

TRADE MARKS ORDINANCE (Chapter 559)

NOTICE OF SPECIFICATION OF FORMS

Pursuant to section 74 of the Trade Marks Ordinance (Chapter 559) (“Ordinance”), notice is hereby given that the forms specified below and attached to this notice shall, with effect from 16 May 2025, be used in connection with the proceedings under the Ordinance and the Trade Marks Rules (Chapter 559A) (“Rules”) described below:-

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Request for Registrar’s preliminary advice under section 72(1)(a) or 72(1)(b) (or both) of the Ordinance and rule 73A of the Rules	T1	24, 25 and 25A
Application for registration of a trade mark (including certification mark, collective mark and defensive mark) under section 38, 51(1)(d), 60, 61 or 62 of the Ordinance and rule 6, 97(1), 99, 100 or 101 of the Rules	T2	1, 30 and 32
Request to divide application for registration under section 51(1)(a) of the Ordinance and rule 27 or 97(4) of the Rules	T3	6, 31
Request to merge separate applications for registration under section 51(1)(b) of the Ordinance and rule 28 of the Rules	T4	-
Request to merge separate registrations under section 51(1)(c) of the Ordinance and rule 53 of the Rules	T4	-
Request to change name, address, address for service and/or agent’s address under section 46(4)(a) or 57(5) of the Ordinance and rule 24, 65, 103 or 106 of the Rules	T5	-
Request to amend application under section 46 of the Ordinance and rule 7(5), 23 or 24 of the Rules	T5A	2 (for application under rule 7(5) only)
Request to amend representation of a trade mark or alter a registered trade mark under section 46 or 55 of the Ordinance and rule 24 or 54 of the Rules	T5B	-
Request to delete a trade mark in series under rule 98 of the Rules	T5B	-
Notice of opposition/objection under section 44, 46(5)(b), 55(3)(c), 57(7), 58(3)(c) or (d), section 10 of Schedule 3 or section 11 of Schedule 4 of the Ordinance and rule 16, 26(2), 55, 61, 67(2) or 102(3) of the Rules	T6	4, 5, 17, 18, 20, 33

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Application for revocation, declaration of invalidity, variation of a trade mark registration, or rectification of an error or omission in the register under section 52, 53, 54, 57, 60(6), section 13 or 14 of Schedule 3 or section 15 or 16 of Schedule 4 of the Ordinance and rule 36, 40, 46 or 48 of the Rules	T6	11, 12, 13, 14, 15
Application for intervention in proceedings for revocation, declaration of invalidity, variation or rectification under rule 51 of the Rules	T6	16
Counter-statement under rule 17, 37, 41 or 50(3) of the Rules	T7	-
Request for renewal of a trade mark registration under section 50 of the Ordinance and rule 32 or 33 of the Rules	T8	7, 8, 9
Request for restoration and renewal of a trade mark registration under section 50 of the Ordinance and rule 35 of the Rules	T8	10
Surrender of registered trade mark under section 56 of the Ordinance and rule 56 of the Rules	T9	-
Application or notice to register a registrable transaction (other than a licence) under section 29(1) or 31(3) of the Ordinance and rule 62 of the Rules	T10	19
Request to amend or remove registered particulars of security interest under section 29(6) or 31(3) of the Ordinance and rule 64 of the Rules	T10	-
Application or notice to register a licence under section 29(1) or 31(3) of the Ordinance and rule 62 of the Rules	T11	19
Request to amend or remove registered particulars of a licence under section 29(5) or 31(3) of the Ordinance and rule 64 of the Rules	T11	-
Notice of attendance at hearing under section 70 of the Ordinance and rule 74(5) of the Rules	T12	26
Request for statement of reasons under rule 91(2) of the Rules	T12	28
Request for extension of time under rule 13(3), 13(6), 16(4), 17(3), 94, 121(2) or 121(3) of the Rules	T13	3 and 29

<i>Description of Proceedings</i>	<i>Form no.</i>	<i>Fee no.</i>
Request for copy/certified copy under section 69 or 79 of the Ordinance and rule 70 of the Rules	T14	21, 22, 23

During certain transitional periods, the specified forms currently in use may continue to be used in connection with the relevant proceedings. Details are set out below:

<i>Type of forms</i>	<i>Transitional periods</i>
Forms T3, T4, T5, T5A, T8, T9, and T13 (Chinese only for Form T13) as specified in the Notice of Specification of Forms published in the Hong Kong Intellectual Property Journal on 13 March 2019 (the “2019 March Notice”)	16 May 2025 – 16 August 2025
Forms T6, T7, T12 and T14 as specified in the Notice of Specification of Forms published in the Hong Kong Intellectual Property Journal on 13 December 2019 (the “2019 December Notice”)	16 May 2025 – 16 August 2025
Forms T1, T2, T5B and T13 (English only for Form T13) as specified in the Notice of Specification of Forms published in the Hong Kong Intellectual Property Journal on 17 June 2020 (the “2020 Notice”)	16 May 2025 – 16 August 2025
Forms T10 and T11 as specified in the 2020 Notice	16 May 2025 – 16 November 2025

This notice shall, upon the expiry of the respective transitional periods set out above, supersede the 2019 March Notice, 2019 December Notice and 2020 Notice (to the extent applicable), in relation to the corresponding forms.

12 May 2025

David WONG *Registrar of Trade Marks*



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Request for preliminary advice

Trade Mark Form T1

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. This form is available in Chinese and English. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Purpose of provision of personal data by the Trade Marks Registry pursuant to your request herein:

- a. Please note that by signing this form, you acknowledge that any personal data provided to you by the Trade Marks Registry pursuant to your request is **solely for the purpose(s) stated under paragraph 1.3(c) of the Personal Information Collection Statement of the Intellectual Property Department.**
- b. **Use of such personal data for any other purpose may be in contravention of the requirements under the Personal Data (Privacy) Ordinance, Cap. 486 which may render yourself subject to legal action and liability.**
- c. Please refer to the **Personal Information Collection Statement** at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html> for further explanations.

3. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).**

4. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 3.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 3.b.(i) and (ii) above.
- c. **DO NOT include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.**

5. Copyright-protected materials:

If you submit copies of any copyright-protected materials, including but not limited to e.g. a sample of a sound or movement mark in the form of an audio/video file, to the Trade Marks Registry at any time for processing your application and/or for reference purposes, please ensure the necessary consent has been obtained: you should only submit copies of copyright-protected materials where the relevant copyright owner(s) has/have consented to the use of such copies and the making of further copies by the Trade Marks Registry and its service providers for the purpose of the administration of the Trade Marks Ordinance and its subsidiary legislation.

6. Submission of request:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

*Denotes mandatory fields

01. *Details of person making the request

***(a) Name**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

***(b) Address**

Flat/Floor/Building

Street/District/City

Country/Territory

(c) Place of incorporation

(d) State of incorporation

02. *Contact name and address for person filing this request

All correspondence and/or document(s) in relation to this request will be sent to the address below.

***(a) Name**

***(b) Address**

You must provide details of an address in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

(d) Fax no.

In Hong Kong, China

(e) Reference no.

03. *This request relates to

Please mark the appropriate box(es)

