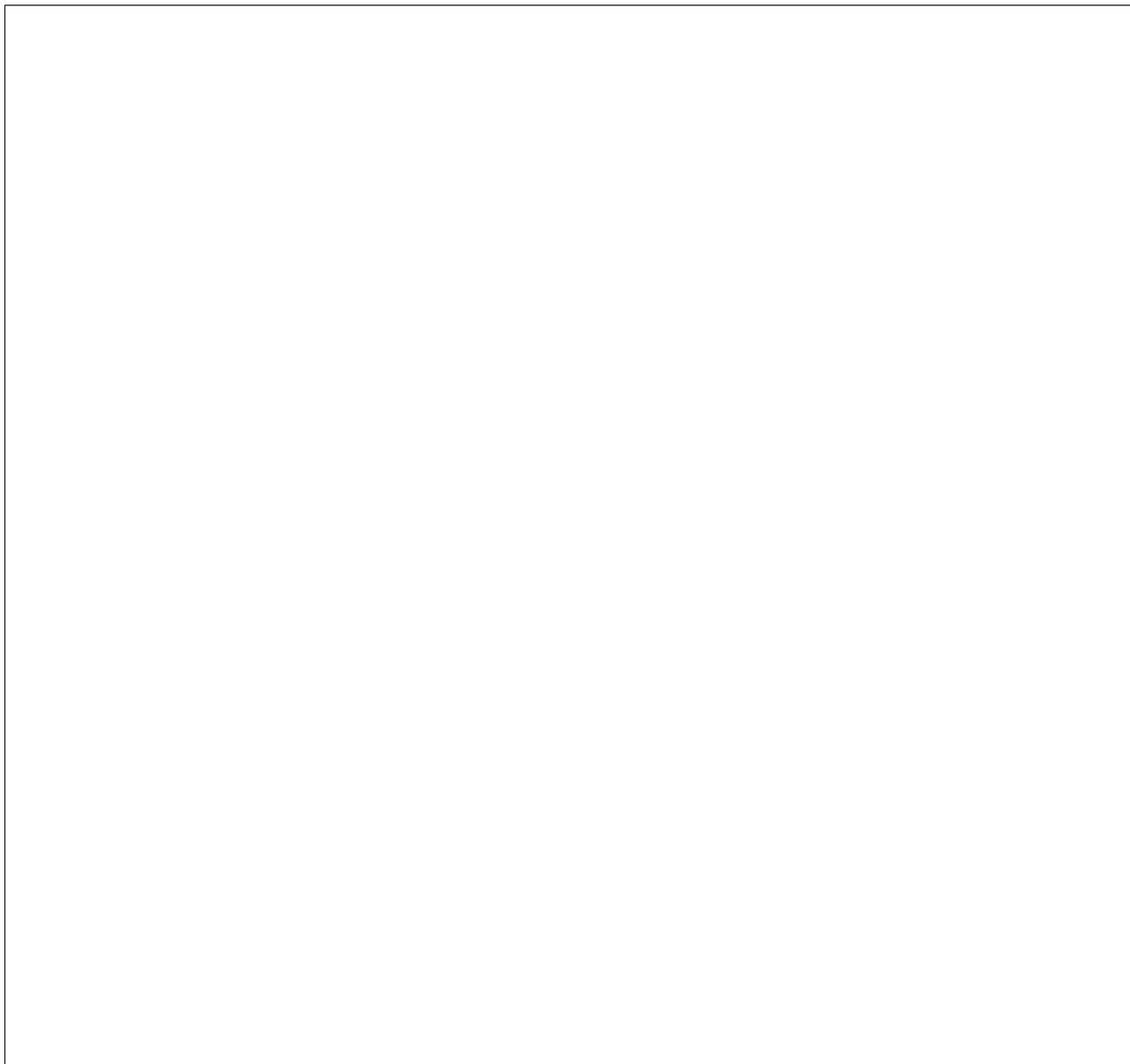
Please mark the appropriate box(es)

- Preliminary advice on registrability under section 11 of the Trade Marks Ordinance
- Search of records - Preliminary advice on section 12 of the Trade Marks Ordinance

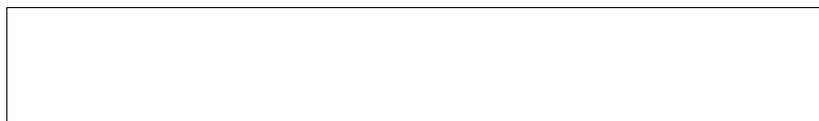
**04. \*Trade Mark**

Place a representation of your trade mark in the box.

If colour(s) is/are claimed as a trade mark or as element(s) of a trade mark, the representation of the trade mark must be in the colour(s) for which the claim is made.



If the trade mark contains word(s), letter(s) or Chinese character(s), please provide the details (if applicable).

**Series marks**

If the request relates to a series of marks, please indicate in the box the number of marks in the series (not more than 4).



## 05. Non-Roman letters and non-Chinese characters

Go to [Part 06](#) if your mark does not contain non-Roman letters or non-Chinese characters.

If the trade mark consists of or contains a word, letter or character that is neither in Roman letters nor in Chinese characters, please state the language and provide the transliteration or translation of the word, letter or character in the space below.

