

# Validation Rules for Web-Form T11

Section/Field name	Field Type	Feature	Validation
<b>Important notes</b>			
Documentary evidence are <b>NOT</b> required if: <ul style="list-style-type: none"> <li>request for registration of a licence is signed by or on behalf of the grantor of the licence;</li> <li>request for removal of a licence is signed by or on behalf of the grantee of the licence;</li> <li>request for amendment of a licence is signed by or on behalf of both the grantor and grantee of the licence.</li> </ul>	Note		
<b>01. *Details of trade mark(s) affected by the licence</b>	Section		
This form can be used for a licence between the same parties relating to one or more than one trade mark application or registration. However, you need to file a separate form for each licence.	Note		
(a) Trade Mark No.	Text	<ul style="list-style-type: none"> <li>6 boxes are displayed by default as in paper form</li> <li>Repeatable field</li> <li>Editable</li> <li>Same as “Common Feature” for ‘Application No’s’</li> </ul>	<ul style="list-style-type: none"> <li>Mandatory</li> <li>Must be a valid Trade Mark No.</li> <li>The TM status must be one of the followings: <ul style="list-style-type: none"> <li>– New</li> <li>– Deficiency Checking Completed</li> <li>– First Opinion</li> <li>– Further Opinion</li> <li>– Hearing</li> <li>– Ready for Publication</li> <li>– Published</li> <li>– Opposed</li> <li>– Proposed Opposition</li> </ul> </li> </ul>

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			<ul style="list-style-type: none"> <li>– Registered</li> <li>– Expired</li> <li>– Appeal</li> <li>– Refuse Letter</li> </ul>
(b) Name of grantor	Text	<ul style="list-style-type: none"> <li>• NOT populated from the system.</li> <li>• Editable</li> <li>• Repeatable field</li> </ul>	<ul style="list-style-type: none"> <li>• Mandatory</li> <li>• Cannot be empty for each field.</li> </ul>
Grantor of the licence refers to the applicant for registration(s) or the owner of registered mark(s). Grantor of the sub-licence refers to the licensee.	Note		
<b>02. *Type of licence</b>	Section		
Please mark <b><u>one</u></b> box only	Note		
<input type="checkbox"/> Licence <input type="checkbox"/> Sub-licence	Checkbox	<ul style="list-style-type: none"> <li>• Does not allow multiple selection</li> <li>• Refer to “Common features for All Trade Marks Web-Forms” for the checkbox feature.</li> </ul>	Mandatory
<b>03. Details of licensee/sub-licensee</b>	Section		
(a) Name	Text	<ul style="list-style-type: none"> <li>• Non-repeatable</li> <li>• Not populated from the system</li> </ul>	Mandatory

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If the name of the licensee/sub-licensee is not in Roman letters or in Chinese, please provide a transliteration in Roman letters.	Note		
(b) Address			
Flat/Floor/Building	Text		<ul style="list-style-type: none"> <li>Must not be empty if the field “Street/District” is empty.</li> </ul>
Street/District	Text		<ul style="list-style-type: none"> <li>Must not be empty if the Field “Flat/Floor/ Building” is empty.</li> </ul>
Country/Territory/ Area	List	Same as “Common Feature” for ‘Country/Territory/Area	Mandatory
<b>04. *This application/ notice/ request relates to</b>	Section		
Please mark <b>one</b> box only	Note		
(a) <input type="checkbox"/> Registration of particulars of a licence/sub-licence (b) <input type="checkbox"/> Removal of registered particulars of a licence/sub-licence (c) <input type="checkbox"/> Amendment of registered particulars of a licence/sub-licence	Checkbox	<ul style="list-style-type: none"> <li>Does not allow multiple selection Refer to “Common features for All Trade Marks Web-Form” for the checkbox feature.</li> <li>If 04(a) “Registration” is marked, enable Part 05 directly.</li> <li>If 04(b) “Removal” is marked, go to Part 06 directly; disable Part 05.</li> <li>If 4(c) “Amendment” is marked, enables the subsection “Details of Amendment”.</li> </ul>	Mandatory
You must provide details of the amendment.	Note		