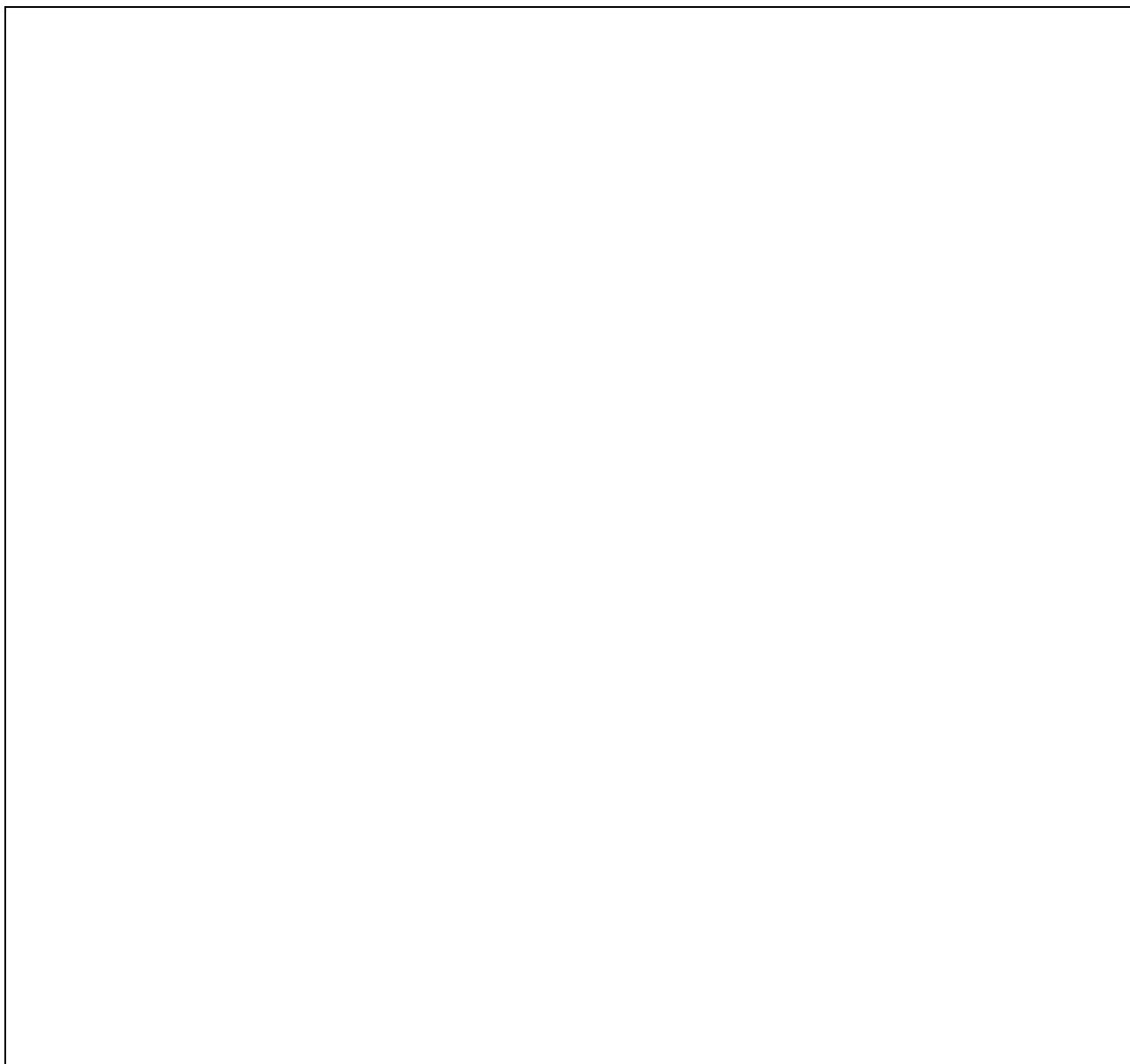
☐ Preliminary advice on registrability under section 11 of the Trade Marks Ordinance

☐ Search of records - Preliminary advice on section 12 of the Trade Marks Ordinance

04. *Trade Mark

Place a representation of your trade mark in the box.

If colour(s) is/are claimed as a trade mark or as element(s) of a trade mark, the representation of the trade mark must be in the colour(s) for which the claim is made.



If the trade mark contains word(s), letter(s) or Chinese character(s), please provide the details (if applicable).


Series marks

If the request relates to a series of marks, please indicate in the box the number of marks in the series (not more than 4).



05. Non-Roman letters and non-Chinese characters

Go to [Part 06](#) if your mark does not contain non-Roman letters or non-Chinese characters.

If the trade mark consists of or contains a word, letter or character that is neither in Roman letters nor in Chinese characters, please state the language and provide the transliteration or translation of the word, letter or character in the space below.

(a) **Language**

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(b) **Transliteration or translation**

Non-Roman letters or non-Chinese characters	Transliteration
	Translation

06. 3-Dimensional shape, colour, sound or smell mark

Go to [Part 07](#) if you do not claim colour(s) or 3-dimensional shape as a trade mark or as an element of a trade mark, or the trade mark is not a sound or smell mark.

Please mark the appropriate box(es)

(a) ☐ **Colour**

If colour(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The applicant claims the colours red and blue as elements of the trade mark."

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(b) ☐ **3-Dimensional shape**

If 3-dimensional shape(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The mark consists of a 3-dimensional shape. The applicant claims the shape of a shell as an element of the trade mark."

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(c) ☐ **Sound**

(d) ☐ **Smell**

For a sound or smell mark, please provide a statement of that fact, and a description of the mark.

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07. *Goods and/or services covered by this request

Goods and services are classified in accordance with the Nice Classification. You may view the Nice Classification and select the descriptions of goods and/or services at www.ipd.gov.hk.

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class. Please use semi-colons (;) to separate the goods or services listed in the specification.

If the space provided is not enough, please use additional sheet(s).

<p>*Class no.</p> <div style="border: 1px solid black; height: 30px; width: 70px; margin: 5px 0;"></div>	<p>*Specification of goods or services Example: Meat; fish; poultry.</p>
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<p>Class no.</p> <div style="border: 1px solid black; height: 30px; width: 70px; margin: 5px 0;"></div> <p>Additional fee is required.</p>	<p>Specification of goods or services</p>
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Class no.	Specification of goods or services
<div data-bbox="229 183 352 257" style="border: 1px solid black; width: 77px; height: 33px; margin-bottom: 5px;"></div> Additional fee is required.	

Total number of class(es)

08. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent for the purpose of this request.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 02.

I/We confirm that:

I/we have read and understood the “Important notes” of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:

Authorized person, Director, Partner or
Principal Officer of Person making this
request/Agent

***(d) Date**

DD-MM-YYYY

09. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Application for registration of a trade mark

(including certification mark, collective mark and defensive mark)

Trade Mark Form T2

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please note that only minimal changes to the application are allowed after you have filed the application. Your attention is drawn to section 46 of the Trade Marks Ordinance, rules 23 - 24 of the Trade Marks Rules and *How to apply to register a trade mark* which can be viewed at www.ipd.gov.hk.
- b. This form is available in Chinese and English. Either Chinese or English can be used as the language of proceedings. Please complete this form in English unless otherwise stated. The language of proceedings will be in English and the certificate of registration will be issued in English.
- c. You must complete Parts 01, 02, 04, 07 and 11.
- d. By submitting the application, you will be treated as having given consent to the Trade Marks Registry and its service provider to copy all the information provided for the purpose of the administration of the Trade Marks Ordinance and its subsidiary legislation.
- e. This form must be signed and dated.
- f. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- g. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT** include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT** include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.

4. Copyright-protected materials

If you submit copies of any copyright-protected materials, including but not limited to e.g. a sample of a sound or movement mark in the form of an audio/video file, to the Trade Marks Registry at any time for processing your application and/or for reference purposes, please ensure the necessary consent has been obtained: you should only submit copies of copyright-protected materials where the relevant copyright owner(s) has/have consented to the use of such copies and the making of further copies by the Trade Marks Registry and its service providers for the purpose of the administration of the Trade Marks Ordinance and its subsidiary legislation.

5. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

* Denotes mandatory fields

01. *Details of applicant making request under section 38(2)(a)(i) or (b)(i) of the Trade Marks Ordinance for registration of a trade mark

Please ensure the applicant named in this part is capable of holding property including trade mark. If you are a sole proprietorship/partnership firm in Hong Kong, China, please provide the name(s) of the sole proprietor/partners followed by the trading name of the sole proprietorship/partnership firm.

If there is more than one applicant, please provide details of all applicants.

***(a) Name**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

***(b) Address**

Flat/Floor/Building
Street/District/City
Country/Territory

***(c) Applicant type**

Please mark one box only

- ☐ **Individual** Go to Part 02
- ☐ **Incorporated** Go to Part 01(d) (and Part 01(e) if applicable)
- ☐ **Unincorporated** Go to Part 02

(d) Place of incorporation

(e) State of incorporation

02. *Address for service

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

***(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building
Street/District
HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

(d) Fax no.

In Hong Kong, China

(e) Reference no.

03. Agent's details

Go to Part 04 if you are not an agent.

Please complete this part if you have been duly authorized to act as an agent on behalf of the applicant(s) for the purpose of this application.

(a) Name

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(b) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA**(c) Telephone no.**

In Hong Kong, China

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(d) Fax no.