(a) **Language**

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(b) **Transliteration or translation**

Non-Roman letters or non-Chinese characters	Transliteration
	Translation

## 06. 3-Dimensional shape, colour, sound or smell mark

Go to [Part 07](#) if you do not claim colour(s) or 3-dimensional shape as a trade mark or as an element of a trade mark, or the trade mark is not a sound or smell mark.

Please mark the appropriate box(es)

(a)  **Colour**

If colour(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The applicant claims the colours red and blue as elements of the trade mark."

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(b)  **3-Dimensional shape**

If 3-dimensional shape(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The mark consists of a 3-dimensional shape. The applicant claims the shape of a shell as an element of the trade mark."

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(c)  **Sound**

(d)  **Smell**

For a sound or smell mark, please provide a statement of that fact, and a description of the mark.

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**07. \*Goods and/or services covered by this request**

Goods and services are classified in accordance with the Nice Classification. You may view the Nice Classification and select the descriptions of goods and/or services at [www.ipd.gov.hk](http://www.ipd.gov.hk).

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class. Please use semi-colons (;) to separate the goods or services listed in the specification.

If the space provided is not enough, please use additional sheet(s).

<p><b>*Class no.</b></p> <div style="border: 1px solid black; width: 60px; height: 30px; margin: 5px 0;"></div>	<p><b>*Specification of goods or services</b> Example: Meat; fish; poultry.</p>
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<p><b>Class no.</b></p> <div style="border: 1px solid black; width: 60px; height: 30px; margin: 5px 0;"></div> <p>Additional fee is required.</p>	<p><b>Specification of goods or services</b></p>
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<p><b>Class no.</b></p> <div data-bbox="245 215 363 293" style="border: 1px solid black; width: 74px; height: 35px; margin-bottom: 5px;"></div> <p>Additional fee is required.</p>	<p><b>Specification of goods or services</b></p>

Total number of class(es)

**08. \*Signature**

I/We confirm that:

I/We have read and understood the “Important notes” of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples:  
Authorized person, Director, Partner  
or Principal Officer of Person making  
this request/Agent

**\*(d) Date**

DD-MM-YYYY

**09. Attachment(s)**

Total number of attachment(s)



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Intellectual Property Department

For official use

## Application for registration of a trade mark (including certification mark, collective mark and defensive mark)

### Trade Mark Form T2

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

#### Important notes

##### 1. General notes:

- a. Please note that only minimal changes to the application are allowed after you have filed the application. Your attention is drawn to section 46 of the Trade Marks Ordinance, rules 23 - 24 of the Trade Marks Rules and *How to apply to register a trade mark in the Hong Kong SAR* which can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).
- b. This form is available in Chinese and English. Either Chinese or English can be used as the language of proceedings. Please complete this form in English unless otherwise stated. The language of proceedings will be in English and the certificate of registration will be issued in English.
- c. You must complete Parts 01, 02, 04, 07 and 11.
- d. By submitting the application, you will be treated as having given consent to the Trade Marks Registry and its service provider to copy all the information provided for the purpose of the administration of the Trade Marks Ordinance and its subsidiary legislation.
- e. This form must be signed and dated.
- f. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- g. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)

##### 2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

##### 3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

##### 4. Copyright-protected materials

If you submit copies of any copyright-protected materials, including but not limited to e.g. a sample of a sound or movement mark in the form of an audio/video file, to the Trade Marks Registry at any time for processing your application and/or for reference purposes, please ensure the necessary consent has been obtained: you should only submit copies of copyright-protected materials where the relevant copyright owner(s) has/have consented to the use of such copies and the making of further copies by the Trade Marks Registry and its service providers for the purpose of the administration of the Trade Marks Ordinance and its subsidiary legislation.

##### 5. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\* Denotes mandatory fields

## 01. \*Details of applicant making request under section 38(2)(a)(i) or (b)(i) of the Trade Marks Ordinance for registration of a trade mark

Please ensure the applicant named in this part is capable of holding property including trade mark. If you are a sole proprietorship/partnership firm in Hong Kong, please provide the name(s) of the sole proprietor/partners followed by the trading name of the sole proprietorship/partnership firm.

If there is more than one applicant, please provide details of **all** applicants.

**\*(a) Name**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**\*(b) Address**

Flat/Floor/Building

Street/District/City

Country/Territory/Area


**\*(c) Applicant type**

Please mark **one** box only

**Individual** Go to [Part 02](#)

**Incorporated** Go to [Part 01\(d\)](#) (and [Part 01\(e\)](#) if applicable)

**Unincorporated** Go to [Part 02](#)

**(d) Country/Territory/Area of incorporation**

**(e) State of incorporation**

For applicant incorporated in the United States.

## 02. \*Address for service

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide details of an address for service in [Hong Kong](#). Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG**


**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**(e) Reference no.**

**03. Agent's details**

Go to Part 04 if you are not an agent.

Please complete this part if you have been duly authorized to act as an agent on behalf of the applicant(s) for the purpose of this application.