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Details of amendment	Text box	<ul style="list-style-type: none"> <li>• The text box is collapsed and disabled by default.</li> <li>• Expands and enables only when selecting the checkbox 04(c) “Amendment”.</li> <li>• Removes the content entered and disables the text box when deleting the tick in the checkbox 04(c) “Amendment”.</li> <li>• Pops up a warning message before removing the content entered and disabling the text box.</li> </ul>	<ul style="list-style-type: none"> <li>• Mandatory only if 04(c) “Amendment” is marked.</li> <li>• Cannot be empty if this Subsection is enabled.</li> </ul>
<b>05. Particulars of licence/sub-licence</b>		<ul style="list-style-type: none"> <li>• The section is collapsed and disabled by default.</li> <li>• Enables only when selecting the checkbox 04(a) “Registration”.</li> <li>• Removing the content entered and disabled the section when deleting the tick in the checkbox 04(a) “Registration”.</li> <li>• Pops up a warning message before removing the content entered and disabling the section.</li> <li>• Collapses the section when selecting the checkbox 04(b) “Removal” or 04(c) “Amendment”; and re-expand the section when</li> </ul>	

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		deleting the tick in the checkbox 04(b) or 04(c).	
(a) Date licence/sub-licence starts	Date calendar	<ul style="list-style-type: none"> <li>*Please refer to “Common features for All Trade Marks Web-Forms” for date field feature.</li> </ul>	<ul style="list-style-type: none"> <li>Mandatory only if 04(a) “Registration” is marked.</li> <li>Must be in a valid date format.</li> </ul>
(b) Date licence/sub-licence ends	Date calendar	<ul style="list-style-type: none"> <li>*Please refer to “Common features for All Trade Marks Web-Forms” for date field feature.</li> </ul>	<ul style="list-style-type: none"> <li>Must be in a valid date format.</li> </ul>
(where licence is for fixed period)	Note		
(c) Is the licence/sub-licence exclusive?			
Please mark <b>one</b> box only	Note		
(i) <input type="checkbox"/> Yes (ii) <input type="checkbox"/> No	Checkbox	<ul style="list-style-type: none"> <li>Does not allow multiple selection</li> <li>Refer to “Common features for all TM Web-Forms” for the checkbox feature.</li> </ul>	<ul style="list-style-type: none"> <li>Mandatory only if 04(a) “Registration” is marked.</li> </ul>
(d) Goods and/or services covered by the licence/sub-licence			
Please mark <b>one</b> box only	Note		
<input type="checkbox"/> All goods and services of the trade mark(s) <input type="checkbox"/> Some goods and services of the trade mark(s)	Checkbox	<ul style="list-style-type: none"> <li>Does not allow multiple selection</li> <li>Refer to “Common features for All Trade Marks Web-Forms” for the checkbox feature.</li> </ul>	<ul style="list-style-type: none"> <li>Mandatory only if 04(a) “Registration” is marked.</li> </ul>
You must specify the classes and goods and/or services covered by the licence/sub-licence:	Note		

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<p>A table showing</p> <ul style="list-style-type: none"> <li>Class No.</li> <li>Goods and/or services covered by the licence</li> </ul>	<p>Table with editable fields</p> <p>Class No.: Pop-up window</p> <p>Goods/services: Text</p>	<ul style="list-style-type: none"> <li>The table is disabled by default</li> <li>Enables only when selecting the checkbox “Some goods...” in 05(d).</li> <li>Removes the content entered and disables the table when deleting the tick in the checkbox “Some goods...” in 05(d).</li> <li>Pops up a warning message before removing the content entered and disabling the table.</li> <li>Collapses the table when selecting the checkbox “All goods...” in 05(d) ; and re-expands when deleting the tick in the checkbox “All goods” in 05(d);</li> <li>Repeatable</li> <li>Allow add or remove a repeatable row. When a row with filled data is to be deleted, a confirmation message will pop up.</li> <li>The rows set by default cannot be deleted.</li> <li>Pops up a confirmation message of removing the row(s) with filled data.</li> <li>Auto spell-check according to the browser’s settings.</li> </ul>	<ul style="list-style-type: none"> <li>The table must not be empty if the checkbox “Some goods...” in 05(d) is marked.</li> <li>Must not be empty for the first row if the table is enabled</li> <li>“Class no.” must not be empty if its corresponding field “Good and/or services covered by the licence” is filled.</li> <li>Duplicate class no. is not allowed.</li> <li>“Class no.” must exist in the trade mark concerned.</li> <li>“Goods and/or services covered by the licence” must not be empty if its corresponding field “Class no.” is filled.</li> </ul>
(e) Other limitations to which the licence is subject	Text box		