In Hong Kong, China

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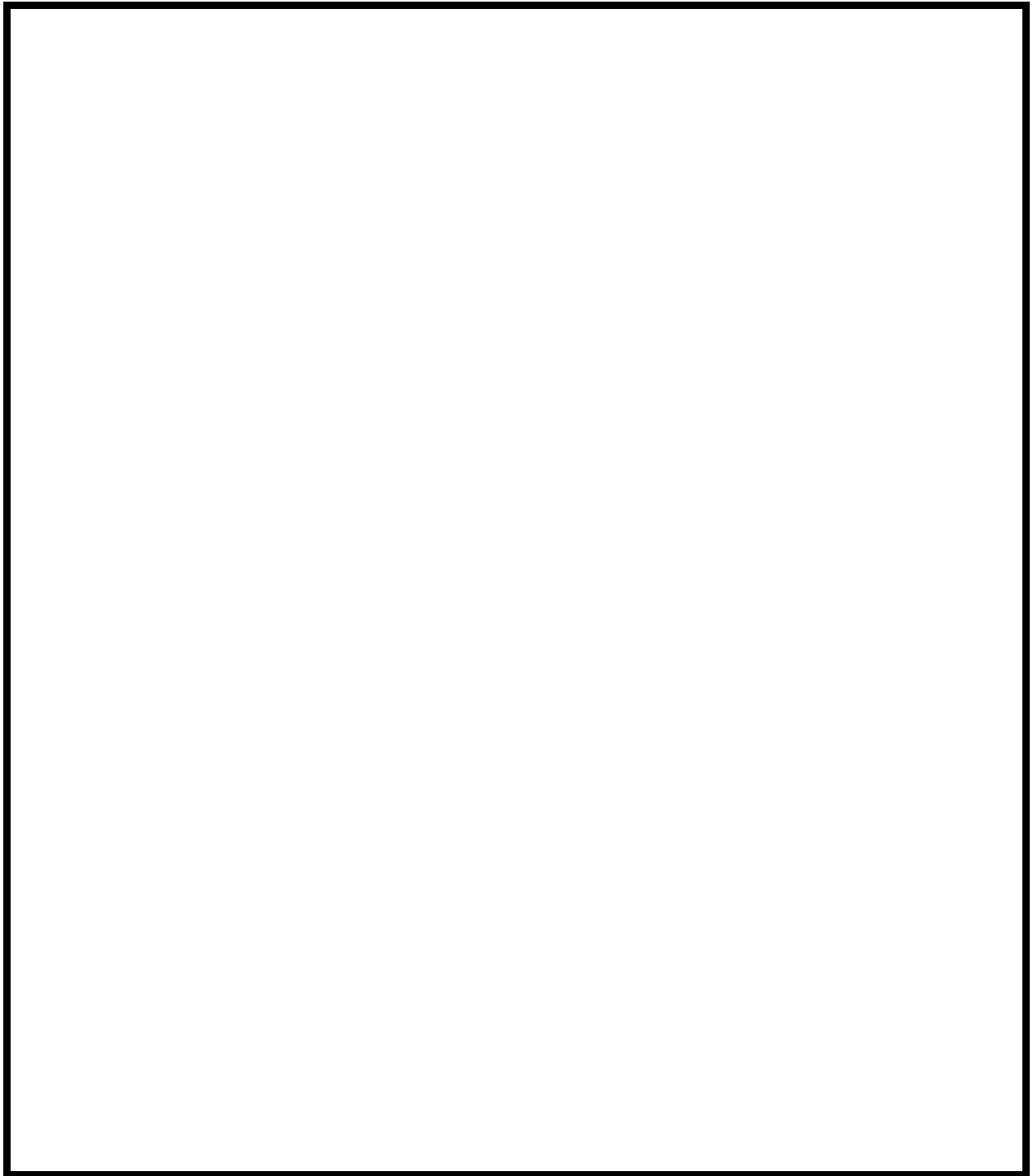
(e) Reference no.

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04. *Trade Mark

Place a representation of your trade mark in the box.

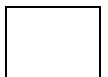
If you claim colour(s) as a trade mark or as element(s) of a trade mark, the representation of your trade mark must be in the colour(s) for which the claim is made.



If the trade mark contains word(s), letter(s) or Chinese character(s), please provide the details (if applicable).

**Series marks**

If the application relates to a series of marks, please indicate in the box the number of marks in the series (not more than 4).



05. Non-Roman letters and non-Chinese characters

Go to [Part 06](#) if your mark does not contain non-Roman letters or non-Chinese characters.

If the trade mark consists of or contains a word, letter or character that is neither in Roman letters nor in Chinese characters, please state the language and provide the transliteration or translation of the word, letter or character in the space below.

(a) **Language**

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(b) **Transliteration
or translation**

Non-Roman letters or non-Chinese characters	Transliteration
	Translation

06. 3-Dimensional shape, colour, sound, smell or other unconventional mark

Go to [Part 07](#) if you do not claim colour(s) or 3-dimensional shape as a trade mark or as an element of a trade mark, or the trade mark is not a sound, smell or other unconventional mark.

Please mark the appropriate box(es)

(a) ☐ **Colour**

If colour(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The applicant claims the colours red and blue as elements of the trade mark."

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(b) ☐ **3-Dimensional shape**

If 3-dimensional shape(s) is/are claimed as a trade mark or as an element of a trade mark, please provide a statement of that fact, and a description of the mark.

Example: "The mark consists of a 3-dimensional shape. The applicant claims the shape of a shell as an element of the trade mark."

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(c) ☐ **Sound**

(d) ☐ **Smell**

(e) ☐ **Others**

Examples:
Movement mark, hologram.

For a sound, smell or other unconventional mark, please provide a statement of that fact, and a description of the mark.

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07. *Goods and/or services covered by this application

Goods and services are classified in accordance with the Nice Classification. You may view the Nice Classification and select the descriptions of goods and/or services at www.ipd.gov.hk.

List the class number(s) in consecutive numerical order and the goods or services appropriate to that class. Please use semi-colons (;) to separate the goods or services listed in the specification.

*Class no.	*Specification of goods or services <small>Example: Meat; fish; poultry.</small>
<div data-bbox="223 405 357 483" style="border: 1px solid black; height: 35px; width: 84px;"></div>	

Class no.	Specification of goods or services
<div data-bbox="223 1292 357 1370" style="border: 1px solid black; height: 35px; width: 84px;"></div> <p data-bbox="223 1370 357 1415">Additional fee is required.</p>	

Class no. <div></div> <p>Additional fee is required.</p>	Specification of goods or services
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Class no. <div></div> <p>Additional fee is required.</p>	Specification of goods or services
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If the space provided is not enough, please use additional sheet(s).

Total number of class(es)

08. Convention priority details

Go to Part 09 if you do not claim priority.

If you have duly filed an application for registration of this trade mark in respect of the same goods or services in a Paris Convention country or WTO member within 6 months prior to the date of filing of this application, right of priority can be claimed. A claim of multiple priority dates in respect of different goods and/or services is acceptable.

If you claim priority, please provide particulars of the claim.

(a) Priority date(s) claimed

DD-MM-YYYY

(b) Countries/Territories

(c) Application no(s).

If known

(d) Partial priority claim details

If the priority claim only relates to part of goods and/or services or one of the marks in a series of trade marks, please specify (if applicable).

Example: "for Class 1", "for mark "A" in the series".

09. Certification, collective or defensive mark

Go to Part 10 if you are not applying for certification, collective or defensive mark.

Please indicate by marking the appropriate box the type of mark you are applying for registration.

(a) ☐ Certification mark

If this application is for a certification mark, you must file regulations **within 9 months** from the date when you file this application. Attention is drawn to paragraphs 6 and 7 of Schedule 4 to the Trade Marks Ordinance and rule 101 of the Trade Marks Rules. The Trade Marks Ordinance and the Trade Marks Rules can be viewed at www.ipd.gov.hk.

(b) ☐ Collective mark

If this application is for a collective mark, you must file regulations **within 9 months** from the date when you file this application. Attention is drawn to paragraphs 5 and 6 of Schedule 3 to the Trade Marks Ordinance and rule 100 of the Trade Marks Rules. The Trade Marks Ordinance and the Trade Marks Rules can be viewed at www.ipd.gov.hk.

(c) ☐ Defensive mark

If this application is for a defensive mark, you must file statutory declaration or affidavit **within 9 months** from the date when you file this application. Attention is drawn to section 60 of the Trade Marks Ordinance and rule 99 of the Trade Marks Rules. The Trade Marks Ordinance and the Trade Marks Rules can be viewed at www.ipd.gov.hk.

10. Disclaimer, limitation or condition

Go to Part 11 if you have no disclaimer, limitation or condition.

If you want to disclaim the right to the exclusive use of any part of your mark or to limit your use of the mark, please give details.

11. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent as stated in Part 03.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 03.

I/We confirm that:

I/We have read and understood the "Important notes" of this form.

The applicant is capable of holding property including trade mark.

The trade mark is being used by the applicant or with his consent in relation to the goods and/or services indicated in Part 07, or the applicant honestly intends to use the trade mark, or allows it to be used, in relation to those goods and/or services.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:

Authorized person, Director, Partner or
Principal Officer of Applicant(s)/Agent.

***(d) Date**

DD-MM-YYYY

12. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Request to divide application for registration

Trade Mark Form T3

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).**

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.**

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

* Denotes mandatory fields

01. *Trade Mark No. to be divided

Application to divide may be made at any time after the filing date has been assigned and before registration of a trade mark.
A registered trade mark cannot be divided.

02. *Name of applicant for registration

03. *Type of division

Please mark **one** box only. You cannot divide both a specification of goods and/or services and a series of marks on the same form.

(a) ☐ **Specification of goods and/or services** – by class number and/or by item

Go to [Part 04](#)

You may divide the classes and specification in a multiple-class application or the specification in a single-class application. If you wish to amend the original class(es) and specification(s), please use Form T5A.

(b) ☐ **Series of marks**

Go to [Part 05](#)

04. Specification of goods and/or services – by class number and/or by item

Example of division by item

Original application covers:

Class 9: computers; eyewear
Class 16: printed matters; books
Class 35: advertising; business management

You wish to divide the application into:

Divisional application no. 1

Class 9: computers

Divisional application no. 2

Class 9: eyewear
Class 16: printed matters; books
Class 35: advertising; business management

Indicate the number of divisional applications in this request

In the above example, the number of divisional applications will be 2.

Divisional application no. 1

(a) Class no.

In consecutive numerical order

(b) Specification of goods and/or services

For division by class no., please mark the box(es) in part (i).

For division by item, please enter the specification of goods and/or services in part (ii).

