



香港特別行政區政府知識產權署  
The Government of the Hong Kong Special Administrative Region  
Intellectual Property Department

For official use

## Trade Mark Form T5

## Request to change name, address, address for service and/or agent's details

Trade Marks Ordinance (Cap. 559)  
Trade Marks Rules (Cap. 559A)

### Important notes

#### 1. General notes:

- a. Please complete this form in English unless otherwise stated.
- b. This form must be signed and dated.
- c. If there is not enough space for any part on this form, please continue on an additional sheet. Number each additional sheet and state the number of additional sheet(s).
- d. Please enquire through the following means:
  - E-mail: [enquiry@ipd.gov.hk](mailto:enquiry@ipd.gov.hk)
  - Internet homepage address: [www.ipd.gov.hk](http://www.ipd.gov.hk)

#### 2. Use of personal data:

- a. Personal data provided in this form and any supporting document will be used by the Registrar of Trade Marks ("the Registrar") for the "Purposes of Collection" set out in the Personal Information Collection Statement ("the PICS") at <https://www.ipd.gov.hk/en/privacy-policy-statement/personal-information-collection-statement/index.html>.
- b. In particular, **YOU SHOULD BE AWARE THAT** personal data collected by the Registrar may, in full or part, be—
  - (i) **made available online for public access and inspection;** and
  - (ii) **published or disclosed to the "Classes of Transferees" in or outside Hong Kong, China as set out in the PICS,** including but not limited to the World Intellectual Property Organization and other intellectual property authorities/institutions/organizations **which may subsequently make the relevant data available online for public access and inspection.**
- c. **DO NOT** include in this form and any supporting document any irrelevant or unnecessary personal data (whether yours or others).

#### 3. Use of other information:

- a. Other information, including those information relating to any business enterprise or entity, provided in this form and any supporting document will also be so used by the Registrar for the purposes as referred to in paragraph 2.a. above.
- b. Such information collected by the Registrar may, in full or part, also be so made available online, published or disclosed as set out in paragraph 2.b.(i) and (ii) above.
- c. **DO NOT** include in this form and any supporting document any information (whether yours or others) which is considered as confidential or commercially sensitive.

#### 4. Submission of application/request/notice:

In person or by mail to the Registrar of Trade Marks, 24/F, Wu Chung House, No. 213 Queen's Road East, Wanchai, Hong Kong, China.

\* Denotes mandatory fields

## 01. \*Application(s)/registration(s) affected by this change

This form can be filed in respect of multiple applications and/or registrations relating to the change of the same details by the same applicant for registration, owner of registered mark, licensee or person having an interest in the mark.

Trade Mark No(s).


## 02. \*Party applying for change

### \*(a) Type of party applying for change

Please mark one box only and provide the name of the party in Part 02(b).

- ☐ Applicant for registration(s)/Owner of registered mark(s)
- ☐ Licensee
- ☐ Person having an interest in the trade mark(s)

Please specify. Example: Grantee of security interest

### \*(b) Name at present on the register

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## 03. \*Details of change(s)

Please mark the appropriate box(es)

### (a) ☐ Change of name of the party stated in Part 02

By signing this form, it is confirmed that the party in Part 02 remains the same legal entity before and after the change of name. For change of ownership, please use **Form T10**.

Please also complete Part 04.

#### New name

If the new name is not in Roman letters or in Chinese, please provide a transliteration in Roman letters.

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### (b) ☐ Change of address of the party stated in Part 02

Please also complete Part 04.

#### New address

Flat/Floor/Building

Street/District/City

Country/Territory

### (c) ☐ Change of address for service of the party stated in Part 02

Please provide new details of an address for service in Part 04.

(d) ☐ **Change of agent's details of the party stated in Part 02**Please also complete Part 04.(i) **New name**(ii) **New address**

As an agent, you must provide the address of the premises in Hong Kong, China where you reside or carry on your business activities. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG, CHINA**(iii) **Telephone no.**

In Hong Kong, China

(iv) **Fax no.**

In Hong Kong, China

(v) **Reference no.****04. \*Address for service**

The address for service provided in this part shall be treated as being in substitution for the current address for service of the party indicated in Part 02(a) of all the trade marks listed in Part 01.

**\*(a) Name****\*(b) Address**

You must provide details of an address for service in Hong Kong, China. Please note that a P.O. Box, a "care of" address or an address used solely for mail forwarding is not acceptable.

Flat/Floor/Building

Street/District

**HONG KONG, CHINA****(c) Telephone no.**

In Hong Kong, China

**(d) Fax no.**

In Hong Kong, China

**(e) Reference no.**

**05. \*Declaration/Signature**

**Warning: It is an offence in law to furnish any false statement/information or make a false declaration in this form.**

*(If you are signing this form in the capacity of an agent) I/We declare that:*

**I/We have been duly authorized to act as an agent for the purpose of this request.**

**I/We reside or carry on business activities on the premises at the address in Hong Kong, China as specified in Part 03(d).**

**I/We confirm that I/we have read and understood the “Important notes” of this form.**

**\*(a) Authorized signature**

**\*(b) Name of signatory**

**\*(c) Official capacity of signatory**

Examples:

Authorized person, Director, Partner or  
Principal Officer of Applicant or  
Owner/Agent.

**\*(d) Date**

DD-MM-YYYY

**06. Attachment(s)**

Total number of attachment(s)