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(if applicable)	Note		
<b>06. *Address for service of licensee/sub-licensee</b>			
The address for service provided in this box shall be treated as being in substitution for any address for service previously filed. The address provided below is for receiving correspondence.	Note		
<b>(a) Name</b>	Text	<ul style="list-style-type: none"> <li>NOT populated from the system</li> <li>Editable</li> </ul>	Mandatory
<b>(b) Address</b>			Mandatory
You must provide an address in <u>Hong Kong</u> . Please note that a P.O. Box or “care of” address is not acceptable.	Note		
Flat/Floor/Building	Text	<ul style="list-style-type: none"> <li>NOT populated from the system</li> <li>Editable</li> </ul>	<ul style="list-style-type: none"> <li>There must be texts in the field for “Flat/Floor/Building” or “Street/District”.</li> </ul>
Street/District	Text	<ul style="list-style-type: none"> <li>NOT populated from the system</li> <li>Editable</li> </ul>	<ul style="list-style-type: none"> <li>There must be texts in the field for “Flat/Floor/Building” or “Street/District”.</li> </ul>
HONG KONG	Note	<ul style="list-style-type: none"> <li>For the Chinese version of the web-form HONG KONG should be displayed before the ‘Flat/Floor/Building’ field.</li> </ul>	
<b>(c) Telephone no.</b>	Text	<ul style="list-style-type: none"> <li>NOT populated from the system</li> <li>Editable</li> </ul>	
In Hong Kong	Note for (c)		
<b>(d) Fax no.</b>	Text	<ul style="list-style-type: none"> <li>NOT populated from the system</li> </ul>	

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		<ul style="list-style-type: none"> <li>• Editable</li> </ul>	
In Hong Kong	Note for (d)		
<b>(e) Reference no.</b>	Text	<ul style="list-style-type: none"> <li>• NOT populated from the system</li> <li>• Editable</li> </ul>	
<b>07. Agent's details (for licensee/sub-licensee)</b>			
Go to Part 08 or 09 if there is no agent for the licensee/sub-licensee.  If there is an agent for the licensee/sub-licensee, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed relating to the licensee/sub-licensee.	Note		
<b>(a) Name</b>	Text	<ul style="list-style-type: none"> <li>• NOT populated from the system</li> <li>• Editable</li> </ul>	<ul style="list-style-type: none"> <li>• Mandatory if the form is signed by the agent of the licensee/sub-licensee (i.e. 09(a)(ii) is marked).</li> </ul>
<b>(b) Address</b>	Text		
You must provide an address in <u>Hong Kong</u> where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.			
Flat/Floor/Building	Text	<ul style="list-style-type: none"> <li>• NOT populated from the system</li> <li>• Editable</li> </ul>	<ul style="list-style-type: none"> <li>• Mandatory if the form is signed by the agent of the licensee/sub-licensee (i.e. 09(a)(ii) is marked).</li> <li>• There must be texts in the field for "Flat/Floor/Building" or "Street/District" if (a) Name is not empty.</li> </ul>
Street/District	Text	<ul style="list-style-type: none"> <li>• NOT populated from the system</li> <li>• Editable</li> </ul>	<ul style="list-style-type: none"> <li>• Mandatory if the form is signed by the agent of the licensee/sub-licensee (i.e. 09(a)(ii) is marked).</li> </ul>



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			<ul style="list-style-type: none"> <li>There must be texts in the field for “Flat/Floor/Building” or “Street/District” if (a) Name is not empty.</li> </ul>
HONG KONG	Note	<ul style="list-style-type: none"> <li>For the Chinese version of the web-form HONG KONG should be displayed before the ‘Flat/Floor/Building’ field.</li> </ul>	
<b>(c) Telephone no.</b>	Text	<ul style="list-style-type: none"> <li>NOT populated from the system</li> <li>Editable</li> </ul>	
In Hong Kong	Note for (c)		
<b>(d) Fax no.</b>	Text	<ul style="list-style-type: none"> <li>NOT populated from the system</li> <li>Editable</li> </ul>	
In Hong Kong	Note for (d)		
<b>(e) Reference no.</b>	Text	<ul style="list-style-type: none"> <li>NOT populated from the system</li> <li>Editable</li> </ul>	
<b>08. Signature of or on behalf of grantor of the licence/sub-licence</b>			<ul style="list-style-type: none"> <li>If 04 (a) Registration is selected:               <ul style="list-style-type: none"> <li>(i)Both Section 08 and Section 09 must be signed or;</li> <li>(ii)Section 08 must be signed or;</li> <li>(iii)Section 09 must be signed and there is an attachment filed with the form.</li> </ul> </li> <li>If 04 (b) Removal is selected:               <ul style="list-style-type: none"> <li>(i)Both Section 08 and Section 09 must be signed or;</li> <li>(ii)Section 09 must be signed or;</li> <li>(iii)Section 08 must be signed and there is an attachment filed with the form.</li> </ul> </li> <li>If 04(c) Amendment is selected:               <ul style="list-style-type: none"> <li>(i)Both Section 08 and Section 09 must be signed or;</li> </ul> </li> </ul>