(i) For all items

(ii) For some of the goods or services
Please specify

☐

<div data-bbox="229 170 346 248"></div>	<div data-bbox="438 170 480 212"></div>	
<div data-bbox="229 1090 346 1169"></div>	<div data-bbox="438 1090 480 1133"></div>	

Divisional application no. <input type="text"/> Please indicate appropriate no. of divisional application		
(a) Class no. In consecutive numerical order	(b) Specification of goods and/or services For division <u>by class no.</u> , please mark the box(es) in part (i). For division <u>by item</u> , please enter the specification of goods and/or services in part (ii).	
	(i) For all items	(ii) For some of the goods or services Please specify
<input type="text"/>	<input type="checkbox"/>	
<input type="text"/>	<input type="checkbox"/>	
<input type="text"/>	<input type="checkbox"/>	

If the space provided is not enough, please use additional sheet(s).

05. Division of a series of marks

Example

Original application of a series of marks consists of:
Marks A, B, C, D

If you wish to divide the application into:
Divisional application no. 1
Mark A

Divisional application no. 2
Marks B, C, D

You will complete parts (a) and (b) as below:

(a) Indicate the number of divisional applications in this request

2

(b) Indicate the original indicator of marks on record included in each divisional application

Divisional application

Original indicator of Mark(s)

No. 1

A		
---	--	--

No. 2

B	C	D
---	---	---

No. 3

--	--

No. 4

--

(a) Indicate the number of divisional applications in this request

--

(b) Indicate the original indicator of marks on record included in each divisional application

Divisional application

Original indicator of Mark(s)

No. 1

--	--	--

No. 2

--	--	--

No. 3

--	--

No. 4

--

(c) Total number of class(es) applied for in the original application for registration

--

06. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

--

***(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

07. Agent's details

Go to Part 08 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

--

(b) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

08. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent as stated in Part 07.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 07.

I/We confirm that I/we have read and understood the “Important notes” of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples: Authorized person,
Director, Partner or Principal Officer
of Applicant(s)/Agent.

***(d) Date**

DD-MM-YYYY

09. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Request to merge applications for registration

Trade Mark Form T4

Request to merge separate registrations

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).**

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.**

4. Submission of application/request/notice:

In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

* Denotes mandatory fields

01. *Applications/Registrations to be merged

*(a) Request to merge trade mark applications OR registrations

Please mark one box only

☐ Request to merge trade mark applications

Applications can be merged at any time before publication if they-

- are in respect of the same trade mark;
- claim the same protection under the Trade Marks Ordinance;
- bear the same filing date; and
- are, at the time of the request, in the name of the same person.

Applications cannot be merged with registrations.

The specification(s) of the application(s) specified in Part 01(b) will be merged.

If you wish to exclude some of your goods and/or services, please effect the change by filing Form T5A prior to this request.

☐ Request to merge trade mark registrations

Registrations can be merged if they-

- are in respect of the same trade mark;
- provide the same protection under the Trade Marks Ordinance; and
- are in the name of the same owner.

Registrations cannot be merged with applications.

Registered marks can be merged even if the registration dates are different and the merged registration will bear the latest of those dates of registration.

The specification(s) of the registration(s) specified in Part 01(b) will be merged.

If you wish to surrender some of your goods and/or services, please effect the change by filing Form T9 prior to this request.

*(b) Trade Mark No(s).

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--	--

*(c) Name of applicant for registration(s)/owner of registered mark(s)

--

02. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

*(a) Name

--

*(b) Address

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building
Street/District
HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

03. Agent's details

Go to Part 04 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) **Name**

(b) **Address**

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) **Telephone no.**

In Hong Kong, China

(d) **Fax no.**

In Hong Kong, China

(e) **Reference no.**

04. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent as stated in Part 03.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 03.

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director,
Partner or Principal Officer of
Applicant(s) or Owner(s)/ Agent.

***(d) Date**

DD-MM-YYYY

05. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Trade Mark Form T5

Request to change name, address, address for service and/or agent's details

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT** include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT** include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.

4. Submission of application/request/notice:

In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

* Denotes mandatory fields

01. *Application(s)/registration(s) affected by this change

This form can be filed in respect of multiple applications and/or registrations relating to the change of the same details by the same applicant for registration, owner of registered mark, licensee or person having an interest in the mark.

Trade Mark No(s).

02. *Party applying for change

*(a) Type of party applying for change

Please mark one box only and provide the name of the party in Part 02(b).

- ☐ Applicant for registration(s)/Owner of registered mark(s)
- ☐ Licensee
- ☐ Person having an interest in the trade mark(s)

Please specify. Example: Grantee of security interest

*(b) Name at present on the register

--

03. *Details of change(s)

Please mark the appropriate box(es)

(a) ☐ Change of name of the party stated in Part 02

By signing this form, it is confirmed that the party in Part 02 remains the same legal entity before and after the change of name. For change of ownership, please use **Form T10**.

Please also complete Part 04.

New name

If the new name is not in Roman letters or in Chinese, please provide a transliteration in Roman letters.

--

(b) ☐ Change of address of the party stated in Part 02

Please also complete Part 04.

New address

Flat/Floor/Building

Street/District/City

Country/Territory

(c) ☐ Change of address for service of the party stated in Part 02

Please provide new details of an address for service in Part 04.

(d) ☐ **Change of agent's details of the party stated in Part 02**Please also complete Part 04.(i) **New name**(ii) **New address**

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA(iii) **Telephone no.**

In Hong Kong, China

(iv) **Fax no.**

In Hong Kong, China

(v) **Reference no.****04. *Address for service**

The address for service provided in this part shall be treated as being in substitution for the current address for service of the party indicated in Part 02(a) of all the trade marks listed in Part 01.

(a) Name**(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA**(c) Telephone no.**

In Hong Kong, China

(d) Fax no.

In Hong Kong, China

(e) Reference no.

05. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent for the purpose of this request.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 03(d).

I/We confirm that I/we have read and understood the “Important notes” of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:

Authorized person, Director, Partner or
Principal Officer of Applicant or
Owner/Agent.

***(d) Date**

DD-MM-YYYY

06. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Request to amend application

Trade Mark Form T5A

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).**

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.**

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

* Denotes mandatory fields

01. *Trade Mark No. to which this request relates

A separate form should be
used for each application
affected

02. *Name of applicant for registration

03. *Details to be amended

A single form can be filed for multiple requests in respect of the same application.
Example: Requests for amendment of specification and withdrawal of a claim to right of priority.

(a) Class number(s) and specification of goods and/or services

Please list the affected class number(s) and provide the corresponding specification of goods or services after amendment. If the space provided is not enough, please use additional sheet(s).

Class no.	Specification of goods or services
<input type="text"/>	

Class no.	Specification of goods or services
<input type="text"/>	

Class no.	Specification of goods or services
<div></div>	

Class no.	Specification of goods or services
<div></div>	

If the affected class number(s) is/ are not covered by the original application, please fill in the following boxes.

Class no(s). added	<div></div>	Total number of class(es) added	<div></div>
--------------------	-------------	---------------------------------	-------------

(b) Addition of disclaimer, limitation or condition

Please mark the appropriate box(es)

(i) ☐ **Disclaimer**(ii) ☐ **Limitation**(iii) ☐ **Condition**

Please specify

(c) Withdrawal of a claim to a right to priority(i) Priority
date
claimed

DD-MM-YYYY

(ii) Country/
Territory(iii) Application
no.
If applicable**(d) Amendment for the purpose of correcting errors of wording or of copying or obvious mistakes****04. *Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

(a) Name**(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA**(c) Telephone no.**

In Hong Kong, China

(d) Fax no.

In Hong Kong, China

(e) Reference no.

05. Agent's details

Go to Part 06 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

(d) Fax no.

In Hong Kong, China

(e) Reference no.

06. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent as stated in Part 05.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 05.

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Applicant(s)/ Agent.

***(d) Date**

DD-MM-YYYY

07. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Trade Mark Form T5B Request to amend representation of trade mark Request to delete trade mark in series

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1 General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2 Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT** include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).

3 Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT** include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.

4 Submission of application/request/notice:

In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

* Denotes mandatory fields

01. *Trade Mark No. to which this request relates

02. *Name of applicant for registration/owner of registered mark

03. *Details to be amended

Please mark one box only

(a) ☐ **Deletion of trade mark(s) from a series of marks**

Example: The original application/registration consists of a series of 4 marks. This request is to retain Marks "A" and "C", and delete Marks "B" and "D".

(i) Indicate the mark(s) to be deleted

Mark(s)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

(ii) Indicate the mark(s) to be retained

Mark(s)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

Go to Part 05

(b) ☐ **Amendment of trade mark(s) of an application for registration**

Go to Part 04

If you wish to amend the representation of a mark which is the subject of an application for registration, please note the requirements of section 46 of the Trade Marks Ordinance and rules 24 to 26 of the Trade Marks Rules which can be viewed at www.ipd.gov.hk.

