

Validation rules for Web-Form P4

Section/Field name	Field Type	Feature	Validation
Important Notes	Note	Please refer to “Common Features for All Patents Web-Forms”.	
01. Reference	Section		
Filer’s reference	Text		
02. Details of applicant(s)	Section	Section Repetition: Yes	
If there is more than one applicant, please provide details of all applicants.	Note for 02		
(a) Name in English	Text		• Not mandatory field
If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters	Note for 02(a)		
(b) Name in Chinese	Text		• Not mandatory field
(if applicable)	Note for 02(b)		
(c) Address [Line 1: Flat/Floor/Building]	Text		• There must be texts in the field for “Flat/Floor/Building” or “Street/District”
(c) Address [Line 2: Street/District]	Text		• There must be texts in the field for “Flat/Floor/Building” or “Street/District”
(c) Address: [Line 3: Country/Territory/Area]	List		• Not mandatory field
(d) Applicant type	Checkbox Possible Value: • Individual • Incorporated • Unincorporated	<ul style="list-style-type: none"> • Editable for all users • After user marks on a checkbox, the remaining two should be disabled • If ‘Incorporated’ is selected, system should enable fields (e) and/or (f). 	• Only one type can be selected
Please mark one box only	Note for (d)		
(e) Country/Territory/Area of incorporation	List	• Editable for all users	
(f) State of incorporation	List	• Editable for all users	

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		<ul style="list-style-type: none"> Disable this field if the country of incorporation selected in (d) above is not “United States of America (US)” 	
For applicant incorporated in the United States	Note for (f)		
03. Statement of entitlement to apply	Section		
Go to <u>Part 04</u> if the applicant is the person named as the applicant in the designated patent application. If the applicant is NOT the person named as the applicant in the designated patent application, please mark the following box(es) for providing a statement explaining the applicant’s entitlement to apply for the grant of a standard patent for the invention and submit the prescribed documents supporting the statement. (Section 15(2)(d), Patents Ordinance and section 9, Patents (General) Rules)	Note for (03)		
Statement	Checkbox Possible values: <ul style="list-style-type: none"> By virtue of assignment By virtue of merger Others (please specify) 	<ul style="list-style-type: none"> Should allow multiple selections If “Others (please specify)” is selected, the system should enable the existing text field below 	<ul style="list-style-type: none"> Mandatory to complete the text field if “Others (please specify)” is checked
Please mark the appropriate box(es)	Note for (03)		
04. Title of invention	Section		
You must state the title of the invention in both English and Chinese	Note for (04)		
(a) English	Text	Warning if “English title” is blank	<ul style="list-style-type: none"> Not mandatory

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(b) Chinese	Text	Warning if “Chinese title” is blank	<ul style="list-style-type: none"> Not mandatory
05. Details of designated patent application	Section		
(a) Application no.	Text		<ul style="list-style-type: none"> Not mandatory
(b) Filing Date	Date		<ul style="list-style-type: none"> Must not be later than publication date in this subsection if the publication date is not blank Must not be later than the current date Not mandatory
(c) Designated patent office: [Checkbox Text 1: CN]	Checkbox Possible values: <ul style="list-style-type: none"> CN EP(GB) GB 	Only one value can be selected.	<ul style="list-style-type: none"> Not mandatory
Please mark one box only.	Note for (c)		
(d) Publication no.	Text		
(e) Publication date	Date		<ul style="list-style-type: none"> Must not be earlier than the filing date in the subsection if the filing date is not blank Must not be later than the current date
(if any)	Notes for (d),(e)		
06. Details of international application	Section		
Go to Part 07 if the designated patent application is NOT based on an international application. If the designated patent application is based on an international application, please provide the following details. (Section 16, Patents Ordinance and section 15, Patents (General) Rules)	Note for 06		
(a) International application no.	Text		
(b) International filing date	Date	<ul style="list-style-type: none"> Warning if different from the date in Part 05 (b) 	<ul style="list-style-type: none"> Must not be later than the publication date in this subsection if the publication

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			date is not blank. Must not be later than the current date
(c) International publication no.	Text		<ul style="list-style-type: none"> Not mandatory
(d) International publication date	Date		<ul style="list-style-type: none"> Must not be earlier than the filing date in this subsection if the filing date is not blank
(e) Date of publication in the designated patent office indicating that the international application has validly entered the national phase	Date		<ul style="list-style-type: none"> Must be later than the filing date in this subsection if the filing date is not blank
(if different from the publication date in Part 05(e))	Note for (e)		
or	Note		
(f) Date of issuance of the National Application Notification by the State Intellectual Property Office, People's Republic of China	Date		<ul style="list-style-type: none"> Must be later than the filing date in this subsection if the filing date is also not blank
07. Details of earlier application	Section		
Go to <u>Part 08</u> if you do NOT claim the filing date of an earlier application. If the application is divided or derived from an earlier Hong Kong application, please provide the following details.	Note for (07)		
(a) Type	Checkbox Possible values: <ul style="list-style-type: none"> Divisional application (section 22, Patents Ordinance)] New application filed on court order upon 	<ul style="list-style-type: none"> Only one can be selected After the user selects one of the possible values, the system will enable the existing field (b). 	