**(a) Name****(b) Address**

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

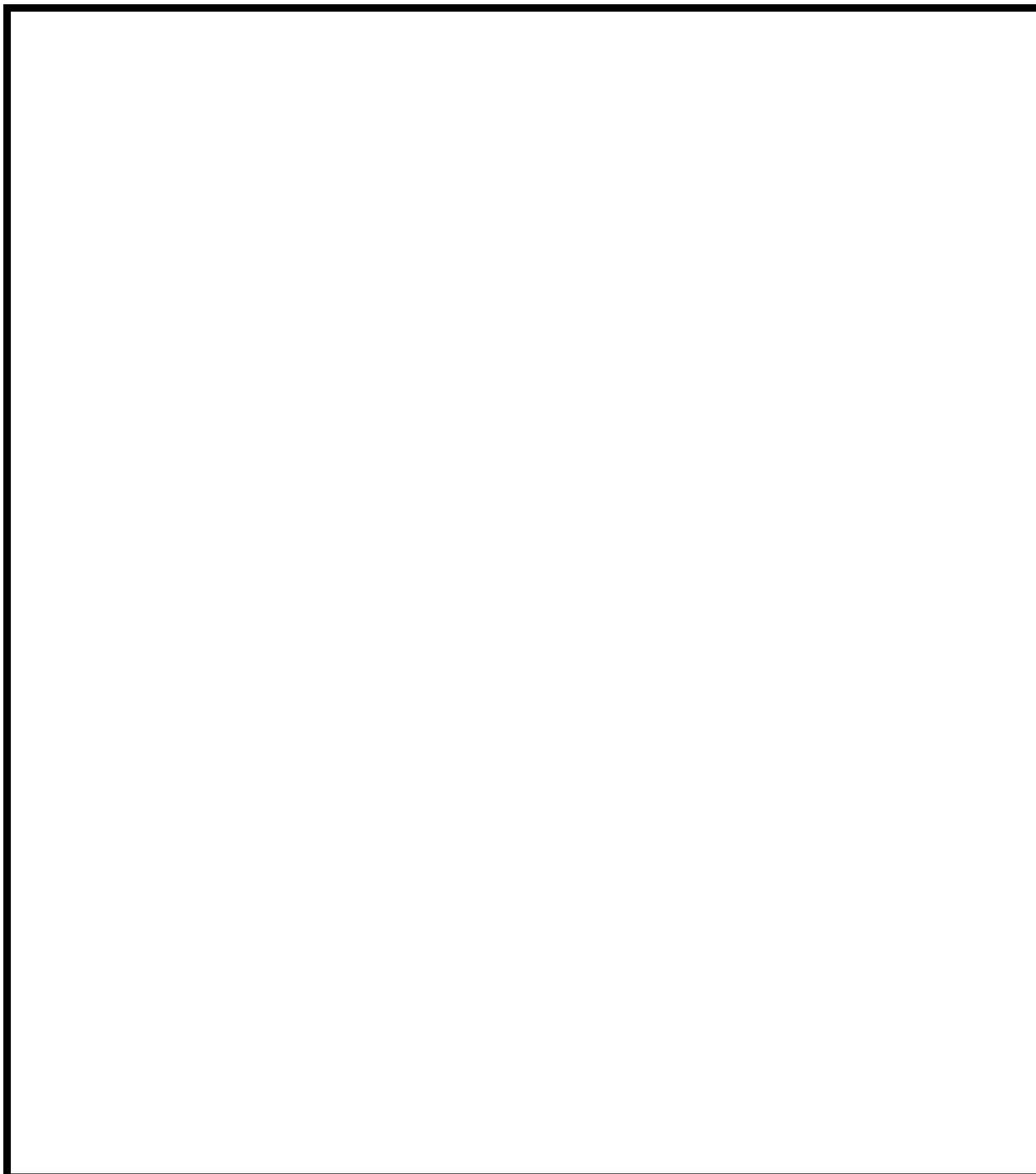
In Hong Kong

**(e) Reference no.**

**04. \*Trade Mark**

Place a representation of your trade mark in the box.

If you claim colour(s) as a trade mark or as element(s) of a trade mark, the representation of your trade mark must be in the colour(s) for which the claim is made.



If the trade mark contains word(s), letter(s) or Chinese character(s), please provide the details (if applicable).

**Series marks**

If the application relates to a series of marks, please indicate in the box the number of marks in the series (not more than 4).



## 05. Non-Roman letters and non-Chinese characters

Go to Part 06 if your mark does not contain non-Roman letters or non-Chinese characters.

If the trade mark consists of or contains a word, letter or character that is neither in Roman letters nor in Chinese characters, please state the language and provide the transliteration or translation of the word, letter or character in the space below.

(a) **Language**

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(b) **Transliteration or translation**

Non-Roman letters or non-Chinese characters	Transliteration
	Translation

## 06. 3-Dimensional shape, colour, sound, smell or other unconventional mark

Go to Part 07 if you do not claim colour(s) or 3-dimensional shape as a trade mark or as an element of a trade mark, or the trade mark is not a sound, smell or other unconventional mark.

Please mark the appropriate box(es)

(a)  **Colour**

If colour(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The applicant claims the colours red and blue as elements of the trade mark."