(c) ☐ **Addition of a representation of a registered trade mark to the representation of trade mark(s) of an application for registration**

Representation of a registered trade mark can be added to the trade mark of an application for registration subject to all of the following conditions:

- At the time this request is made, the registered trade mark is registered in the applicant's name;
- The application named in Part 01 is made in respect of any or all of the goods or services for which the registered trade mark is registered; and
- The date of registration of the registered trade mark is earlier than the date of the application named in Part 01.

Trade Mark No. of the registered trade mark

Go to Part 04

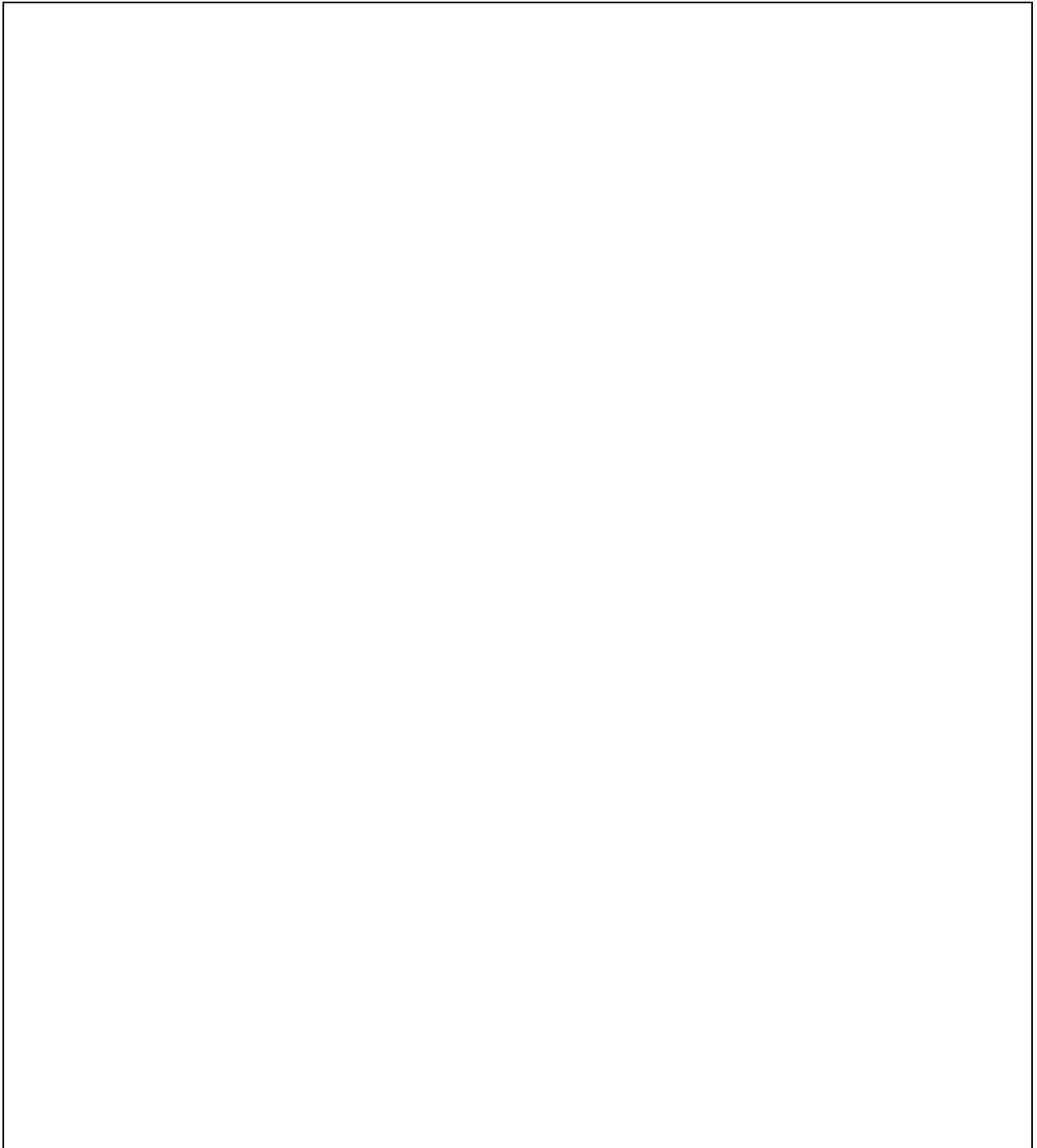
(d) ☐ **Alteration of a registered trade mark**

Go to Part 04


Where a registered trade mark contains or consists of the owner's name or address, that name or address can be altered if such alteration does not substantially affect the identity of the trade mark in question.

04. New representation of the trade mark(s)

Place a new representation of your trade mark in the box.

A large, empty rectangular box with a thin black border, intended for the applicant to draw or place a new representation of their trade mark.

If the trade mark contains word(s), letter(s) or Chinese character(s), please provide the details (if applicable).

A smaller, empty rectangular box with a thin black border, intended for the applicant to provide details of the trade mark if it contains words, letters, or Chinese characters.

05. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

--

***(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building
Street/District
HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

06. Agent's details

Go to Part 07 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

--

(b) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building
Street/District
HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

07. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent as stated in Part 06.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 06.

I/We confirm that I/we have read and understood the “Important notes” of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples: Authorized person,
Director, Partner or Principal Officer
of Applicant(s)/Agent.

***(d) Date**

DD-MM-YYYY

08. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Notice of opposition/objection

Trade Mark Form T6

Application for revocation, declaration of invalidity, variation of a trade mark registration, or rectification of an error or omission in the register

Application for intervention in proceedings for revocation, declaration of invalidity, variation or rectification

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. This form is available in Chinese and English. It must be filed in the language of proceedings of the relevant mark. For example, if the application for registration of a mark is published in the official journal in Chinese, the notice of opposition should also be in Chinese.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).**

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.**

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

* Denotes mandatory fields

01. *Details of trade mark application or registration this notice/application relates to

This notice/application relates to one trade mark application or registration only.

***(a) Trade Mark No.**

***(b) Name of applicant for registration/owner of registered mark**

***(c) Does this notice/
application relate to all
classes of the
application or
registration specified
above?**

☐ **Yes**

☐ **No**

Please specify the class number(s) covered by this notice/application below.

02. *This notice/application relates to (Please mark one box only)

(a) ☐ Opposition

Notice of opposition must be filed within the 3-month period beginning on the date of publication in the Hong Kong Intellectual Property Journal.

(b) ☐ Objection

Please specify the relevant rule no.:

Any person claiming to be affected by a proposed amendment to an application for registration of a trade mark (rule 26(2) of the Trade Marks Rules) or a proposed alteration of a registered trade mark (rule 55(1) of the Trade Marks Rules) may, within 3 months after the date of publication in the Hong Kong Intellectual Property Journal, file a notice of objection. Under rule 95(1) of the Trade Marks Rules, the time limit as stated is not extendible. The Trade Marks Rules can be viewed at www.ipd.gov.hk.

(c) ☐ Revocation on grounds of non-use

Please specify the date from which you wish the revocation to take effect:

(d) ☐ Revocation on grounds other than non-use

Please specify the date from which you wish the revocation to take effect:

(e) ☐ Declaration of Invalidity

(f) ☐ Variation

☐ **By owner** See rules 48 and 49 of the Trade Marks Rules.

☐ **By a person other than the owner** See rules 48 and 50 of the Trade Marks Rules.

(g) ☐ Rectification

☐ **By owner** See rules 48 and 49 of the Trade Marks Rules.

☐ **By a person other than the owner** See rules 48 and 50 of the Trade Marks Rules.

(h) ☐ Intervention in proceedings

Please identify the proceedings:

03. *Name and address of the opponent/objector/applicant

Please mark the appropriate box

***Name of** ☐ opponent ☐ objector
 applicant for ☐ revocation ☐ invalidation ☐ variation ☐ rectification
☐ applicant for intervention

--

If the name of the opponent/objector/applicant is not in Roman letters or in Chinese, please provide a transliteration in Roman letters.

***Address**

Flat/Floor/Building
Street/District/City
Country/Territory

04. *Please provide the following information by attachment

If this application relates to revocation on grounds of non-use under rule 36 of the Trade Marks Rules or variation or rectification under rule 48 of the Trade Marks Rules, it must be accompanied by evidence. Evidence shall be filed by way of a statutory declaration or affidavit.

Please mark the appropriate box

statement of grounds of

☐ opposition ☐ objection
☐ revocation ☐ invalidation ☐ variation ☐ rectification

☐ **statement of nature of interest by applicant for intervention**

05. *Date of serving a copy of this notice/application on the party named in Part 01 at its address for service

on

DD-MM-YYYY

The opponent/objector/applicant shall, at the same time as he files the notice/application, serve a copy of it on the applicant for registration/owner of registered mark at its address for service.

06. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

--

***(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

07. Agent's details

Go to Part 08 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

--

(b) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

08. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent as stated in Part 07.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 07.

I/We confirm that I/we have read and understood the “Important notes” of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:

Authorized person, Director,
Partner or Principal Officer of
Opponent(s)/Agent.

