



知識產權署

Intellectual Property Department

For official use

## Patents Form OP4

# Request for substantive examination of a short-term patent

Patents Ordinance (Cap. 514)

Patents (General) Rules (Cap. 514C)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. By submitting this form, you will be treated as having given consent to the Patents Registry and its service provider to copy or communicate all the information provided to any third party (in or outside Hong Kong) who assists or supports the Patents Registry in performing its functions under the Patents Ordinance, Cap. 514 and its subsidiary legislation.
- c. This form must be signed and dated.
- d. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- e. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)
- f. The Patents Ordinance, Cap. 514 and Patents (General) Rules, Cap. 514C can be viewed at [www.ipd.gov.hk](http://www.ipd.gov.hk).

#### 2. Use of personal data:

Personal data collected by the Registrar of Patents ("the Registrar") in the forms filed with the Registrar will be used for the purposes set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm).

#### 3. Use of other information:

- a. The Patents Registry will use any information relating to any commercial enterprise or entity provided in this form and any document(s) filed in relation to it for processing your application, request or notice, and for the purposes of collection set out in the Personal Information Collection Statement at [https://www.ipd.gov.hk/eng/personal\\_information.htm](https://www.ipd.gov.hk/eng/personal_information.htm). **They may be made available for public inspection, in full or in part, pursuant to section 147 of the Patents Ordinance, Cap. 514. Such information may be accessed through the Internet.**
- b. **DO NOT include any business information of your own or that of third parties which you consider to be confidential or commercially sensitive.** Where such information is included in this form or any document(s) filed in relation to it, the Registrar will treat it as an express and voluntary consent given by you and any such third party to disclosure of all such information for the purpose of public inspection.

#### 4. Submission of application/request/notice:

- a. In person or by mail with the appropriate fee to the Registrar of Patents, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong. The fee schedule can be viewed at [www.ipd.gov.hk/eng/forms\\_fees.htm](http://www.ipd.gov.hk/eng/forms_fees.htm). Payment can be made in person by cash, or by sending a cheque/bank draft (in Hong Kong dollars which can be cleared in Hong Kong) made payable to THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION.
- b. This form can also be submitted electronically. For details, please visit [IPD's e-Filing System](#).

\*Denotes mandatory fields

**01. Reference****Filer's reference**

**02. \*Patent no.****Patent no.**

This form is for one patent.

**03. \*Full name of the proprietor(s)****(a) Name in English**

**(b) Name in Chinese**  
(if applicable)
**04. Details of the person(s) (other than the proprietor) filing this request**

If the person(s) filing this request is/are the proprietor(s) mentioned in Part 03 above, please leave this part empty.

**(a) Name in English**

If your name is not in Roman letters or in Chinese, please include a transliteration in Roman letters.

**(b) Name in Chinese**  
(if applicable)
**(c) Address**

Flat/Floor/Building

Street/District/City

Country/Territory/Area

Flat/Floor/Building
Street/District/City
Country/Territory/Area

**05. Reason for the request**

If the person(s) filing this request is/are NOT the proprietor(s) mentioned in Part 03 above, please provide reason for the request. (Section 127B(2), Patents Ordinance and section 81B(3)(b), Patents (General) Rules)

**(a) Reason for the request**

Please mark the appropriate box(es).

**There are reasonable grounds to suspect that the invention, which is the subject of the short-term patent is not new, lacks an inventive step, or is not**

susceptible of industrial application.

Because of the requester's legitimate business interests, it would be reasonable for the substantive examination to be carried out.

(b) Information and particulars to support the reason for the request

**06. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for any address for service previously filed.

All correspondence and/or document(s) will be sent to the address below.

**\*(a) Name**

**\*(b) Address**

You must provide an address for service in Hong Kong. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District
<b>HONG KONG</b>

**(c) Telephone no.**

In Hong Kong

**(d) Fax no.**

In Hong Kong

**07. Agent's details**

Go to Part 08 if you are NOT an agent.

If you have been duly authorized to act as an agent, please complete this part. The details provided in this part shall be treated as being in substitution for any agent's details previously filed.

**(a) Name**

**(b) Address**

You must provide an address in Hong Kong where you reside or carry on your business activities. Please note that a P.O. Box or "care of" address is not acceptable.

Flat/Floor/Building
Street/District

**08. \*Signature**

I/We request the Registrar to carry out a substantive examination of this short-term patent.

I/We confirm that I/we have read and understood the "Important notes" of this form.

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples: Authorized person,  
Director, Partner or Principal Officer of  
Proprietor(s)/Requester(s)/Agent;  
Proprietor/Requester in person

**\*(d) Date**

DD-MM-YYYY

**09. Attachment(s)**

**Total number of attachment(s)**