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(b)  **3-Dimensional shape**

If 3-dimensional shape(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The mark consists of a 3-dimensional shape. The applicant claims the shape of a shell as an element of the trade mark."

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(c)  **Sound**

(d)  **Smell**

(e)  **Others**

Examples:  
Movement mark, hologram.

For a sound, smell or other unconventional mark, please provide a statement of that fact, and a description of the mark.

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**07. \*Goods and/or services covered by this application**

Goods and services are classified in accordance with the Nice Classification. You may view the Nice Classification and select the descriptions of goods and/or services at [www.ipd.gov.hk](http://www.ipd.gov.hk).

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class. Please use semi-colons (;) to separate the goods or services listed in the specification.

<b>*Class no.</b>	<b>*Specification of goods or services</b> Example: Meat; fish; poultry.
<input data-bbox="236 421 368 495" type="text"/>	

<b>Class no.</b>	<b>Specification of goods or services</b>
<input data-bbox="236 1319 368 1393" type="text"/> Additional fee is required.	

<p><b>Class no.</b></p> <div data-bbox="231 212 363 286" style="border: 1px solid black; width: 83px; height: 33px; margin-bottom: 5px;"></div> <p>Additional fee is required.</p>	<p><b>Specification of goods or services</b></p>
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<p><b>Class no.</b></p> <div data-bbox="231 1102 363 1176" style="border: 1px solid black; width: 83px; height: 33px; margin-bottom: 5px;"></div> <p>Additional fee is required.</p>	<p><b>Specification of goods or services</b></p>
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If the space provided is not enough, please use additional sheet(s).

**Total number of class(es)**

## 08. Convention priority details

Go to [Part 09](#) if you do not claim priority.

If you have duly filed an application for registration of this trade mark in respect of the same goods or services in a Paris Convention country or WTO member within 6 months prior to the date of filing of this application, right of priority can be claimed. A claim of multiple priority dates in respect of different goods and/or services is acceptable.

If you claim priority, please provide particulars of the claim.

**(a) Priority date(s) claimed**

DD-MM-YYYY

**(b) Countries/Territories/Areas**

**(c) Application no(s).**

If known

**(d) Partial priority claim details**

If the priority claim only relates to part of goods and/or services or one of the marks in a series of trade marks, please specify (if applicable).

Example: "for Class 1", for mark "A" in the series.

## 09. Certification, collective or defensive mark

Go to [Part 10](#) if you are not applying for certification, collective or defensive mark.

Please indicate by marking the appropriate box the type of mark you are applying for registration.

**(a)  Certification mark**

If this application is for a certification mark, you must file regulations **within 9 months** from the date when you file this application. Attention is drawn to paragraphs 6 and 7 of Schedule 4 to the Trade Marks Ordinance and rule 101 of the Trade Marks Rules. The Trade Marks Ordinance and the Trade Marks Rules can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

**(b)  Collective mark**

If this application is for a collective mark, you must file regulations **within 9 months** from the date when you file this application. Attention is drawn to paragraphs 5 and 6 of Schedule 3 to the Trade Marks Ordinance and rule 100 of the Trade Marks Rules. The Trade Marks Ordinance and the Trade Marks Rules can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

**(c)  Defensive mark**

If this application is for a defensive mark, you must file statutory declaration or affidavit **within 9 months** from the date when you file this application. Attention is drawn to section 60 of the Trade Marks Ordinance and rule 99 of the Trade Marks Rules. The Trade Marks Ordinance and the Trade Marks Rules can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

## 10. Disclaimer, limitation or condition

Go to [Part 11](#) if you have no disclaimer, limitation or condition.

If you want to disclaim the right to the exclusive use of any part of your mark or to limit your use of the mark, please give details.

**11. \*Confirmation**

I/We confirm that:

I/We have read and understood the “Important notes” of this form.

The applicant is capable of holding property including trade mark.

The trade mark is being used by the applicant or with his consent in relation to the goods and/or services indicated in Part 07, or the applicant honestly intends to use the trade mark, or allows it to be used, in relation to those goods and/or services.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples:  
Authorized person, Director, Partner or  
Principal Officer of Applicant(s)/ Agent.

**\*(d) Date**

DD-MM-YYYY

**12. Attachment(s)**

Total number of attachment(s)



知識產權署

Intellectual Property Department

For official use

Trade Mark Form T5B

**Request to amend representation of trade mark  
Request to delete trade mark in series**

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

**Important notes**

**1 General notes:**

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)

**2. Use of personal data:**

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

**3. Use of other information:**

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

**4. Submission of application/request/notice:**

- a. In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\* Denotes mandatory fields

### 01. \*Trade Mark No. to which this request relates

### 02. \*Name of applicant for registration/owner of registered mark

### 03. \*Details to be amended

Please mark **one** box only

(a)  **Deletion of trade mark(s) from a series of marks**

Example: The original application/registration consists of a series of 4 marks. This request is to retain Marks "A" and "C", and delete Marks "B" and "D".