***(d) Date**

DD-MM-YYYY

09. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Trade Mark Form T7

Counter-statement

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. This form is used to defend an application or registration against a third party who has filed an opposition (rule 16 of the Trade Marks Rules), Cap. 559A, or an application to revoke (rules 36 and 40 of the Trade Marks Rules), Cap. 559A, invalidate (rule 46 of the Trade Marks Rules), Cap. 559A, vary or rectify (rule 50 of the Trade Marks Rules) a trade mark registration. The Trade Marks Rules, Cap. 559A, can be viewed at www.ipd.gov.hk.
- b. This form must be signed and dated.
- c. Please complete this form in English unless otherwise stated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).**

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.**

4. Submission of application/request/notice:

In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

* Denotes mandatory fields

01. *This counter-statement relates to

Trade Mark No.

Separate forms have to be filed if the counter-statement relates to more than one trade mark application or registration.

02. *Name of applicant for registration/owner of registered mark/intervenor filing this form

Please mark the appropriate box

- ☐ applicant for registration
☐ owner of registered mark
☐ intervenor

Name

03. *Name of opponent/applicant for revocation/invalidation/variation/rectification

Please mark the appropriate box

- ☐ opponent

Applicant for

- ☐ revocation ☐ invalidation
☐ variation ☐ rectification

Name

04. Please provide the following information by attachment

This form **must be** accompanied by details of the grounds for counter-statement to be set out by attachment(s). It must be filed within three months after the date of receipt of the notice of opposition or of the application for revocation on grounds other than non-use or declaration of invalidity, or within six months after the date of receipt of the application for revocation on grounds of non-use, variation or rectification.

The following are the details of the grounds for counter-statement to be set out:

- (a) The grounds on which you rely in support of your application/registration;
- (b) The facts alleged in the notice of opposition/application for revocation/declaration of invalidity/variation/rectification that you
 - (i) admit,
 - (ii) deny, with reasons, (and if you intend to put forward an alternative version of events, that version) and
 - (iii) are unable to admit or deny.

05. For counter-statement filed under rule 37(2) or 50(4) of the Trade Marks Rules

- (a) For counter-statement filed under rule 37(2) of the Trade Marks Rules, the item marked below is attached:

For application for revocation on grounds of non-use, under rule 37(2) of the Trade Marks Rules, the counter-statement must be accompanied by **either** evidence of the use made of the trade mark **or** a statement giving reasons for non-use. Evidence shall be filed by way of a statutory declaration or affidavit.

- ☐ evidence of the use made of the trade mark; **or**
☐ statement giving reasons for non-use

- (b) For counter-statement filed under rule 50(4) of the Trade Marks Rules, the item marked below is attached:

For application for variation or rectification, under rule 50(4) of the Trade Marks Rules, the counter-statement must be accompanied by **either** evidence in support of the counter-statement **or** a statement of no intention to file evidence. Evidence shall be filed by way of a statutory declaration or affidavit.

- ☐ evidence in support; **or**
☐ statement of no intention to file evidence

06. *Date of serving a copy of this counter-statement (and evidence or statement, if applicable) on the party named in Part 03 at its address of service

DD-MM-YYYY

The applicant for registration/owner of registered mark/intervenor shall, at the same time as he files the counter-statement, serve a copy of it (with copy of evidence/statement, if applicable) at the address for service of the opponent/applicant for revocation, invalidation, variation or rectification.

07. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

- *(a) Name**

- *(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

- (c) Telephone no.**
In Hong Kong, China

- (d) Fax no.**
In Hong Kong, China

- (e) Reference no.**

08. Agent's details

Go to Part 09 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) **Name**

(b) **Address**

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) **Telephone no.**

In Hong Kong, China

(d) **Fax no.**

In Hong Kong, China

(e) **Reference no.**

09.*Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent as stated in Part 08.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 08.

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:

Authorized person, Director,
Partner or Principal Officer of
Applicant(s) or
Owner(s)/Agent.

***(d) Date**

DD-MM-YYYY

10.Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Request for renewal of a trade mark registration

Trade Mark Form T8

Request for restoration and renewal of a trade mark registration

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).**

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.**

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

*Denotes mandatory fields

01. *Details of registered trade mark***(a) Trade Mark No.**

***(b) Name of owner of registered mark**

(c) Owner typePlease mark **one** box only
☐
IndividualGo to [Part 01\(f\)](#)
☐
IncorporatedGo to [Part 01\(d\)](#) (and [Part 01\(e\)](#) if applicable)
☐
UnincorporatedGo to [Part 01\(f\)](#)**(d) Place of incorporation**

(e) State of incorporation

***(f) Total number of classes covered by this request**

If your request relates only to some of the classes in your registration, please also complete Form T9 to surrender those classes that you are not renewing.

***(g) Date of expiry of registration**

DD-MM-YYYY

02. *Request typePlease mark **one** box only**(a) ☐ Renewal****(b) ☐ Restoration and renewal** (for a trade mark removed from the register)**Reason for not renewing the registration in time**

You must state the reason for not renewing the registration in time.

03. *Contact details of person making this request***(a) Name*****(b) Address**

You must provide details of an address in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA***(c) Telephone no.**

In Hong Kong, China

***(d) Fax no.**

In Hong Kong, China

(e) Reference no.*04. *Declaration/Signature**

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent for the purpose of this request.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 03.

I/We confirm that I/we have read and understood the "Important notes" of this form.

(a) Authorized signature**(b) Name of signatory*****(c) Official capacity of signatory**

Examples:
Authorized person, Director, Partner or
Principal Officer of Applicant(s)/Agent.

***(d) Date**

DD-MM-YYYY

05. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Surrender of registered trade mark

Trade Mark Form T9

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT** include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT** include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.

4. Submission of application/request/notice:

In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

This form is used for surrendering all goods/services or some of the goods/services in **one** registered trade mark.

--

--

Please mark **one** box only

- (a) ☐ All the goods and/or services for which the trade mark is registered are surrendered.
- (b) ☐ Some of the goods and/or services for which the trade mark is registered are surrendered.

You must provide details of the goods and/or services to be surrendered.

Class no. <div></div>	Goods or services to be surrendered
Class no. <div></div>	Goods or services to be surrendered

If the space provided is not enough, please use additional sheet(s).

03. *Certification

Please mark **one** box only

- (a) ☐ I/We certify that no person has any registered interest or any other right in the trade mark.
- (b) ☐ I/We certify that each person named as having a registered interest or any other right in the trade mark (as indicated in the following table and any additional sheet(s)) has been sent notice of the owner's intention to surrender the registration at least three months prior to this form being filed, or is not affected or, if affected, consents to the surrender.

Details of other person having a registered interest or any other right in the trade mark

You must provide the details of each other person having a registered interest or any other right in the trade mark.

Name

--

Address

Flat/Floor/Building

Street/District/City

Country/Territory

04. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

--

***(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA**(c) Telephone no.**

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

05. Agent's details

Go to Part 06 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

(d) Fax no.

In Hong Kong, China

(e) Reference no.

06. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent as stated in Part 05.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 05.

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples: Authorized person, Director, Partner or Principal Officer of Owner(s)/Agent.

***(d) Date**

DD-MM-YYYY

07. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Application or notice to register registrable transaction (other than a licence) Trade Mark Form T10

Request to amend or remove registered particulars of security interest

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).**

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.**

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

Documentary evidence are **NOT** required in the following cases:

- **Assignment** – this form is signed by or on behalf of the assignor.
- **Assent** – this form is signed by or on behalf of the personal representative making the assent.
- **Grant of security interest** – this form is signed by or on behalf of the grantor of the security interest.
- **Amendment of registered particulars of security interest** – this form is signed by or on behalf of both the grantor and the grantee of the security interest.
- **Removal of registered particulars of security interest** – this form is signed by or on behalf of the grantee of the security interest.

*Denotes mandatory fields

01. *Details of trade mark(s) affected by the registrable transaction

***(a) Trade Mark No(s).**

This form can be used for more than one application and/or registration if they are covered by the same transaction. However, you need to file a separate form for each registrable transaction.

***(b) Name of applicant for registration(s)/owner of registered mark(s)/grantor of security interest**

Important note: A co-owner may not assign/charge his share in a trade mark without the consent of each other co-owner (Section 28(4) of the Trade Marks Ordinance).

02. *Type of registrable transaction

Please mark one box only

- (a) ☐ **Assignment/Transmission** Please complete Parts 03 to 04, and Parts 07 to 12.
- (b) ☐ **Security Interest** Please complete Parts 05 to 12.

03. Details of new owner

(a) Name of new owner

If the name of the new owner is not in Roman letters or in Chinese characters, please provide a transliteration in Roman letters.

By signing this form, it is confirmed that the new owner is capable of holding property including trade mark.

(b) Address

Flat/Floor/Building

Street/District/City

Country/Territory

(c) Owner type

Please mark one box only

- ☐ **Individual** Go to Part 04
- ☐ **Incorporated** Go to Part 03(d) (and Part 03(e) if applicable)
- ☐ **Unincorporated** Go to Part 04

(d) Place of incorporation

(e) State of incorporation

04. Particulars of assignment/transmission**(a) Method of assignment/transmission**Please mark one box only☐ **Assignment**☐ **Assent**☐ **Court order****(b) Date of assignment/
assent/ court order**

DD-MM-YYYY

(c) Assignment/transmission of trade mark(s)Please mark one box only**(i) ☐ Full assignment/transmission****(ii) ☐ Partial assignment/transmission**

If the change of ownership is in respect of any right in or under the registration(s) or application(s), you must provide a description of the right assigned/transferred.