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			(ii)Section 08 must be signed and there is an attachment filed with the form or; (iii)Section 09 must be signed and there is an attachment filed with the form.
(a) Signed by			
Please mark <b>one</b> box only.	Note		
<input type="checkbox"/> <b>Grantor of the licence/sub-licence</b> <input type="checkbox"/> <b>Agent for grantor of the licence/sub-licence</b>	Checkbox (single selection)	<ul style="list-style-type: none"> <li>Refer to “Common features for all TM Web-Forms” for the checkbox feature.</li> <li>Grantor of the licence is enabled for Owner accounts</li> <li>Agent for grantor of the licence/sub-licence is enabled for Agent accounts</li> </ul>	<ul style="list-style-type: none"> <li>Mandatory if 09(a) “Signature of or on behalf of licensee/sub-licensee” is empty.</li> </ul>
Text as displayed in the paper form	Note	<ul style="list-style-type: none"> <li>Signature section will have a checkbox</li> <li>The system will populate the information in the fields inside the section.</li> <li>The ‘important notes’ will be a link redirecting the user to the first page of the web-form with the important notes.</li> </ul>	
(b) Authorized signature	Text	Predefined text	

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(c) Name of signatory	Text	<ul style="list-style-type: none"> <li>Populated by the system if any checkbox in 08(a) is checked.</li> <li>Not editable</li> </ul>	
(d) Official capacity of signatory	Text	<ul style="list-style-type: none"> <li>Populated by the system if any checkbox in 08(a) is checked and this field is editable.</li> </ul>	
(e) Date	Date	<ul style="list-style-type: none"> <li>Populated by the system if any checkbox in 08(a) is checked and this field is not editable.</li> </ul>	
<b>09. Signature of or on behalf of licensee/sub-licensee</b>			<ul style="list-style-type: none"> <li>If 04 (a) Registration is selected: <ul style="list-style-type: none"> <li>(i) Both Section 08 and Section 09 must be signed or;</li> <li>(ii) Section 08 must be signed or;</li> <li>(iii) Section 09 must be signed and there is an attachment filed with the form.</li> </ul> </li> <li>If 04 (b) Removal is selected: <ul style="list-style-type: none"> <li>(i) Both Section 08 and Section 09 must be signed or;</li> <li>(ii) Section 09 must be signed or;</li> <li>(iii) Section 08 must be signed and there is an attachment filed with the form.</li> </ul> </li> </ul>

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			<ul style="list-style-type: none"> <li>• If 04(c) Amendment is selected:               <ul style="list-style-type: none"> <li>(i)Both Section 08 and Section 09 must be signed or;</li> <li>(ii)Section 08 must be signed and there is an attachment filed with the form or;</li> <li>(iii)Section 09 must be signed and there is an attachment filed with the form.</li> </ul> </li> </ul>
(a) Signed by			
Please mark <b>one</b> box only.	Note		
<input type="checkbox"/> <b>Licensee/sub-licensee</b> <input type="checkbox"/> <b>Agent for licensee/sub-licensee</b>	Checkbox	<ul style="list-style-type: none"> <li>• Refer to “Common features for All Trade Marks Web-Forms” for the checkbox feature.</li> <li>• Licensee/sub-licensee is enabled for Owner accounts.</li> <li>• Agent for licensee/sub-licensee is enabled for Agent accounts.</li> </ul>	<ul style="list-style-type: none"> <li>• Mandatory if 08(a) “Signature of or on behalf of grantor of the licence/sub-licence” is empty.</li> <li>• Mandatory: If “Agent for licensee/ sub-licensee” is marked in 09(a), the name and address of the agent for the licensee/ sub-licensee must be provided in 07(a) and 07(b).</li> </ul>
Text as displayed in the paper form:	Note	<ul style="list-style-type: none"> <li>• Signature section will have a checkbox</li> <li>• The system will populate the information in the fields inside the section.</li> <li>• The ‘important notes’ will be a link redirecting the user to the first page of the web-form with the important notes.</li> </ul>	
(b) Authorized signature	Text	Predefined text	
(c) Name of signatory	Text	<ul style="list-style-type: none"> <li>• Populated by the system if any checkbox in 09(a) is checked and not editable</li> </ul>	