(i) Indicate the mark(s) to be **deleted**

	<b>Mark(s)</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(ii) Indicate the mark(s) to be **retained**

	<b>Mark(s)</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Go to [Part 05](#)

(b)  **Amendment of trade mark(s) of an application for registration**

Go to [Part 04](#)

If you wish to amend the representation of a mark which is the subject of an application for registration, please note the requirements of section 46 of the Trade Marks Ordinance and rules 24 to 26 of the Trade Marks Rules which can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

(c)  **Addition of a representation of a registered trade mark to the representation of trade mark(s) of an application for registration**

Representation of a registered trade mark can be added to the trade mark of an application for registration subject to all of the following conditions:

- At the time this request is made, the registered trade mark is registered in the applicant's name;
- The application named in Part 01 is made in respect of any or all of the goods or services for which the registered trade mark is registered; and
- The date of registration of the registered trade mark is earlier than the date of the application named in Part 01.

**Trade Mark No. of the registered trade mark**

Go to [Part 04](#)

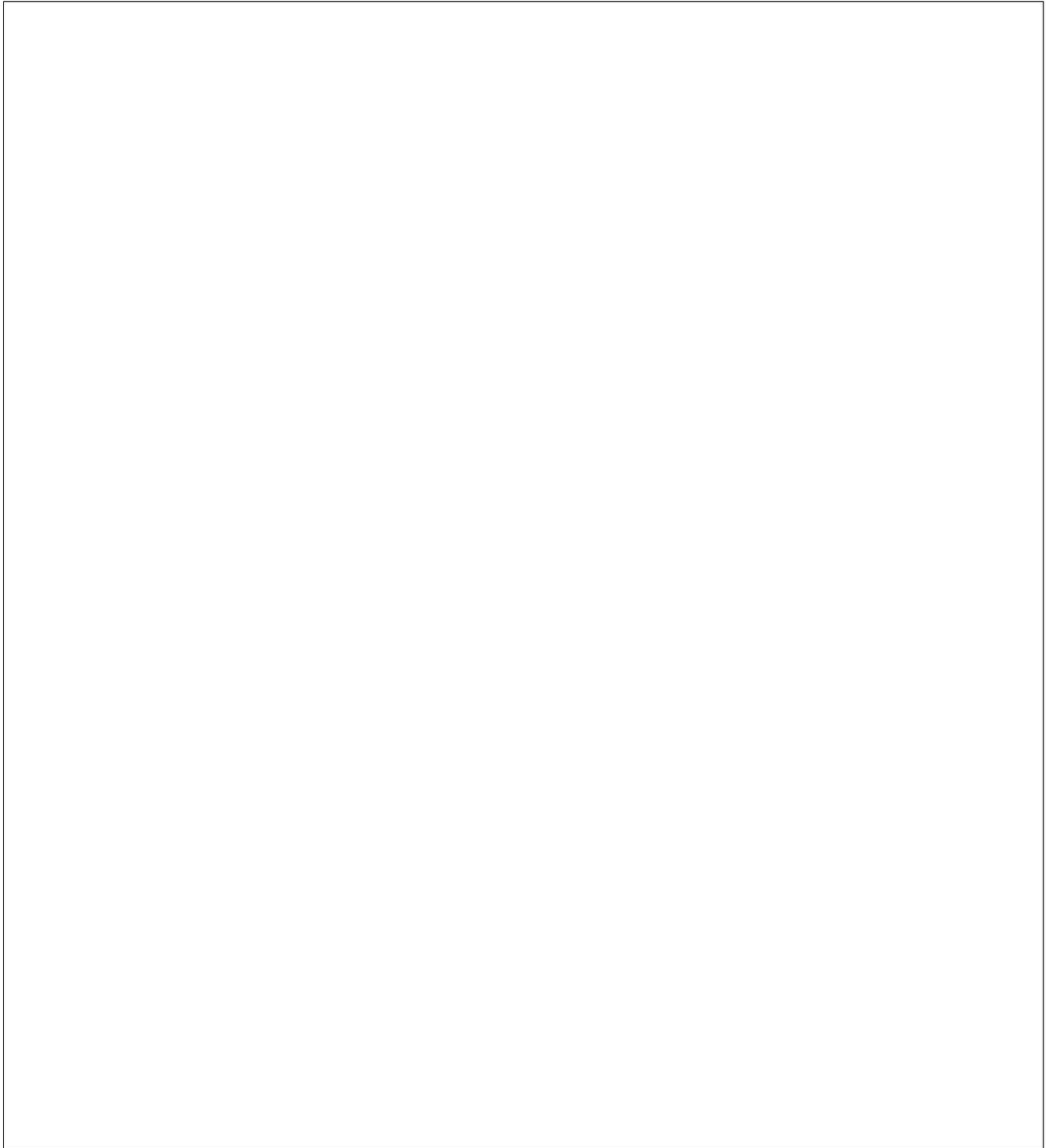
(d)  **Alteration of a registered trade mark**

Go to [Part 04](#)

Where a registered trade mark contains or consists of the owner's name or address, that name or address can be altered if such alteration does not substantially affect the identity of the trade mark in question.

**04. New representation of the trade mark(s)**

Place a new representation of your trade mark in the box.

A large, empty rectangular box with a thin black border, intended for the applicant to provide a new representation of their trade mark.