Class no. <input style="width: 50px; height: 30px;" type="text"/>	Goods or services assigned/transferred
---	---

Class no. <input style="width: 50px; height: 30px;" type="text"/>	Goods or services assigned/transferred
---	---

Others Please specify the right assigned/transferred	
---	--

If the space provided is not enough, please use additional sheet(s).

05. Details of grantee of security interest**(a) Name of grantee**

If the name of the grantee is not in Roman letters or in Chinese characters, please provide a transliteration in Roman letters.

(b) Address

Flat/Floor/Building

Street/District/City

Country/Territory

(c) Grantee type

Please mark one box only

☐ **Individual** Go to [Part 06](#)

☐ **Incorporated** Go to [Part 05\(d\)](#) (and [Part 05\(e\)](#) if applicable)

☐ **Unincorporated** Go to [Part 06](#)

(d) Place of incorporation

(e) State of incorporation

06. Particulars of security interest**(a) This application/notice/request relates to**

Please mark one box only

☐ Registration of particulars of grant of security interest Go to [Parts 06\(b\) and \(c\)](#)

☐ Amendment of registered particulars of security interest Go to [Part 06\(c\)](#)

☐ Removal of registered particulars of security interest Go to [Part 06\(c\)](#)

(b) Nature of security interest

Please mark one box only

☐ Fixed

☐ Floating

(c) Extent of security/details of amendment and removal

In the case of a grant of any security interest, please indicate the extent of the security, and the right in or under the trade mark(s) or application(s) that is secured.

In the case of an amendment or a removal of any registered particulars relating to a security interest, please provide details of the amendment or removal. If the space provided is not enough, please use additional sheet(s).

07. *Address for service of new owner/grantee of security interest

The address for service provided in this part shall be treated as being in substitution for the current address for service of the applicant for registration(s)/owner of registered mark(s), or the address for service previously filed in relation to the grantee of security interest. All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

***(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

(d) Fax no.

In Hong Kong, China

(e) Reference no.

08. Agent's details of new owner/grantee of security interest

Go to Part 09 or 10 if you are not an agent for the new owner/grantee of security interest.

If you have been duly authorized as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

(b) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

(d) Fax no.

In Hong Kong, China

(e) Reference no.

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

09. Signature of or on behalf of applicant/owner/personal representative/grantor of security interest

(a) Signed by (Please mark one box only)

Note: This includes where one co-applicant/co-owner is authorized to sign on behalf of each of the co-applicants/co-owners.

- ☐ Applicant/owner/personal representative
- ☐ Agent for applicant/owner/personal representative ^(Note) Please complete Part 11.
- ☐ Grantor of security interest
- ☐ Agent for grantor of security interest ^(Note) Please complete Part 11.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent; and

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part(s) 08 and/or 11.

I/We confirm that I/we have read and understood the “Important notes” of this form.

(b) Authorized signature

(c) Name of signatory

(d) Official capacity of signatory

Examples:
Director of the applicant/owner/grantor

(e) Date

DD-MM-YYYY

10. Signature of or on behalf of new owner/grantee of security interest

(a) Signed by (Please mark one box only)

Note: This includes where one co-applicant/co-owner is authorized to sign on behalf of each of the co-applicants/co-owners.

- ☐ New owner
- ☐ Agent for new owner ^(Note)
- ☐ Grantee of security interest
- ☐ Agent for grantee of security interest ^(Note)

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent; and

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 08.

I/We confirm that I/we have read and understood the “Important notes” of this form.

(b) Authorized signature

(c) Name of signatory

(d) Official capacity of signatory

Examples:
Director of the new owner/ grantee

(e) Date

DD-MM-YYYY

11. Particulars of the filer

The address provided in this part is for receiving correspondence in relation to this form.

If this part is left empty, the correspondence will be sent to the address for service of the new owner/grantee of security interest.

(a) Name

--

(b) Address

You must provide details of an address in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA**(c) Telephone no.**

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

(f) Agent's Details

If you have been duly authorized to act as an agent to file this form, please complete the following:

(i) Name

--

(ii) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA**12. Attachment(s)**

Total number of attachment(s)

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香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Application or notice to register a licence

Trade Mark Form T11

Request to amend or remove registered particulars of a licence

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT** include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT** include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

Documentary evidence are **NOT** required if:

- request for registration of a licence is signed by or on behalf of the grantor of the licence;
- request for removal of a licence is signed by or on behalf of the grantee of the licence;
- request for amendment of a licence is signed by or on behalf of both the grantor and grantee of the licence.

*Denotes mandatory fields

01. *Details of trade mark(s) affected by the licence

***(a) Trade Mark No(s).**

This form can be used for a licence between the same parties relating to one or more than one trade mark application or registration. However, you need to file a separate form for each licence.

***(b) Name of grantor of licence/sub-licence**

Grantor of the licence refers to the applicant for registration(s) or the owner of registered mark(s).
Grantor of the sub-licence refers to the licensee.

--

02. *Type of licence

Please mark **one** box only

- ☐ Licence
- ☐ Sub-licence

03. *Details of licensee/sub-licensee

***(a) Name**

If the name of the licensee/sub-licensee is not in Roman letters or in Chinese, please provide a transliteration in Roman letters.

--

***(b) Address**

Flat/Floor/Building
Street/District/City
Country/Territory

(c) Licensee/sub-licensee type

Please mark **one** box only

- ☐ **Individual** Go to Part 04
- ☐ **Incorporated** Go to Part 03(d) (and Part 03(e) if applicable)
- ☐ **Unincorporated** Go to Part 04

(d) Place of incorporation

--

(e) State of incorporation

--

04. *This application/notice/request relates toPlease mark **one** box only

- (a) ☐ **Registration of particulars of a licence/sub-licence** Go to [Part 05](#)
- (b) ☐ **Removal of registered particulars of a licence/sub-licence** Go to [Part 06](#)
- (c) ☐ **Amendment of registered particulars of a licence/sub-licence**

You must provide details of amendment in the box below and go to [Part 06](#).

--

05. Particulars of licence/sub-licence

- (a)
- Date licence/sub-licence starts**

DD-MM-YYYY

- (b)
- Date licence/sub-licence ends**
-
- where licence is for fixed period

DD-MM-YYYY

- (c)
- Is the licence exclusive?**

Please mark **one** box only

- ☐ Yes
- ☐ No

- (d)
- Goods and/or services covered by the licence/sub-licence**

Please mark **one** box only

- ☐ **All goods and/or services of the trade mark(s)**
- ☐ **Some goods and/or services of the trade mark(s)**

You must specify the classes and goods and/or services covered by the licence/sub-licence. If the space provided is not enough, please use additional sheet(s).

Class no. <div style="border: 1px solid black; width: 60px; height: 30px; margin: 5px auto;"></div>	Goods or services covered by the licence
Class no. <div style="border: 1px solid black; width: 60px; height: 30px; margin: 5px auto;"></div>	Goods or services covered by the licence

- (e)
- Other limitations to which the licence is subject**

If applicable

--

If the space provided is not enough, please use additional sheet(s).

06. *Address for service of licensee/sub-licensee

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

--

***(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

07. Agent's details for licensee/sub-licensee

Go to Part 08 or 09 if you are not an agent for the licensee/sub-licensee.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

--

(b) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

08. Signature of or on behalf of grantor of the licence/sub-licence

(a) Signed by

Please mark **one** box only

☐ Grantor of the licence/sub-licence

☐ Agent for grantor of the licence/sub-licence Please complete [Part 10](#).

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent; and

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part(s) 07 and/or 10.

I/We confirm that I/we have read and understood the “Important notes” of this form.

(b) Authorized signature

(c) Name of signatory

(d) Official capacity of signatory

Examples:
Director of the grantor of the
licence/sub-licence

(e) Date

DD-MM-YYYY

09. Signature of or on behalf of licensee/sub-licensee

(a) Signed by

Please mark **one** box only

☐ Licensee/sub-licensee

☐ Agent for licensee/sub-licensee

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent; and

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 07.

I/We confirm that I/we have read and understood the “Important notes” of this form.

(b) Authorized signature

(c) Name of signatory

(d) Official capacity of signatory

Examples:
Director of the licensee/sub-licensee

(e) Date

DD-MM-YYYY

10. Particulars of the filer

The address provided in this part is for receiving correspondence in relation to this form.

If this part is left empty, the correspondence will be sent to the address for service of licensee/sub-licensee.