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(d) Official capacity of signatory	Text	<ul style="list-style-type: none"> <li>Populated by the system if any checkbox in 09(a) is checked and this field is editable.</li> </ul>	
(e) Date	Date	<ul style="list-style-type: none"> <li>Populated by the system if any checkbox in 09(a) is checked and not editable.</li> </ul>	
<b>10. Particulars of the filer</b>			
The address provided in this part is for receiving correspondence in relation to this form.	Note		
<b>(a) Name</b>	Text	<ul style="list-style-type: none"> <li>Pre-filled by system and not editable if the form is created by registered e-filer (all types).</li> </ul>	Mandatory
<b>(b) Address</b>	Text		
You must provide an address in <u>Hong Kong</u> . Please note that a P.O. Box or “care of” address is not acceptable.	Note		
Flat/Floor/Building	Text	<ul style="list-style-type: none"> <li>Pre-filled by system and not editable if the form is created by registered e-filer (all types).</li> </ul>	<ul style="list-style-type: none"> <li>There must be texts in the field for “Flat/Floor/Building” or “Street/District”.</li> </ul>
Street/District	Text	<ul style="list-style-type: none"> <li>Pre-filled by system and not editable if the form is created by registered e-filer (all types).</li> </ul>	<ul style="list-style-type: none"> <li>There must be texts in the field for “Flat/Floor/Building” or “Street/District”.</li> </ul>
HONG KONG	Note	<ul style="list-style-type: none"> <li>For the Chinese version of the web-form HONG KONG should be displayed before the ‘Flat/Floor/Building’ field.</li> </ul>	

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<b>(c) Telephone no.</b>	Text	<ul style="list-style-type: none"> <li>Pre-filled by the system the form is created by registered e-filer (all types). If it is filled by subsidiary user, display the telephone of the Firm.</li> <li>Editable.</li> </ul>	
In Hong Kong	Note for (c)		
<b>(d) Fax no.</b>	Text	<ul style="list-style-type: none"> <li>Pre-filled by the system the form is created by registered e-filer (all types). If it is filled by subsidiary user, display the fax of the Firm.</li> <li>Editable.</li> </ul>	
In Hong Kong	Note for (d)		
<b>(e)Reference no.</b>	Text		
<b>(f) Agent's Details</b>			
If you have been duly authorized to act as an agent to file this form, please complete the following:	Note		
(i) Name	Text	<ul style="list-style-type: none"> <li>Pre-filled by system and not editable if the form is created by registered e-filer (Individual Agent /Firm Agent accounts).</li> </ul>	
(ii) Address			
You must provide an address in <u>Hong Kong</u> . Please note that a P.O. Box or “care of” address is not acceptable.	Note for (f)(ii)		
Flat/Floor/Building	Text	<ul style="list-style-type: none"> <li>Pre-filled by system and not editable if the form is created by registered e-filer (Individual Agent /Firm Agent accounts).</li> </ul>	There must be texts in the field for “Flat/Floor/Building” or “Street/District” if (a) Name is not empty.

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Street/District	Text	<ul style="list-style-type: none"> <li>Pre-filled by system and not editable if the form is created by registered e-filer (Individual Agent /Firm Agent accounts).</li> </ul>	There must be texts in the field for “Flat/Floor/Building” or “Street/District” if (a) Name is not empty.
HONG KONG	Note	<ul style="list-style-type: none"> <li>For the Chinese version of the web-form HONG KONG should be displayed before the ‘Flat/Floor/Building’ field.</li> </ul>	
<b>11. Attachment</b>	Please refer to ‘Common Features for All Trade Marks Web-Forms’.		