If the trade mark contains word(s), letter(s) or Chinese character(s), please provide the details (if applicable).

A smaller, empty rectangular box with a thin black border, intended for the applicant to provide details of the trade mark if it contains words, letters, or Chinese characters.

**05. \*Address for service**

The address for services provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG**

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**(e) Reference no.**

**06. Agent's details**

Go to Part 07 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG**

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**(e) Reference no.**

**07. \*Signature**

I/We confirm that I/we have read and understood the “Important notes” of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer  
of Applicant(s)/Agent.

**\*(d) Date**

DD-MM-YYYY

**08. Attachment(s)**

Total number of attachment(s)



知識產權署

Intellectual Property Department

For official use

## Application or notice to register registrable transaction (other than a licence)

Trade Mark Form T10

### Request to amend or remove registered particulars of security interest

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

#### Important notes

##### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)

##### 2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

##### 3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

##### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

Documentary evidence are **NOT** required in the following cases:

- **Assignment** – this form is signed by or on behalf of the assignor.
- **Assent** – this form is signed by or on behalf of the personal representative making the assent.
- **Grant of security interest** – this form is signed by or on behalf of the grantor of the security interest.
- **Amendment of registered particulars of security interest** – this form is signed by or on behalf of both the grantor and the grantee of the security interest.
- **Removal of registered particulars of security interest** – this form is signed by or on behalf of the grantee of the security interest.

\*Denotes mandatory fields

**01. \*Details of trade mark(s) affected by the registrable transaction**

**\*(a) Trade Mark No(s).**

This form can be used for more than one application and/or registration if they are covered by the same transaction. However, you need to file a separate form for each registrable transaction.





**\*(b) Name of applicant for registration(s)/owner of registered mark(s)/grantor of security interest**

**Important note:** A co-owner may not assign/charge his share in a trade mark without the consent of each other co-owner (Section 28(4) of the Trade Marks Ordinance).

**02. \*Type of registrable transaction**

Please mark **one** box only

- (a)  **Assignment/Transmission** Please complete Parts 03 to 04, and Parts 07 to 12.
- (b)  **Security Interest** Please complete Parts 05 to 12.

**03. Details of new owner**

**(a) Name of new owner**

If the name of the new owner is not in Roman letters or in Chinese characters, please provide a transliteration in Roman letters.

**By signing this form, it is confirmed that the new owner is capable of holding property including trade mark.**

**(b) Address**

Flat/Floor/Building

Street/District/City

Country/Territory/Area

**(c) Owner type**

Please mark **one** box only

- Individual** Go to Part 04
- Incorporated** Go to Part 03(d) (and Part 03(e) if applicable)
- Unincorporated** Go to Part 04

**(d) Country/Territory/Area of incorporation**

**(e) State of incorporation**

For new owner incorporated in the United States.

**04. Particulars of assignment/transmission****(a) Method of assignment/transmission**Please mark one box only **Assignment** **Assent** **Court order****(b) Date of assignment/ assent/ court order**

DD-MM-YYYY

**(c) Assignment/transmission of trade mark(s)**Please mark one box only**(i)  Full assignment/transmission****(ii)  Partial assignment/transmission**

If the change of ownership is in respect of any right in or under the registration(s) or application(s), you must provide a description of the right assigned/transferred.

Class no. <input type="text"/>	<b>Goods or services assigned/transferred</b>
Class no. <input type="text"/>	<b>Goods or services assigned/transferred</b>

**Others** Please specify the right assigned/transferred

If the space provided is not enough, please use additional sheet(s).

**05. Details of grantee of security interest****(a) Name of grantee**

If the name of the grantee is not in Roman letters or in Chinese characters, please provide a transliteration in Roman letters.

--

**(b) Address**

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**06. Particulars of security interest****(a) This application/notice/request relates to**

Please mark **one** box only

- Registration of particulars of grant of security interest Go to [Parts 06\(b\) and \(c\)](#)
- Amendment of registered particulars of security interest Go to [Part 06\(c\)](#)
- Removal of registered particulars of security interest Go to [Part 06\(c\)](#)

**(b) Nature of security interest**

Please mark **one** box only

- Fixed
- Floating

**(c) Extent of security/details of amendment and removal**

In the case of a grant of any security interest, please indicate the extent of the security, and the right in or under the trade mark(s) or application(s) that is secured.

In the case of an amendment or a removal of any registered particulars relating to a security interest, please provide details of the amendment or removal. If the space provided is not enough, please use additional sheet(s).

--

**07. \*Address for service of new owner/grantee of security interest**

The address for service provided in this part shall be treated as being in substitution for the current address for service of the applicant for registration(s)/owner of registered mark(s), or the address for service previously filed in relation to the grantee of security interest. All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

--

**\*(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG****(c) Telephone no.**

In Hong Kong

--

**(d) Fax no.**

In Hong Kong

--

**(e) Reference no.**

--

**08. Agent's details of new owner/grantee of security interest**

Go to Part 09 if there is no agent for the new owner/grantee of security interest.

If there is an agent for the new owner/grantee of security interest, please complete this part. The details provided in this part shall be treated as being in substitution for the current agent's details of applicant for registration(s)/owner of registered mark(s), or any agent's details previously filed relating to the grantee of security interest.