(a) Name

--

(b) Address

You must provide details of an address in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA**(c) Telephone no.**

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

(f) Agent's Details

If you have been duly authorized to act as an agent to file this form, please complete the following:

(i) Name

--

(ii) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA**11. Attachment(s)**

Total number of attachment(s)

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香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Trade Mark Form T12

Notice of attendance at hearing Request for statement of reasons

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).**

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.**

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

* Denotes mandatory fields

01. *Details of the notice of attendance at hearing/request for statement of reasons

***(a) Trade Mark No.**

***(b) Name of party filing this notice/request**

Examples: Name of applicant for registration; or owner of registered mark; or intervenor; or intended opponent/opponent; or applicant for revocation/invalidation/variation/rectification

***(c) Please indicate whether this form relates to**

Please mark **one** box only

☐

Notice of attendance at hearing Go to [Part 01\(d\)](#)

Any party who intends to appear at the hearing should file this notice of attendance at hearing within 14 days after the Registrar of Trade Marks has fixed the date, time and place of the hearing. Failure to do so may be treated as not intending to appear at the hearing.

☐

Request for statement of reasons Go to [Part 01\(e\)](#)

Any party may file a request for statement of reasons for the decision made by the Registrar of Trade Marks in the proceedings within one month after the date of the notice of decision. You must serve a copy of the request to each of the other parties to the proceedings when you file the request.

(d) Attendance at hearing only

This notice relates to

☐

Extension of time hearing; **or**

☐

Other hearing

And the hearing is for

☐

application for registration; **or**

☐

opposition; **or**

☐

other proceedings

Confirmation of attendance at hearing

I am/We are

☐

the applicant for registration/owner of trade mark or their agent

☐

the opponent or their agent

☐

others Please specify

And I/we shall attend the hearing before the Registrar of Trade Marks at

Time (hours)

On DD-MM-YYYY

(e) Statement of reasons only

Date of Registrar's decision

DD-MM-YYYY

The date on which a copy of this request for statement of reasons was served on each of the other parties to the proceedings

DD-MM-YYYY

02. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

***(a) Name**

--

***(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

03. Agent's details

Go to Part 04 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) Name

--

(b) Address

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) Telephone no.

In Hong Kong, China

--

(d) Fax no.

In Hong Kong, China

--

(e) Reference no.

--

04. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent as stated in Part 03.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 03.

I/We confirm that I/we have read and understood the “Important notes” of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:

Authorized person, Director,
Partner or Principal Officer of
Applicant(s) or Owner(s)/Agent.

***(d) Date**

DD-MM-YYYY

05. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Request for extension of time

Trade Mark Form T13

Trade Marks Ordinance (Cap. 559)

Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. This form is used for extending time limits during the application for registration process as well as in opposition or proceedings to revoke, invalidate, vary or rectify registration (rules 13(3), 13(6), 16(4), 17(3), 94, 121(2) and 121(3) of the Trade Marks Rules), Cap. 559A. The Trade Marks Rules, Cap. 559A, can be viewed at www.ipd.gov.hk.
- b. Please note that some time limits are non-extendable (see rule 95 of the Trade Marks Rules, Cap. 559A).
- c. Please complete this form in English unless otherwise stated.
- d. This form must be signed and dated.
- e. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- f. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT** include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).

3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT** include in this form and any supporting document any information (whether yours or others) **which is considered as confidential or commercially sensitive.**

4. Submission of application/request/notice:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

* Denotes mandatory fields

01. *Details of the application for extension of time

***(a) Trade Mark No.**

The request relates to one trade mark application or registration only.

***(b) Name of party filing this request**

Examples: Name of applicant for registration; or owner of registered mark; or intervenor; or intended opponent/opponent; or applicant for revocation/ invalidation/variation/rectification

***(c) Please indicate whether this request relates to an application, opposition or other proceedings** (Please mark one box only)

- ☐ application for registration – rule 13(3) of the Trade Marks Rules Go to [Part 02](#)
- ☐ application for registration – rule 13(6) of the Trade Marks Rules Go to [Part 01\(d\)](#)
- ☐ opposition and other proceedings Go to [Part 01\(e\)](#)

(d) For extension of time sought under rule 13(6) only

(i) Period of extension of time requested: **Months**

(ii) Reason(s) for extension of time requested

Please mark the appropriate box(es)

- ☐ obtaining the consent of the owner of a relevant earlier trade mark
- ☐ obtaining an assignment of a relevant earlier trade mark
- ☐ disposing of invalidation proceedings which have been issued against an earlier trade mark
- ☐ disposing of revocation proceedings which have been issued against an earlier trade mark
- ☐ preparation of evidence of use
- ☐ others, please state the reasons below:

(e) For opposition and other proceedings only

- (i) Date until which extension of time is requested**

DD-MM-YYYY

- (ii) Reason for extension of time requested**

The application must be supported by full reason for the request. Simply stating that the applicant needs more time is tautologous.

- (iii) This extension request relates to:**

- ☐ Filing evidence / document / information under rule of the Trade Marks Rules in the opposition proceedings relating to the Trade Mark No. named in Part 01(a)

- ☐ Filing evidence / document / information under rule of the Trade Marks Rules in the proceedings relating to the Trade Mark No. named in Part 01(a)

- (iv) Please mark the box below if you have given notice to every party to these proceedings by way of sending a copy of this request**

See rule 94(2) of the Trade Marks Rules which can be viewed at www.ipd.gov.hk

- ☐ Copy of this request has been sent to every party to these proceedings

02. *Address for service

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

- *(a) Name**

- *(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

- (c) Telephone no.**

In Hong Kong, China

- (d) Fax no.**

In Hong Kong, China

- (e) Reference no.**

03. Agent's details

Go to Part 04 if you are not an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

(a) **Name**

(b) **Address**

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

(c) **Telephone no.**

In Hong Kong, China

(d) **Fax no.**

In Hong Kong, China

(e) **Reference no.**

04. *Declaration/Signature

Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.

(If you are signing this form in the capacity of an agent) I/We declare that:

I/We have been duly authorized to act as an agent as stated in Part 03.

I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 03.

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Authorized signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

Examples:
Authorized person, Director,
Partner or Principal Officer of
Applicant(s) or Owner(s)/Agent.

***(d) Date**

DD-MM-YYYY

05. Attachment(s)

Total number of attachment(s)



香港特別行政區政府知識產權署
The Government of the Hong Kong Special Administrative Region
Intellectual Property Department

For official use

Trade Mark Form T14

Request for copy/certified copy

Trade Marks Ordinance (Cap. 559)
Trade Marks Rules (Cap. 559A)

Important notes

1. General notes:

- a. This form is available in Chinese and English. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. If you request a copy, you need not pay the prescribed fee at the time of filing of the form, you will be notified of the exact amount to be paid in due course. However, request for a certified copy or a certificate under Section 79(2) of the Trade Marks Ordinance, Cap. 559 needs to be accompanied by the prescribed fee.
- e. Please enquire through the following means:
 - E-mail: enquiry@ipd.gov.hk
 - Internet homepage address: www.ipd.gov.hk

2. Purpose of provision of personal data by the Trade Marks Registry pursuant to your request herein:

- a. Please note that by signing this form, you acknowledge that any personal data provided to you by the Trade Marks Registry pursuant to your request is **solely for the purpose(s) stated under paragraph 1.3(c) of the Personal Information Collection Statement of the Intellectual Property Department.**
- b. **Use of such personal data for any other purpose may be in contravention of the requirements under the Personal Data (Privacy) Ordinance, Cap. 486 which may render yourself subject to legal action and liability.**
- c. Please refer to the **Personal Information Collection Statement** at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html> for further explanations.

3. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
 - (i) **made available online for public access and inspection;** and
 - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).**

4. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 3.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 3.b.(i) and (ii) above.
- c. **DO NOT include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.**

5. Submission of request:

In person or by mail with the appropriate fee to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China. The fee schedule can be viewed at <https://www.ipd.gov.hk/en/trade-marks/forms-and-fees/index.html>. Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong, China) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.

* Denotes mandatory fields

01. * Documents requested**(a) ☐ Copy of an entry in the register**

Trade Mark No(s).	No. of certified copies	No. of uncertified copies	For official use No. of pages
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

(b) ☐ Copy of an extract from the register

Trade Mark No.	No. of certified copies	No. of uncertified copies	For official use No. of pages
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Specify the extract(s) requested

(c) ☐ Copy of an application for registration

Trade Mark No(s).	No. of certified copies	No. of uncertified copies	For official use No. of pages
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

(d) ☐ Certificate under section 79(2) of the Trade Marks Ordinance

If you need a certificate under section 79(2) of the Trade Marks Ordinance (which provides that such certificate is prima facie evidence of the matters certified), you have to give details of your request in the space provided.

Trade Mark No.	No. of certificates
<input type="text"/>	<input type="text"/>

Specify the details of this request

02. *Details of contact person

Please provide the details of the contact person in Hong Kong, China for collection of the documents.

***(a) Name**

***(b) Address**

You must provide details of an address in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

HONG KONG, CHINA

***(c) Telephone no.**

In Hong Kong, China

(d) Fax no.

In Hong Kong, China

(e) Reference no.

03. *Signature

I/We confirm that I/we have read and understood the "Important notes" of this form.

***(a) Signature**

***(b) Name of signatory**

***(c) Official capacity of signatory**

(d) Date

DD-MM-YYYY

04. Attachment(s)

Total number of attachment(s)