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	determination of right to patent after grant (section 55, Patents Ordinance)		
Please mark one box only.	Note for (a)		
(b) Earlier application no.	Text		• Mandatory field
(c) Earlier application filing date	Date	Prefilled by the system and not editable according to the application no.	
(d) Publication date of the request to record of the earlier application	Date	Prefilled by the system and not editable according to the application no.	
08. Statement of details of priority claim (Please do not submit priority document)	Section	Section Repetition: Yes	
Go to Part 09 if you do NOT claim priority. Where a claim of priority under section 98, Patents Ordinance is made, please provide a statement of the following details. (Section 15(2)(e), Patents Ordinance).	Note for (08)		
Country/Territory/Area	List		
Priority application no.	Text		
Priority application filing date	Date	<ul style="list-style-type: none"> Warning if it is 12 months earlier than the filing date of the designated patent application in Part 05 (b) Warning if it is later than the filing date of the designated patent application in Part 05 (b) 	• Must not be later than the current date
09. Statement of inventorship	Section	Section Repetition: Yes	
Go to Part 10 if the designated patent application contains the inventor's name. If the designated patent application does NOT contain the inventor's name, please provide a statement	Note for (09)		

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identifying the person(s) the applicant believes to be the inventor(s). If the name of the inventor is not in Roman letters or in Chinese, please include a transliteration in Roman letters.			
Name in English	Text		
Name in Chinese(if applicable)	Text		
10. Statement of non-prejudicial disclosure	Section		
Go to <u>Part 11</u> if you do NOT claim non-prejudicial disclosure. Where a claim of non-prejudicial disclosure is made, please provide a statement indicating the following details relating to the previous disclosure. (Section 15(2)(f), Patents Ordinance and section 10, Patents (General) Rules)	Note for (10)		
(a) Name of the exhibition or meeting	Text		
(b) Place of the exhibition or meeting	Text		
(c) Opening date of the exhibition or meeting	Date		
(d) Date of first disclosure	Date		• Must be not later than the current date
(if the first disclosure did not take place on the opening date of such exhibition or meeting)	Note for 10(d)		
11. List of documents	Section		
Please enter the no. of sheets of attached document(s), if any, in the following box(es)	Note for (11)		
(a) Additional sheet(s) attached to this form	Attachment	<ul style="list-style-type: none"> • Repeatable • Only PDFs allowed 	

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sheet(s)	Text	<ul style="list-style-type: none"> Non-editable Prefilled by the system when the PDF is uploaded 	
(b) Copy of the designated patent application as published	Attachment	Same as Part 11 (a)	
sheet(s)	Text		
(c) In the case of an international application, copy of:	Note		
(i) the international application as published by the International Bureau	Attachment	Same as Part 11 (a)	
sheet(s)	Text		
(ii) translation of the international application published by the designated patent office	Attachment	Same as Part 11 (a)	
sheet(s)	Number		
(iii) publication of information in the designated patent office concerning the international application	Attachment	Same as Part 11 (a)	
sheet(s)	Text		
(d) Translation of abstract	Attachment	Same as Part 11 (a)	
sheet(s)	Text		
(e) The prescribed documents supporting the statement of entitlement to apply mentioned in Part 03 and its translation into the language of the proceedings if it is not in one of the official languages	Attachment	Same as Part 11 (a)	
sheet(s)	Text		
(f) Others (please specify)	Attachment/Text	<ul style="list-style-type: none"> Repeatable Only PDFs allowed When the user uploads the file, the system should enable a text field. 	
sheet(s)	Text	<ul style="list-style-type: none"> Non-editable Pre-filled by the system when the PDF is uploaded 	
12. Address for service	Section	Please refer to “Common Features for All Patents Web-Forms”.	
13. Agent’s details	Section	Please refer to “Common Features for All Patents Web-Forms”.	

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14. Signature	Section	Please refer to “Common Features for All Patents Web-Forms”.
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