**(a) Name**

--

**(b) Address**

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG****(c) Telephone no.**

In Hong Kong

--

**(d) Fax no.**

In Hong Kong

--

**(e) Reference no.**

--

**09. Signature of or on behalf of applicant/owner/personal representative/grantor of security interest**

**(a) Signed by** (Please mark one box only)

Note: This includes where one co-applicant/co-owner is authorized to sign on behalf of each of the co-applicants/co-owners.

- Applicant/owner/personal representative
- Agent for applicant/owner/personal representative <sup>(Note)</sup>
- Grantor of security interest
- Agent for grantor of security interest <sup>(Note)</sup>

**I/We confirm that I/we have read and understood the “Important notes” of this form.**

**(b) Authorized signature**

**(c) Name of signatory**

**(d) Official capacity of signatory**

Examples:  
Director of the applicant/owner/grantor

**(e) Date**

DD-MM-YYYY

**10. Signature of or on behalf of new owner/grantee of security interest**

**(a) Signed by** (Please mark one box only)

Note: This includes where one co-applicant/co-owner is authorized to sign on behalf of each of the co-applicants/co-owners.

- New owner
- Agent for new owner <sup>(Note)</sup>
- Grantee of security interest
- Agent for grantee of security interest <sup>(Note)</sup>

**I/We confirm that I/we have read and understood the “Important notes” of this form.**

**(b) Authorized signature**

**(c) Name of signatory**

**(d) Official capacity of signatory**

Examples:  
Director of the new owner/grantee

**(e) Date**

DD-MM-YYYY

**11. Particulars of the filer**

The address provided in this part is for receiving correspondence in relation to this form.

If this part is left empty, the correspondence will be sent to the address for service of the new owner/grantee of security interest.

**(a) Name**

**(b) Address**  
 You must provide details of an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

	Flat/Floor/Building
	Street/District
<b>HONG KONG</b>	

**(c) Telephone no.**  
 In Hong Kong

**(d) Fax no.**  
 In Hong Kong

**(e) Reference no.**

**(f) Agent's Details**

If you have been duly authorized to act as an agent to file this form, please complete the following:

**(i) Name**

**(ii) Address**  
 You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

	Flat/Floor/Building
	Street/District
<b>HONG KONG</b>	

**12. Attachment(s)**

Total number of attachment(s)



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Intellectual Property Department

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## Application or notice to register a licence

Trade Mark Form T11

## Request to amend or remove registered particulars of a licence

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)

#### 2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

Documentary evidence are **NOT** required if:

- request for registration of a licence is signed by or on behalf of the grantor of the licence;
- request for removal of a licence is signed by or on behalf of the grantee of the licence;
- request for amendment of a licence is signed by or on behalf of both the grantor and grantee of the licence.

\*Denotes mandatory fields

## 01. \*Details of trade mark(s) affected by the licence

### \*(a) Trade Mark No(s).

This form can be used for a licence between the same parties relating to one or more than one trade mark application or registration. However, you need to file a separate form for each licence.





### \*(b) Name of grantor of licence/sub-licence

Grantor of the licence refers to the applicant for registration(s) or the owner of registered mark(s).  
Grantor of the sub-licence refers to the licensee.

## 02. \*Type of licence

Please mark **one** box only

Licence

Sub-licence

## 03. \*Details of licensee/sub-licensee

### \*(a) Name

If the name of the licensee/sub-licensee is not in Roman letters or in Chinese, please provide a transliteration in Roman letters.

### \*(b) Address

Flat/Floor/Building

Street/District/City

Country/Territory/Area

## 04. \*This application/notice/request relates to

Please mark **one** box only

(a)  **Registration of particulars of a licence/sub-licence** Go to [Part 05](#)

(b)  **Removal of registered particulars of a licence/sub-licence** Go to [Part 06](#)

(c)  **Amendment of registered particulars of a licence/sub-licence**

You must provide details of amendment in the box below and go to [Part 06](#).

**05. Particulars of licence/sub-licence**

(a) **Date licence/sub-licence starts**

DD-MM-YYYY
------------

(b) **Date licence/sub-licence ends**  
where licence is for fixed period

DD-MM-YYYY
------------

(c) **Is the licence exclusive?**

Please mark **one** box only

- Yes
- No

(d) **Goods and/or services covered by the licence/sub-licence**

Please mark **one** box only

- All goods and/or services of the trade mark(s)**
- Some goods and/or services of the trade mark(s)**

You must specify the classes and goods and/or services covered by the licence/sub-licence. If the space provided is not enough, please use additional sheet(s).

Class no. <input style="width: 100%; height: 40px;" type="text"/>	<b>Goods and/or services covered by the licence</b>
Class no. <input style="width: 100%; height: 40px;" type="text"/>	<b>Goods and/or services covered by the licence</b>

(e) **Other limitations to which the licence is subject**

If applicable

--

If the space provided is not enough, please use additional sheet(s).

**06. \*Address for service of licensee/sub-licensee**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

--

**\*(b) Address**

You must provide details of an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG****(c) Telephone no.**

In Hong Kong

--

**(d) Fax no.**

In Hong Kong

--

**(e) Reference no.**

--

**07. Agent's details for licensee/sub-licensee**

Go to Part 08 or 09 if there is no agent for the licensee/sub-licensee.

If there is an agent for the licensee/sub-licensee, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed relating to the licensee/sub-licensee.

**(a) Name**

--

**(b) Address**

You must provide details of an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG****(c) Telephone no.**

In Hong Kong

--

**(d) Fax no.**

In Hong Kong

--

**(e) Reference no.**

--

**08. Signature of or on behalf of grantor of the licence/sub-licence**

(a) Signed by

Please mark **one** box only

Grantor of the licence/sub-licence

Agent for grantor of the licence/sub-licence

**I/We confirm that I/we have read and understood the “Important notes” of this form.**

(b) Authorized signature

(c) Name of signatory

(d) Official capacity of signatory

Example:  
Director of the grantor of the  
licence/sub-licence

(e) Date

DD-MM-YYYY

**09. Signature of or on behalf of licensee/sub-licensee**

(a) Signed by

Please mark **one** box only

Licensee/sub-licensee

Agent for licensee/sub-licensee

**I/We confirm that I/we have read and understood the “Important notes” of this form.**

(b) Authorized signature

(c) Name of signatory

(d) Official capacity of signatory

Example:  
Director of the licensee/sub-licensee

(e) Date

DD-MM-YYYY

**10. Particulars of the filer**

The address provided in this part is for receiving correspondence in relation to this form.

If this part is left empty, the correspondence will be sent to the address for service of licensee/sub-licensee.

**(a) Name**

**(b) Address**

You must provide details of an address in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**(e) Reference no.**

**(f) Agent's Details**

If you have been duly authorized to act as an agent to file this form, please complete the following:

**(i) Name**

**(ii) Address**

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**11. Attachment(s)**

Total number of attachment(s)



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Intellectual Property Department

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## Request for extension of time

### Trade Mark Form T13

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

#### Important notes

##### 1. General notes:

- a. This form is used for extending time limits during the application for registration process as well as in opposition or proceedings to revoke, invalidate, vary or rectify registration (rules 13(3), 13(6), 16(4), 17(3), 94, 121(2) and 121(3) of the Trade Marks Rules), Cap. 559A. The Trade Marks Rules, Cap. 559A, can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).
- b. Please note that some time limits are non-extendable (see rule 95 of the Trade Marks Rules, Cap. 559A).
- c. Please complete this form in English unless otherwise stated.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- f. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)

##### 2. Use of personal data:

Personal data collected by the Registrar of Trade Marks ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

##### 3. Use of other information:

- a. The Trade Marks Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to Rules 68 and 69 of the Trade Marks Rules, Cap. 559A. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

##### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\* Denotes mandatory fields

**01. \* Details of the application for extension of time**

**\*(a) Trade Mark No.**

The request relates to one trade mark application or registration only.

**\*(b) Name of party filing this request**

Examples: Name of applicant for registration; or owner of registered mark; or intervenor; or intended opponent/opponent; or applicant for revocation/ invalidation/variation/rectification

**\*(c) Please indicate whether this request relates to an application, opposition or other proceedings** (Please mark one box only)

- application for registration – rule 13(3) of the Trade Marks Rules Go to [Part 02](#)
- application for registration – rule 13(6) of the Trade Marks Rules Go to [Part 01\(d\)](#)
- opposition and other proceedings Go to [Part 01\(e\)](#)

**(d) For extension of time sought under rule 13(6) only**

(i) **Period of extension of time requested:**  **Months**

**(ii) Reason(s) for extension of time requested**

Please mark the appropriate box(es)

- obtaining the consent of the owner of a relevant earlier trade mark
- obtaining an assignment of a relevant earlier trade mark
- disposing of invalidation proceedings which have been issued against an earlier trade mark
- disposing of revocation proceedings which have been issued against an earlier trade mark
- preparation of evidence of use
- others, please state the reasons below:

**(e) For opposition and other proceedings only**

**(i) Date until which extension of time is requested**

DD-MM-YYYY

**(ii) Reason for extension of time requested**

The application must be supported by full reason for the request. Simply stating that the applicant needs more time is tautologous.

**(iii) This extension request relates to:**

Filing evidence / document / information under rule  of the Trade Marks Rules in the opposition proceedings relating to the Trade Mark No. named in Part 01(a)

Filing evidence / document / information under rule  of the Trade Marks Rules in the

proceedings relating to the Trade Mark No. named in Part 01(a)

**(iv) Please mark the box below if you have given notice to every party to these proceedings by way of sending a copy of this request**

See rule 94(2) of the Trade Marks Rules which can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk)

Copy of this request has been sent to every party to these proceedings

**02. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide details of an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG**

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**(e) Reference no.**

**03. Agent's details**

Go to Part 04 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide details of an address in Hong Kong, where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG**

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**(e) Reference no.**

**04. \*Signature**

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples:  
Authorized person, Director,  
Partner or Principal Officer of  
Applicant(s) or  
Owner(s)/Agent.

**\*(d) Date**

DD-MM-YYYY

**05. Attachment(s)**

Total number of attachment(s)